

Memo

To: Village Board
Fr: Craig Berndt
Re: GBMSD Presentation on 2014 Budget
Date: October 15, 2013

The attached information summarizes the proposed 2014 GBMSD budget. The Allouez letter sent to GBMSD is also attached. The budget information contains highlights to assist with review of this information. The following comments are for discussion during the presentation, in addition to the letter to GBMSD.

Comments:

1. A breakdown of the additional rate increase (the 4% over the expected 9% increase) should be provided by GBMSD.
2. Note that the actual GBMSD cost to our customers is more than 60% of the monthly billing. It is about \$20 per residential customer not the \$12-\$14 GBMSD presents. So the financial impact is greater than GBMSD feels it is.
3. We have requested a more detailed explanation of the future R2E2 project debt service requirement so we can compare it to the planned rate increases so we better understand it. We do not have that information yet.
4. Further explanation of the Interceptor Cost Recovery Fund has been requested, including how can more of this reserve fund be used for debt service. This information has not been received as yet.
5. There appears to be room to reduce the 2014 budget. Electrical power should be lower in cost (5.5% requested by WPS, but could be 1-2% increase). Actual chemical usage was much less than budget in 2103, and hence should be reduced for 2014. Staff training costs also appear to be high.
6. GBMSD has reduced 2014 travel costs to the 2012 and 2013 actual levels, a savings of about \$75,000. This is a cost-saving request from previous budget review.
7. GBMSD is holding salaries at the 2013 level, and appears to not be allowing pay grade increases (need to verify). So the salary costs appear to be the same for 2014 as 2013. GBMSD is about 5% higher than the local benchmark salary levels, so salary increases should be on hold for at least 1-2 years.
8. GBMSD usually compares the previous budget costs to the proposed new budget costs, but does not always include the actual projected budget cost. It is important to include actual costs in addition to budgeted costs so that a better estimate can be made. GBMSD should do this.

These are some of the observations and questions that have been identified in review of the GBMSD budget for 2014.



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www.villageofallouez.com

Mr. Thomas Sigmund, Executive Director
Green Bay Metropolitan Sewerage District
2231 North Quincy Street
Green Bay, WI 54302

September 17, 2013

RE: Proposed GBMSD 2014 Budget
Village of Allouez Comments

Dear Mr. Sigmund;

This correspondence is in regard to the proposed GBMSD 2014 budget dated September 13, 2013, and presented to GBMSD customers on Friday September 13th.

The following comments are on behalf of the Village of Allouez regarding the proposed 2014 GBMSD budget.

Proposed 2014 Rate Increase of 13% to Municipal Customers

GBMSD announced a proposed 13% rate increase to municipal customers for 2014. At the beginning of the R2E2 Solids Handling Project GBMSD estimated an approximate 9% annual rate increase over five budget years, with 6% intended for the ramp-up to the future R2E2 annual debt service and 3% for annual increases in operations and maintenance costs.

Please provide further information to explain and justify the additional 4% rate increase for 2014. It is understood that the decrease in wastewater treatment plant influent BOD of 21% is a portion of this cost increase, however, this decrease is measured from the previous year high BOD loading not the longer term average BOD loading to the plant.

Annual Cost to Allouez Customers

In the August 28th budget presentation to the GBMSD commissioners, the cost of GBMSD treatment for a resident was presented as approximately \$14 per month (2013), and was \$12 per month for budget year 2012. Based on the proposed 2014 budget the annual GBMSD sewer charge to an Allouez residential customer will be \$20 per month. This is based on the estimated GBMSD charge of \$1,596,838 to Allouez, a total metered and billed municipal water volume of 360,000 million gallons (on which all sewer charges are based), and 54,000 gallons per year

average residential customer usage. The Allouez total sanitary billing will be approximately \$33 per month for the average residential customer.

