AGENDA PUBLIC WORK'S COMMITTEE MEETING Wednesday, October 14th, 2020 5:30 P.M., Allouez Village Hall *Virtual Meeting*

NOTE: Due to the COVID-19 pandemic, interested parties and the media can access the meeting via phone at:

(312) 626-6799 Meeting ID: 962 9114 7481 Password: 929799

- 1. MODIFY/ADOPT AGENDA
- 2. APPROVE MINUTES from the August 12th, 2020 meeting
- 3. APPROVE MINUTES from the September 9th, 2020 meeting
- 4. PUBLIC APPEARANCES (Any person wanting to provide input on any agenda item or other topic may provide those comments via email to debbie@villageofallouez.com by 5:00 pm Tuesday, 10/13/2020, and that those comments would be read into the record during the Public Comment section of the agenda.)

NEW BUSINESS:

- 5. DISCUSSION/ACTION: PURCHASE OF TRACKLESS UTILITY VEHICLE (DPW Gehin).
- 6. DISCUSSION/ACTION: 2021 PUBLIC WORKS AND UTILITY BUDGET (DPW Gehin).

DISCUSSION/REPORT:

- 7. DISCUSSION: 2020 CONSTRUCTION PROJECT UPDATE (DPW Gehin)
- 8. ADJOURNMENT

NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above noticed meeting to gather information; no action will be taken by any governmental body at the above noticed meeting other than the governmental body specifically referred to above in this notice.

August 12, 2020 (Public Works Comm Mtg)

PUBLIC WORK'S COMMITTEE MEETING (Virtual) Wednesday, August 12th, 2020 5:30 P.M., Allouez Village Hall

Chair Green called the meeting to order at 5:30 p.m.

Present: Collison, Beyler, Green, Genrich Also Present: Gehin, Lange Excused: Rafter

MODIFY/ADOPT AGENDA

Genrich / Collison moved to adopt the agenda as modified. Move item #7, Sidewalk Clearing Policy up ahead of item #4, 2021 Street Reconstruction. Motion carried.

APPROVE MINUTES from the July 15th, 2020 meeting

Beyler / Genrich moved to approve minutes dated July 15, 2020. Motion carried.

PUBLIC APPEARANCES

- none

DISCUSSION/ACTION: SIDEWALK CLEARING POLICY (from 07/15/20)

Gehin recapped the current sidewalk clearing policy and discussion held at the last committee meeting.

Beyler / Green moved to open the meeting for public comment. Motion carried.

Tom Martin, 591 W Briar Lane (corner of Riverside)

- Appreciated back ground information.
- When he agreed to give up some land to build a sidewalks they were told they wouldn't have to take care of the sidewalk.
- The major problem is the Village forcing a villager to service a state highway and what does our legal counsel have to say about that?

David Slattebo, 590 W Briar Lane (corner of Riverside)

- Key point is the Hawk Crossing. 2009 2018 there was not a Hawk Crossing there so pedestrian traffic seeking to cross Riverside would come to the intersection and cross at Briar. Now with the hawk crossing, pedestrians are going to the sidewalk walking to the hawk crossing pushing the button and crossing. When the sidewalk hasn't been clearing sufficiently they are complaining to the village. The village then clears it and sends a letter to the property owner.
- Heard the village required the adjacent property owner to clean the sidewalk sufficiently and also heard the village cleans their own property. The location of the hawk crossing, which the state required the village to purchase, that property

belongs to the village. Does the village acknowledge they are the adjacent property owner to the hawk crossing?

- Questioned the hazardous waste the county throws onto the sidewalk that becomes rock solid. Not only would they have to do snow removal but would need to be out there with an ice pick and hammer or chemical to clear.
- After being cleared by the village, the county comes back thru and then turns to ice.

Discussion:

- Problem area sidewalks
- Cost
- Resident Notification / Informational Meeting
- Equipment purchase
- Recommended options
- Gehin to bring anticipated costs for the recommendations made

Beyler / Genrich moved to return to regular order of business. Motion carried.

Genrich / Beyler moved to recommend the Village Board adopt one of the following two sidewalk snowplowing policies:

Option 1:

0 to 3" – Village clears Village owned properties, roundabouts, and problem area sidewalk (Riverside Dr., Webster Ave., and Allouez Ave). Abutting property owner required to clear all other sidewalk (SRTS, and all other contiguous sidewalk)

3" or Greater – Village clears all contiguous sidewalk (Problem Area, SRTS, Village Properties, Roundabouts and all other sidewalk).

