

July 15, 2020 (Public Works Comm Mtg)

**PUBLIC WORK'S COMMITTEE (Virtual) MEETING  
Wednesday, July 15, 2020  
5:30 P.M., Allouez Village Hall**

In the absence of Chairperson Green -

**Genrich / Collison moved to nominate and elect Rafter as temporary Chair. Motion carried.**

Rafter called the meeting to order at 5:30 p.m.

Present: Genrich, Rafter, Collison, Beyler

Excused: Green

Also Present: Gehin, Lange, Fuller, Piette, Cegelski

MODIFY/ADOPT AGENDA

**Collison / Genrich moved to adopt the agenda as presented.**

APPROVE MINUTES FROM THE JUNE 10, 2020

**Rafter / Collison moved to approve minutes dated June 10, 2020. Motion carried.**

PUBLIC APPEARANCES

Email was received from Alex Galt regarding a safety concern with parking along Allouez Terrace to be addressed later in the meeting.

DISCUSSION/ACTION: CAPITAL IMPROVEMENT PLAN UPDATE

Gehin

- The Public Works Department has been working on updating the Capital Improvement Plan (CIP) for the last couple months.
- The 5-Yr CIP is a fluid working document that will be revisited and reevaluated on yearly basis. Street improvement projects listed under years 2022 to 2025 are subject to change.
- The street projects listed along the right side of the CIP are also being considered and evaluated.
- Review of the CIP will focus on next year's street improvement projects.
- Gave an overview the of street maintenance and reconstruction projects proposed for next year:

- o 2021 Street Maintenance Projects (Resurfacing and Rehabilitation)
  - East Half of St. Mary's St.
  - Rosemont Dr. (Arbor Ln to Webster Ave)
  - Kalb St (Webster Ave to Libal St)

Project cost of approximately \$500,000 to be funded by the Public Works Operating Budget

- o 2021 Street Reconstruction Projects

- Beaumont St (Greene Ave to Mission St)
- Kalb St. (Libal St to the Termini)
- West Half of Roselawn Blvd

Project cost of approximately \$3,600,000 to be funded by bond financing.

- The Brown County Highway Department is proposing to repair the Webster Avenue concrete pavement north and south of Hwy 172 in 2022 and 2024 respectively. Village is proposing to repair the existing Webster Ave. sidewalk in conjunction with the future projects.
- Future Stormwater Treatment Projects are unknown at this time and will be further evaluated in the future. Bethel Pond to be constructed this year.
- The DOTY Safe Route to School (SRTS) sidewalk project is currently being designed with construction scheduled for 2022. Construction cost to be funded by a SRTS Grant and 2021 bond.
- The design and construction of the Libal Street Improvement project to begin in 2021 and 2024 respectively. Project to be funded by a Surface Transportation Block Grant and bond funding (2021 and 2023).
- President Rafter had asked if sewer improvement methods proposed for St. Mary's were considered for projects listed in 5-Yr CIP.
- Street reconstruction projects will be televised and evaluated to determine if lining is a viable option for replacement.
- The 2021 bonding cost is estimated at \$4.7 million.

**Beyler / Collison moved to recommend the Village Board approve the 5-year Capital Improvement Plan. Motion carried.**

DISCUSSION/ACTION: SIDEWALK CLEARING POLICY

Gehin

- The purpose of this item is to begin the review and discussion of the Village's current sidewalk clearing policy.
- A Continuous Improvement Project was completed last year that reviewed the current sidewalk snow clearing policy and code requirements.
  - Should sidewalk clearing be done by the Village or be the responsibility of abutting property owners?
- A summary of the of the Village's Policy was provided:
  - <3" - Village clears Village owned properties, roundabouts, and SRTS Routes.
  - >3" - Village clears all contiguous public sidewalk.
  - Property owners must maintain sidewalk free of snow and ice after initial clearing efforts by the Village.
  - Village at its discretion, may provide additional sidewalk clearing of County and State Highway sidewalk.
  - Policy was amended in June of 2017. In general clearing limits changed from 6" to 3".
- Village Code places clearing and maintenance responsibilities on the abutting property owner. Code does not reflect current policy and will need to be amended as one.