It is important for the GBMSD commissioners to recognize that the cost of GBMSD treatment is slightly more than 60% of each monthly invoice to Allouez residential customer at the average water usage of 54,000 gallons per year and every rate increase has a significant cost impact—an impact greater than any rate increase due to Allouez cost increases. This cost is greater than presented in both the 2013 and 2014 annual budgets.

Cost of Debt Service in GBMSD Budget

GBMSD is implementing significant annual sewer rate increases to ramp up to cover the future annual debt service cost of the R2E2 project. The GBMSD annual increases are approximately 6% per year for 5 years.

Allouez estimates the cost of debt service for the R2E2 project is estimated at approximately \$9,000,000 per year based on the total project cost of \$150,000,000 and an average financing cost of 3.5% for a 25 year payment term.

The GBMSD annual cost increases of 6% seems to indicate an estimated annual debt service cost of approximately \$8,000,000 for the R2E2 project.

To assist GBMSD customers in understanding the rate increases *please provide your estimate of the R2E2 annual debt service cost when the project is completed, and your estimate of the annual debt service increment added each year by the rate increases and how these increases match with the future debt service requirement.*

Interceptor Cost Recovery Fund

The Interceptor Cost Recovery (ICR) fund is used to fund the debt service and customer payments for the interceptor projects. A portion of this fund is used at times to offset budget costs for interceptor debt payments and perhaps other costs. This is a large capital fund in the range of 430 million.

Please provide further information on this fund to help customers understand the function and use of this fund including: fund purpose, source of the funds in this account, current fund balance and any dedicated uses, recent fund withdrawals and how used, and options GBMSD has for the use of this fund such as increasing debt payments or other budget uses.

Budgeted Operation and Maintenance Costs

From the recent budget workshop presentation to the Commission, the 2013 GBMSD budget actual revenue projected to year-end estimates that revenue from the municipal customers is greater than plan and several operating costs are projected to be finish less than budget. For example, operation and maintenance expenses to date are \$1,130,000 less than plan and projected to finish year-end at \$772,135 below plan.

The key point is that municipal revenue is increased, and operating expenses are less than plan. This seems to indicate that the 2013 budget was too conservative and the 2013 budget should have been reduced in some areas as requested by the municipal customers.

For the proposed 2014 GBMSD budget, the Village of Allouez recommends that further scrutiny of the budget in at least the following areas:

1. Electrical power should be decreased because it is unlikely that WPS will be granted the requested 5.1% rate increase. A rate increase closer to 2% is probable.
2. Chemicals usage is decreased in 2013 and should be reduced for 2014.
3. Staff compensation increases for pay grade advancements cannot be justified. By GBMSD own report, the current staff salaries are 5% above the industry average and therefore base wage adjustments are on hold for 2014.
4. The staff training program could be reduced as training is below plan for 2013.
5. Contracted services should be budgeted at least no greater than 2013 due to the magnitude of the proposed 2014 rate increase.
6. Administrative costs are below plan for 2013, and as such should be budgeted at no more than the 2013 budget for 2014.

The Village of Allouez is very concerned about the 13% rate increase proposed for 2014 and the significant financial impact on our residents. This is of particular concern given that Allouez must replace significant sanitary utility infrastructure due to its aging sewer system. The GBMSD rate increases will limit the extent to which the Village can proceed to deal with this significant long-term problem.

Please feel free to contact the Village of Allouez should you have questions or wish to discuss this letter further.

Sincerely,



Steven VandenAvond
Village President



Craig L. Berndt, P.E.
Director, Public Works

Executive Director
 Thomas W. Sigmund, P.E.
 Commissioners
 Kathryn Hasselblad, President
 James Blumreich, Secretary
 Thomas P. Meinz, Vice President
 Mark D. Tumpach, Vice President
 Lee D. Hoffmann, Vice President



September 27, 2013

Dear Customers:

NEW Water, the brand of the Green Bay Metropolitan Sewerage District, is finalizing its 2014 budget. The budgeting process involves balancing NEW Water's commitment to providing safe, reliable, round-the-clock service, with environmental and financial stewardship. NEW Water's budget is based on projected revenue from customers' estimated flows and loads for the following year, as well as projected expenses for debt service, capital projects, and operations & maintenance.