Option 2:

0 to 6" – Village clears Village owned properties, roundabouts, and problem area sidewalk (Riverside Dr., Webster Ave., and Allouez Ave). Abutting property owner required to clear all other sidewalk (SRTS, and all other contiguous sidewalk)

6" or Greater – Village clears all contiguous sidewalk (Problem Area, SRTS, Village Properties, Roundabouts and all other sidewalk).

Regardless of the selected option above, adjacent property owner is required to keep sidewalk clear of snow and ice after Village sidewalk snowplowing.

Upon the vote, motion carried.

DISCUSSION/ACTION: 2021 STREET RECONSTRUCTION – PROPOSED ROADWAY WIDTHS

The Village will be reconstructing Beaumont Street (E. Greene Avenue to E. Mission Road), E. Kalb Street (Libal Street to the Termini) and Roselawn Boulevard (west half) in 2021.

- the existing roadway width for Beaumont Street and E. Kalb Street is measured 31feet from back of curb to back of curb (BOC) and is adequately serving the land use and existing traffic
- proposal is to reconstruct the roadways to a 31-foot BOC to BOC width to match the existing conditions
- Village Code 350-10 requires the minimum roadway width for a local street to be 33feet measured from BOC to BOC
- For budgetary reasons sidewalk is being shown on just the west side of Beaumont Street. Plan would be to design for it, with the ability to construct it in the future if money is available.
- To design for walk in the future, Gehin recommends shifting alignment 2' to add to terrace to make it 6' from BOC to inside of walk for the proper storage of snow.
- Roselawn Boulevard (from Riverside Drive east 1500') has a center median in some locations.
 - Existing right-of-way (outside of island areas) is 70'. BOC to BOC is 37'. Proposing to narrow the roadway to Village standards of 33' BOC to BOC outside of where the islands are located for 2-14 ½' lanes in each direction which would accommodate parking on one side.
 - Roselawn Boulevard center island right-a-way width is 100', the center island width from BOC to BOC is 40' outside and 2-17' lanes in each direction with an overall length of 21' in each direction. Proposal is to maintain the existing width. Sidewalk in this section is a challenge due to lack of space. Recommended taking a couple feet from the north side of center island to create more space for sidewalk.
- Cost to construct sidewalk on one side of Beaumont Street would be approximately \$150,000
- Sidewalk on the north side of Roselawn Boulevard would be approximately \$95,000
- Overall expense of \$250,000 to construct sidewalks next year. Recommends at a minimum we design for sidewalks with construction to happen at a later date.

Discussion:

- Add an option to the bid for the sidewalk.
- Constructing the walk next year would be cheaper while the contractors are here but it's a lot of money and the budget is tight.

Beyler / Collison moved to recommend the Village Board execute Resolution 2020-24. Motion carried.

Beyler / Collison moved to amend motion to accept the proposed typical sections for roadway widths as presented, to move ahead with the design exception with the Resolution allowing for the less than minimum roadway width for Beaumont Street and Kalb Street and to include the design work for sidewalks. Motion carried.

DISCUSSION/ACTION: St. MARY'S BLVD SANITARY SEWER LATERAL REPLACEMENT PROJECT BID RESULTS

Gehin

- 4 contractors bid on the project with a low bid from Scott Lamers Construction in the amount of \$83,394 to improve the St. Mary's sanitary sewer laterals.

Collison / Beyler moved to recommend the Village Board award Contract AL-2020-03 for the St. Mary's Blvd Sanitary Sewer Lateral Replacement Project to low bidder Scott Lamers Construction in the amount of \$83,394. Motion carried.

DISCUSSION/ACTION: 2019 COMPLIANCE MAINTENANCE ANNUAL REPORT

The WDNR requires communities with wastewater collection systems to submit an annual report summarizing their sanitary sewer inspection and maintenance activities. A resolution from the Village Board indicating that the report has been reviewed and approved by the Board is needed.

Genrich / Collison moved to recommend the Village Board approve the 2019 CMAR Report and approve Resolution 2020-23. Motion carried.