- Majority of neighboring communities place responsibility to clear and maintain sidewalk on adjacent property owners.
- Village of Ashwaubenon does clear and maintain SRTS sidewalk.
- Sidewalk along Riverside Dr., Webster and Allouez Ave are a challenge to maintain.
  - o Existing sidewalk is located at the back of curb.
  - o No boulevard area for the storage of snow.
  - o Multiple lanes plowed outward onto the sidewalk.
  - o Frequent plowing completed by the County.
  - o Due to the conditions, uneven sidewalk, volume and density, multiple passes by the Village are necessary to clear sidewalk.
- Every Community has challenging public sidewalk that they maintain for a lot of the same reasons above.
- Jim Cegelski, Street Foreman, is in constant communication with County before, during and after snow storms to determine when to best clear County and State Highway sidewalk.
- Rather than burden homeowners on streets plowed by the county, could we ask the County for financial help to keep those sidewalks cleared?
- Village average yearly cost to clear sidewalk is approximately \$25,000 to \$30,000.
- A review of the total average yearly cost to clear sidewalk per Village Policy was reviewed:
  - o Snow storms of <3" approximately \$4,000
  - o Snow storms of 3" to 6" approximately \$7,500 to \$10,000
  - o Snow storms >6" approximately \$14,000 to \$16,000
- The Continuous Improvement Project recommendation was provided.
  - o Clear problem area sidewalk (County and State Highway Sidewalk) at 3" or greater.
  - o Clear all other sidewalk at 6" or greater.
- How do want to clear sidewalks in the future? Would need to educate the residents of any change.
- Safety should come first.

No action taken at this time (Gehin to bring more information to next meeting).

#### DISCUSSION/ACTION: WEBSTER AVENUE CORRIDOR STUDY

Gehin

- Village staff would like to expand on the existing streetscape study prepared in 2017 by Graef.
- Graef study focused more so on streetscaping located outside of the roadway that included bike and pedestrian improvements, benches, landscape planters and decorative paving.
- A corridor study is being proposed to review a number of roadway alternatives and cost. The corridor study would also better define project limits.
- Expanded study would also look at the possibility of taking over the jurisdiction of a portion of Webster Ave. and operational cost to do so.
- County design standards are rigid, jurisdiction of a portion of the roadway would allow the Village more freedom to design desired street section.

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- Study would be funded thru the TID and need to be done before the County concrete repair project proposed for 2022.

No action taken at this time. Gehin will bring back to a future meeting.

DISCUSSION/ACTION: CLAUDE ALLOUEZ TERRACE PARKING RESTRICTION

Gehin

- A resident notified the Village of a safety concern at the corner of Riverside Drive and Allouez Terrace – street is too narrow to accommodate three car widths safely (1 parked, 1 traveling east and 1 traveling west). It was looked into and found to be a safety issue we want to improve.
- Parking is currently restricted on the north side of the street. Recommend restricting the parking on the southside of the street from the intersection (end of radius) east 50’.
- The restricted parking area would allow a vehicle to safely enter Claude Allouez Terrace from Riverside Dr.
- The parking restriction would not extend the full length of the abutting property allowing the home owner to park in front of home.
- Implement and monitor the situation and expand if need be.

**Beyler / Collison moved to recommend the Village Board approve the installation of a no parking sign 50’ from end of radius on the south side of Allouez Terrace. Motion carried.**

DISCUSSION/ACTION: ENGINEERING SERVICES FOR 2021 STREET AND UTILITY RECONSTRUCTION PROJECT

Gehin

- Four proposals were received for the engineering of 2021 Reconstruction Projects.
  - o Each were scored on qualifications, schedule and scope by Brad Lange, Jeff Piette and Sean Gehin.
  - o raSmith scored the highest and recommended for the project even though their cost was the highest.

Discussion:

- Justification for recommendation
  - o Based on qualifications and experience (prepared 2019 reconstruction plans) most likely to complete the project within the RFP deadline (End of December).
  - o Ability to bid project in January verse in March will likely result in significant cost savings.
  - o Because of firm’s prior experience, less effort from Village staff will be required.
  - o Due to the current work load, Village staffing is limited to assist with the street project.
  - o 2019 plans prepared by rasmith received high marks from the contractors.

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- No plans errors resulting in costly change orders were discovered during the construction of the 2019 street projects.
- Quantify the amount of time saved by Village staff by selecting rasmith and possible difference in bid amount by putting out for bid in January versus March.

**Genrich / Collison moved to recommend the Village Board award the Engineering Services for 2021 Street and Utility Reconstruction project to raSmith with the caveat that staff has done a lot of homework and they are able to defend the cost increase in terms of long-term cost savings. Motion carried.**

REPORT: 2020 CONSTRUCTION PROJECT UPDATE

Piette

- provided update on 2020 construction projects:
  - St. Mary's Blvd.
  - Stanton Court/Arbor Lane
  - Garland Street
  - Allouez Terrace Alley
  - East St Joseph Alley
  - Olde River Condominium Trail
  - Longview Pond Trail Repair
  - Bethel Baptist Project
  - Standpipe (Water Tower) Repair Project

ADJOURNMENT

**Genrich / Beyler moved to adjourn at 7:08 p.m. Motion carried.**

Minutes submitted by Sean Gehin.