Enclosed is NEW Water's draft 2014 budget as of September 25, 2013. The budget will be available on NEW Water's website (www.newwater.us).

The draft 2014 budget is primarily driven by a significant decrease in customer loading resulting from increased industrial pretreatment of wastewater and higher debt service for the Resource Recovery and Electrical Energy (R2E2) Project, as well as other necessary capital projects.

The R2E2 Project is an energy-forward solution to NEW Water's solids handling needs: a facility that will replace aging infrastructure, comply with increased environmental regulations, and meet capacity needs. Expected to go on-line in late 2017, the project is expected to net an estimated annual 50% reduction in energy purchases.

Please note that the 2014 budget includes a new rate methodology that incorporates a fixed charge based on flows and loadings, which is allocated to support debt service and annual capital. The new methodology does not impact overall user cost, but rather an approach to allocate cost.

NEW Water is a wholesale provider of wastewater conveyance and treatment services. It directly bills its municipal customers based on volume and four parameters that measure the strength of the wastewater: biochemical oxygen demand (BOD), suspended solids, phosphorus, and total kjeldahl nitrogen (TKN). Table 1 shows the proposed NEW Water's municipal billing rates for 2014 for each billing parameter. Please note that the parameter rates currently include the fixed charge component, which will be split out from each parameter in the final draft of the budget.

Table 1
 Proposed 2014 NEW Water Municipal Billing Parameters

Volume (1,000 gal)	BOD (lb)	TSS (lb)	Phosphorus (lb)	TKN (lb)
\$0.910	\$0.413	\$0.373	\$0.666	\$0.837

NEW Water continuously strives to be a good environmental as well as financial steward. For the 10th consecutive year, NEW Water received the Platinum Award for 100% permit compliance at its Green Bay Facility from the National Association of Clean Water Agencies.



Customers
September 27, 2013
Page 2

NEW Water's Commission will conduct a budget workshop at its October 23 meeting. Approval of the budget will be considered by the Commission at the November 27 meeting, during which time a public hearing will be held.

As a wholesale provider, NEW Water recognizes that its municipal customers are asked about changes in their sewer rates, of which NEW Water's charges are one component. NEW Water welcomes the opportunity to make a presentation to your respective governmental bodies. Should you wish to schedule a NEW Water presentation or have any questions or comments, please contact me directly at tsigmund@newwater.us or 438-1095.

Sincerely,

**GREEN BAY METROPOLITAN
SEWERAGE DISTRICT**



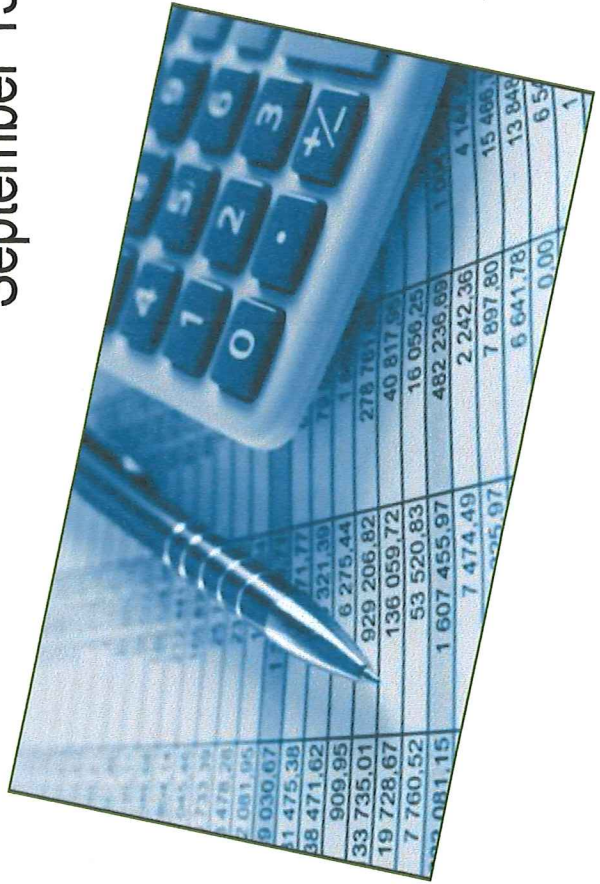
Thomas W. Sigmund, P.E.
Executive Director