DISCUSSION/ACTION: GARLAND STREET PARKING RESTRICTION

Discussion:

- To improve safety at the intersection, Gehin recommended parking be restricted on the south side of Garland Street 100' east off of Webster Avenue.
- How much commercial street parking will be pushed down Garland into a residential area?
- Is 50' an option to alleviate the issue? It would be an improvement over the existing condition. Try it at 50' and monitor the situation.

Collison / Genrich moved to recommend the Village Board restrict parking on the south side of Garland from Webster east 50 ft. Motion carried.

DISCUSSION: 2020 CONSTRUCTION PROJECT UPDATE

Gehin

- provided update on 2020 construction projects:
 - St. Mary's Blvd.
 - Stanton Court/Arbor Lane
 - Garland Street
 - Allouez Terrace Alley
 - East St Joseph Alley
 - Olde River Condominium Trail
 - o Longview Pond Trail Repair
 - Bethel Baptist Project
 - Standpipe (Water Tower) Repair Project

ADJOURNMENT

Collison / Genrich moved to adjourn at 7:23 p.m. Motion carried.

Minutes submitted by Debbie Baenen, Clerk-Treasurer (via audio recording)

September 9, 2020 (Public Works Comm Mtg)

PUBLIC WORK'S COMMITTEE MEETING (virtual meeting) Wednesday, September 9th, 2020 5:30 P.M., Allouez Village Hall

Chair Green called the meeting to order at 5:30 p.m.

Present: Green, Genrich, Collison, Rafter Also Present: Lange, Gehin Absent: Beyler

MODIFY/ADOPT AGENDA

Genrich / Collison moved to adopt the agenda as presented. Motion carried.

PUBLIC APPEARANCES

- None

DISCUSSION/ACTION: BROWN COUNTY MUNICIPAL RECYCLING AGREEMENT

To be eligible for the grant a signed cooperative agreement with other communities for the consolidation of recycling services including education and outreach, transport of recyclables, and comprehensive planning is required. A signed Brown County Municipal Recycling Agreement amendment will ensure our eligibility for the 2021 recycling grant.

Rafter / Green moved to recommend to the Village Board to sign the agreement. Motion carried.

DISCUSSION/REPORT: HIRING OF A NEW ENGINEERING TECHNICIAN

Gehin at the 15th village board meeting will let everyone know we recently hired Derek Tayler, new Engineering Tech. He started on August 31. Main responsibilities will be helping put together plans and doing design, updating the village utility maps and inspection of construction projects.

DISCUSSION/REPORT: HWY 172 SPEED STUDY – WDOT COLLECTED DATA

Gehin provided update on the speed study. DOT has been working on collecting data for a speed study. As of right now the study is on hold. Statewide the DOT is not considering any speed zone increases. They are not making any recommendations at this time.

Discussion:

- Why is the study on hold?
- Recap of why study was originally asked for (semi noise from accelerating and braking at the Webster Avenue interchange ramps).
- Request "No Air Braking" signage.
- Gehin will contact the State for answers and send update to committee members.

DISCUSSION/REPORT: 2020 CONSTRUCTION PROJECT UPDATE

Gehin provided an update on projects left to be completed this year:

- St Mary's Boulevard -- Riverside Dr to ± 1500 feet to east (#310/#311)
- Stanton Court/Arbor Lane -- Stanton Ct to Rosemont Dr (near Webster Ave)
- Garland Street Webster Ave to Baird St
- Allouez Terrace Alley Riverside Dr to end.
- East St Joseph Alley behind Associated Bank
- Olde River Condominium Trail
- Longview Pond Trail Repair
- Bethel Pond Project
- Standpipe (Water Tower) Repair Project

These street improvements include:

- Removal and replacement of the asphalt pavement.
- Replacement of defective gravel base
- Replacement of defective concrete curb & gutter and driveway aprons
- Manhole & catch basin repairs
- Sanitary sewer repairs on St Mary's Blvd

<u>ADJOURNMENT</u>

Genrich / Collison moved to adjourn at 5:48 p.m. Motion carried.

Minutes submitted by Debbie Baenen, Clerk-Treasurer via audio recording.



