Agenda Item Numbe	r ⁴

Memo

To: Village Board

Fr: Tracy Flucke, Administrator

Re: Paid Time off Presentation and Contract Discussion with Patrick Glynn from Carlson

Dettmann Consulting

Date: August 29, 2013

Patrick Glynn will be at the meeting to do a brief presentation on PTO and then explain what he proposes to do for the Village and how the process will work.