Enclosure



Customer 2014 Budget Presentation

September 13, 2013





NEW Water Opportunities and Challenges



- 21% BOD load reduction for 2014
- R2E2 implementation
- TMDL implementation and phosphorus adaptive management
- Resource recovery, reduce natural resource use
- Support improvement of area waters



NEW Water 2014 Budget Drivers

- Loss of 21% of BOD loading
- R2E2 project debt and other essential capital projects
- Begin adaptive management planning





2014 O&M Expenses

↖ relate to budget, actual costs are lower for many items.

Broad Categories	2013 Budget	2014 Budget
Salaries & Benefits	\$9,667,173	\$9,930,772
Power	\$2,599,489	\$2,551,590
Natural Gas & Fuel Oil	\$1,325,095	\$1,363,359
Chemicals	\$671,171	\$588,650
Maintenance – Plant & Interceptors	\$2,324,601	\$2,243,531
Contracted Services	\$1,807,414	\$2,124,333
Solid Waste Disposal	\$385,638	\$276,028
Administrative	\$1,029,521	\$1,073,642
Total Expenses	\$19,810,102	\$20,151,905



Contracted Services

- Watershed management implementation - \$255K
- DPF headworks improvements study - \$180K
- Billing methodology update study - \$130K
- Legal services - \$312K
- Interceptor system master plan - \$100K
- WWTP optimization study for phosphorus removal - \$60K
- Household Hazardous Waste Facility support - \$100K



Proposed 2014 Major Capital Projects

- R2E2 construction - \$125M
- DPF disinfection system improvements - \$3.6M
- Dutchman Creek & Scott Bayshore interceptor improvements - \$5.4M
- DPF effluent filter improvements - \$2.0M



2014 Revenues

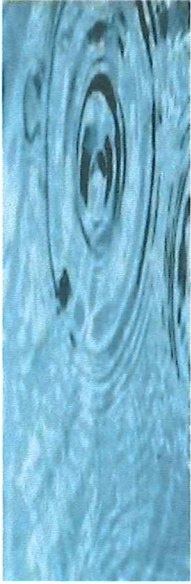
*Should be actual costs.
They are lower.*

Broad Categories	2013 Budget	2014 Budget
Municipal User Fees	\$26,653,608	\$28,100,204
Mill User Fees	\$1,165,497	\$1,324,126
Mill Direct Charges	\$151,683	\$121,970
Mill Capital Charges	\$1,531,275	\$1,463,525
General Reserve Interest	\$6,210	\$5,540
Other Revenues	\$322,475	\$320,231
ICR Reserve Transfers	\$2,945,713	\$2,622,830
Debt Service Transfers	\$0	\$0
Total Revenues	\$32,776,461	\$33,958,427



Municipal Rate

Parameter	2013 Rate	2014 Rate	% Change
Total Combined Rate (1,000 gals)	\$2.34449	\$2.658	13.0%
Volume (1,000 gals)	\$0.85862	\$0.917	7.0%
Biochemical Oxygen Demand (lbs)	\$0.30901	\$0.416	34.5%
Suspended Solids (lbs)	\$0.34795	\$0.377	8.2%
Phosphorus (lbs)	\$0.62393	\$0.682	9.3%
Total Kjeldahl Nitrogen (lbs)	\$0.78995	\$0.843	6.7%



2014 Budget Summary

- Recommend a 13.0% increase in the combined municipal rate to \$2.66 per thousand gallons
- Continue to upgrade and replace critical infrastructure