Allouez Village Hall • 1900 Libal Street • Green Bay, Wisconsin 54301-2453 Phone No.: (920) 448-2800 • Fax No.: (920) 448-2850

Department of Public Works

PURCHASE OF A TRACKLESS MULTI-PURPOSE TRACTOR

With the approval of the recent revisions to the sidewalk clearing ordinance, the Village of Allouez Public Works Department is in the process of purchasing a new multi-purpose tractor for the clearing of sidewalk. The machine would also be utilized (sparingly) for the spring and fall cleanup, mowing and at times for the collection of brush. The multi-purpose tractor would replace an older machine (2009 Holder) that unfortunately has not performed up to expectations due to numerous mechanical problems. To date the Village has spent approximately \$25,000 in repairs to the Holder.

Village staff in 2019 evaluated 5 different tractors for the clearing of sidewalk. A summary of the evaluation has been provided. Staff based on their research is recommending the purchase of a Trackless Multi-Purpose Tractor for the following reasons:

- Narrow machine width is suited well for sidewalk conditions on Riverside Dr, Libal St., Webster and Allouez Ave.
- Village currently owns a Trackless Tractor and to date we have had minimal problems with the tractor.
- Attachments (blower, plow, and broom) would be interchangeable between two machines.
- Power to clear snowbanks on main thoroughfares.
- Machine Parts are available locally.

The Village's 5-year equipment replacement plan includes the purchase of a multi-purpose tractor in 2020. The cost of the Trackless multi-purpose tractor (demo unit) with 3 attachments (broom, blower, and sander) is \$151,634. See the attached equipment invoice.

If approved, Village staff will purchase the tractor this year with the hope of it arriving in January of 2021.

Holder: costly to maintain, foreign built = expensive parts. Have had multiple electrical system problems. Travel speed problems. Engine had to be rebuilt @1,100 hrs.

Toro grounds master: Machine does not articulate, blower intake height was too small for our needs.

Kubota utv: machine is too wide and does not articulate; blower is also too wide for 48" sidewalk and intake height is also too low.

ASV skidsteer: Low speed, blower intake too low for our application. Cab cramped and low visibility.

Bobcat toolcat: Machine is too wide, does not articulate, blower intake height is too low.

Multi-hog: Foreign built increasing cost of parts, new machine to the market in this area, low power.

Trackless: Multipurpose machine, currently have a trackless in the fleet with minimal problems. Machine attachments would be interchangeable between the two where we currently have a Holder with two different equipment hitches. The blower intake height and width fit our requirement. Most major engine and chassis parts would be available locally, and other parts required can come from the dealer in Menomonee Falls Wisconsin.

5 YEAR EQUIPMENT REPLACEMENT PLAN

2019 - 2023

Budget				Esti. Repl	acement		
Year	Department		Unit #/Description	Cost	Life	Comments	
2020	Street	23	2012 Dodge Ram 2500 4x4 Pickup Truck	\$30,000	8 years	Street foreman truck/snowplowing. Old #23 to valve turning.	
	Water-	13	1997 Chevy 2500 Pickup	Retire this	unit	Water valve turning, summer help. Replace with old #23.	
	Street	93	2003 International Plow Truck (Eliminated From Fleet)	\$0		Truck 93 replaced with a multi-use truck 55	
	Street		ODB Leaf Vacuum Truck	\$80,000	Varies	Used garbage truck purchased from City DePere. ODB Life 20yrs; Truck 10 yrs	
	Water	16	2006 Chevy Pickup Truck	Retire this unit		Old #16 to Street (Patching). Retire Old No. 7 Patch Truck.	Deferred from 2019
	Street	7	1999 Chevy Pickup	Retire this unit		Replace w/ old water truck #16.	
	Inspections		Small SUV	\$20,000	12-15 years	Building and cross-connect inspection to purchase new vehicle.	
	Street	34	2009 Holder Tractor (Replace w/ Trackless)	\$150,000	15 years	Sidewalk snowplowing, leaf collection.	Moved from 2023
	Str/Wtr		Multi-Purpose Trailer	\$2,000	20-30 years	To haul cones, signs, barricades and pumps	
	Parks	57	1996 Aerial Bucket Truck	\$190,000	15 years	Forestry operations; street decorations; lighting	Extend life to 20 years
	Parks	85	2014 Toro 72" riding mower	\$25,000	5 years	Parks maintenance mowing	
	Parks	70	2011 Kubota UTV	\$19,500	7 years	Ball field Maintenance	
	Parks		Dump Trailer (New) <mark>(Hold)</mark>	\$12,500	10 years	Park and forestry operations	Deferred from 2019
	Parks		Slit Seeder (New) (Hold)	\$7,250	10 years	Overseeding athletic fields and turf areas	Deferred from 2019



Ship To: SAME AS BELOW

Invoice To: VILLAGE OF ALLOUEZ 1900 LIBAL ST ALLOUEZ WI 54301



MacQueen Equipment N60 W15835 Kohler Lane Menomonee Falls, WI 53051 262-252-4744 • 800-252-4799

PLEASE REMIT TO: MacQueen Equipment 1125 7th Street E St Paul, MN 55106 651-645-5726 • 800-832-6417

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EQUIPMENT INVOICE

Description

Amount

Stock #: C034325 Serial #: 151634.00 DEMO TR MT7 DEMO TRACKLESS MT7 TRACKLESS MT7 Air conditioning, additional heat, cab pressurizer, climate control, 8 amber strobes w/ branch guard Optional pump & valve kit Reversing engine fan LED tail & marker lights F-N-R joystick Intermittent front wiper Backup camera Battery disconnect switch Articulation lock Remote battery terminal Low hyd. oil warning Cruise control Rear wiper/washer RIDE CONTROL LOCKING DIFFERENTIAL WIFI PACKAGE TRACKLESS BASE UNIT PRICE WITH ABOVE OPTIONS:\$127,717 SANDER/SALTER ATTACHMENT......\$6,844

****INCLUDING THE FOLLOWING ATTACHMENTS****

New TRACKLESS ZPAS 48" POWER ANGLING SW C034326 New TRACKLESS ZHS REAR MOUNT HYD SANDE C034327 New TRACKLESS Z51B 51" SNOWBLOWER C034328

Subtotal: 151634.00

Received By

Х

Date



Ship To: SAME AS BELOW

Invoice To: VILLAGE OF ALLOUEZ 1900 LIBAL ST ALLOUEZ WI 54301



MacQueen Equipment N60 W15835 Kohler Lane Menomonee Falls, WI 53051 262-252-4744 • 800-252-4799 **PLEASE REMIT TO:** MacQueen Equipment 1125 7th Street E St Paul, MN 55106 651-645-5726 • 800-832-6417

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EQUIPMENT INVOICE

Description

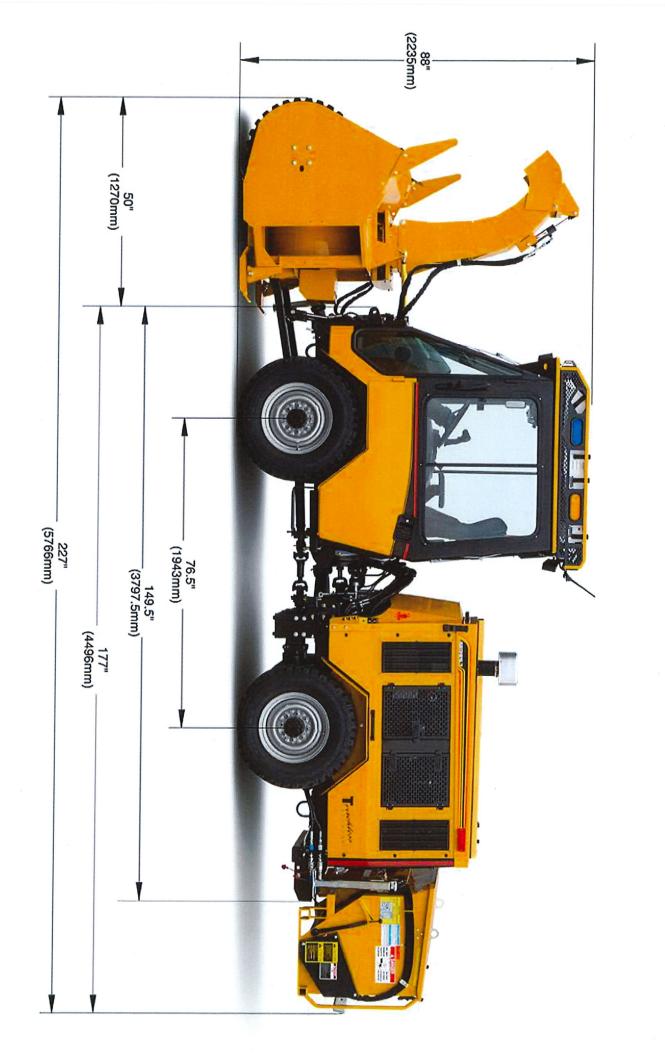
Amount

IN HOUSE CHARGE: 151634.00

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Received By

Date



Power Angle Sweepers



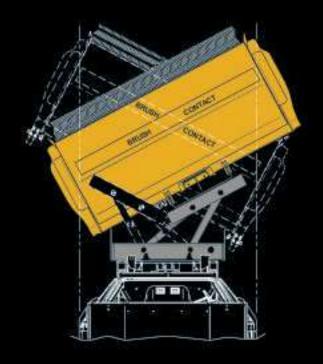


The Trackless Power Angling Sweeper may be utilized to perform a wide variety of tasks every month of the year. In addition to snow removal, sand, gravel or debris can be swept from sidewalks, parking lots, cul de sacs, intersections and other confined areas. Dethatching large lawns and playing fields is another ideal application for the angle sweeper. Many parks have a problem with goose droppings. Both the walkways and the lawn can be swept clean to the satisfaction of those who wish to enjoy nature, less just one element.

The high output hydraulic system of the MT6 powers the broom and a scissor frame automatically centers the sweeping pattern in front of the MT as it is angled.

The 60 inch angle sweeper is ideal for sidewalks as the sweeping pattern is 48 inch to 50 inch when angled. There are also 72 inch, 84 inch and 96 inch models available for parking lots, etc. For customers who require a very narrow sweeper due to a narrow bridge etc., 36 inch or 48 inch sweepers can be made to order.

Scissor Frame Centers Brush Head









Allouez Village Hall ° 1900 Libal Street ° Green Bay, Wisconsin 54301-2453 Phone No.: (920) 448-2800 ° Fax No.: (920) 448-2853

Department of Public Works

2020 Public Works Projects -Schedule

October 9, 2020

This 2020 construction season has begun in The Village of Allouez, some or all of the Public Works Projects are listed below:

- 1. St Mary's Boulevard -- Riverside Dr to ± 1500 feet to east (#310/#311)
- 2. Stanton Court/Arbor Lane -- Stanton Ct to Rosemont Dr (near Webster Ave)
- 3. Garland Street Webster Ave to Baird St
- 4. Allouez Terrace Alley Riverside Dr to end.
- 5. East St Joseph Alley behind Associated Bank
- 6. Olde River Condominium Trail
- 7. Longview Pond Trail Repair
- 8. Bethel Pond Project
- 9. Standpipe (Water Tower) Repair Project

These street improvements include:

- Removal and replacement of the asphalt pavement.
- Replacement of defective gravel base
- Replacement of defective concrete curb & gutter and driveway aprons
- Manhole & catch basin repairs
- Sanitary sewer repairs on St Mary's Blvd

1. St Mary's Boulevard - Riverside Dr to ± 1500 feet to east (#310/#311)

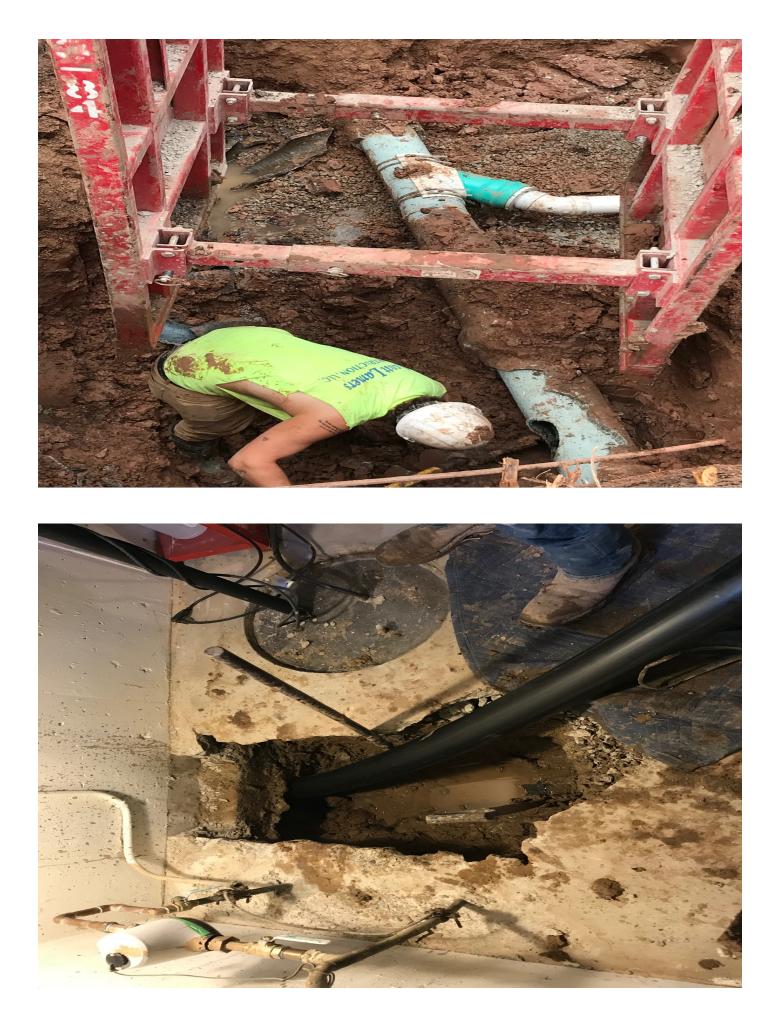
Weather permitting the anticipated project schedule is as follows:

- Work started May 7
- Completion Date October 30th, 2020

Project Status:

Paving completed Thursday Oct 8, turf restoration of the sanitary lateral replacements to follow. General contractor & village to monitor the progress of the restored landscaping.









2. Stanton Court/Arbor Lane -- Stanton Ct to Rosemont Dr (near Webster Ave)

Weather permitting the anticipated project schedule is as follows:

- Work started May 13
- Worked completed June 26

Project Status:

Paving completed; contractor & village to monitor the progress of the restored landscaping.

3. Garland Street - Webster Ave to Baird St

Weather permitting the anticipated project schedule is as follows:

- Work started May 28
- Worked completed June 26

Project Status:

Paving completed; contractor & village to monitor the progress of the restored landscaping.

4. Allouez Terrace Alley - Riverside Dr to end.

Weather permitting the anticipated project schedule is as follows:

- Work started May 14
- Worked completed June 16

Project Status: Paving completed contractor will return to install gravel shoulder.

5. East St Joseph Alley behind Associated Bank

Weather permitting the anticipated project schedule is as follows:

- Work started May 14 (asphalt removal)
- Worked completed June 16

Project Status: Paving completed.

6. Olde River Condominium Trail

Weather permitting the anticipated project schedule is as follows:

• Worked completed – June 16

Project Status:

Paving & shouldering completed and turf restoration started. General contractor & village to monitor the progress of the restored landscaping.

7. Longview Pond Trail Repair

• Worked completed – June 15

Village and general contractor are monitoring the current condition of the repaired trail and future repairs are likely.

8. Bethel Pond Project

- Work to Started August 3
- Substantial Completion Date October 23rd, 2020

The Village is constructing a 1-acre regional stormwater pond located east of the Bethel Baptist Church on the south side of Kalb Street. In conjunction with the project, the Village will be installing 1350 ft of 48" Storm Sewer along the south southside of Kalb Street from Irwin Avenue east to the pond.

Project Status:

The excavation of the pond is near completion and restoration of the pond area will follow. Dorner Inc is in the process of installing the 48" sewer pipe from the pond towards the west ending at Irwin St. They are through the intersection of Libal St and Kalb St and will now be working behind the curb and sidewalk.



9. Standpipe (Water Tower) Repair Project

Minor structural repairs to the Water Tower are anticipated to begin on the 13th of July. In general the interior and exterior repairs consist of replacement of the overflow weir box, exterior power washing, touch-up painting, improvements to the fall protection equipment, and upgrading at grade overflow pipe.

The anticipated project schedule is as follows:

- Work Started Mid July
- Worked Completed August 6

Project Status:

Work has been completed and we are back to normal operations.





Sincerely,

NBA

Sean Gehin, P.E. Director of Public Works Ph. 920-448-2800, Ext. 108 Email: <u>seang@villageofallouez.com</u>

Jeff Piette

Jeff Piette Engineering Technician Ph. 920-448-2800 Ext. 122 Email: jeff@villageofallouez.com