2014 Budget Summary - O&M

- O&M expenses increased by 1.7% over 2012
- 21% reduction in BOD loading
- WPS 5.1% electricity rate increase
- WRS contribution rate increase from 6.65% to 7.0%
- Increase in contracted services

2014 Draft Budget

September 25, 2013



NEW Water
 GREEN BAY METROPOLITAN SEWERAGE DISTRICT
 2014 Budget - Second Budget Workshop 09-25-2013

MUNICIPAL RATE COMPARISON

<u>PARAMETER</u>	<u>2013 RATE</u>	<u>2014 RATE *</u>
VOLUME (1,000 GALS)	\$0.85682	\$0.90964
BIOCHEMICAL OXYGEN DEMAND (LBS)	\$0.30901	\$0.41275
SUSPENDED SOLIDS (LBS)	\$0.34795	\$0.37322
PHOSPHORUS (LBS)	\$0.62393	\$0.66558
TOTAL KJELDAHL NITROGEN (LBS)	\$0.78995	\$0.83747
FIXED CHARGE		
TOTAL COMBINED RATE (1,000 GALS)	\$2.34449	\$2.63648

PROCTER & GAMBLE RATE COMPARISON

<u>PARAMETER</u>	<u>2013 RATE</u>	<u>2014 RATE</u>
VOLUME (1,000 GALS)	\$0.50944	\$0.52878
BIOCHEMICAL OXYGEN DEMAND (LBS)	\$0.20116	\$0.25585
SUSPENDED SOLIDS (LBS)	\$0.19775	\$0.19795
PHOSPHORUS (LBS)	\$0.44714	\$0.46025
TOTAL KJELDAHL NITROGEN (LBS)	\$0.57453	\$0.58714

** Includes Fixed Charge Component*

NEW Water
GREEN BAY METROPOLITAN SEWERAGE DISTRICT
 2014 Budget - Second Budget Workshop 09-25-2013
 SUMMARY OF REVENUES AND EXPENSES

REVENUES	2013	Projected	Budget vs. Projected	2014	% of Overall	2013 & 2014 Budget	
	BUDGET	2013 Year End	Favorable/(Unfavorable) VARIANCE	BUDGET	REVENUES	Favorable/(Unfavorable) VARIANCE	VARIANCE
MUNICIPAL USER FEES	\$ 26,653,608	\$ 26,699,348	\$ 45,740	\$ 27,879,971	82.7%	\$ 1,226,363	4.4%
MILL USER FEES	1,165,497	1,038,841	(126,656)	1,306,186	3.9%	140,690	10.8%
MILL DIRECT CHARGES	151,683	99,459	(52,224)	115,335	0.3%	(36,348)	-31.5%
MILL CAPITAL CHARGES (1)	1,531,275	1,531,275	-	1,461,604	4.3%	(69,671)	-4.8%
GENERAL RESERVE INTEREST	6,210	3,200	(3,010)	5,540	0.0%	(670)	-12.1%
OTHER REVENUES	322,475	415,948	93,473	320,238	0.9%	(2,238)	-0.7%
	\$ 29,830,747	\$ 29,788,071	\$ (42,676)	\$ 31,088,874	92.2%	\$ 1,258,127	4.0%
RATE STABILIZATION RESERVE TRANSFERS	-	-	-	-	0.0%	-	0.0%
ICR RESERVE TRANSFERS	2,945,713	2,945,713	-	2,622,830	7.8%	(322,883)	-12.3%
PERF RESERVE TRANSFERS	-	-	-	-	0.0%	-	0.0%
GENERAL FUND TRANSFERS	-	(736,003)	(736,003)	-	0.0%	-	0.0%
TOTAL REVENUES	\$ 32,776,461	\$ 31,997,781	\$ (778,679)	\$ 33,711,704	100.0%	\$ 935,244	2.8%

EXPENSES	2013	Projected	Budget vs. Projected	2014	% of Overall	2013 & 2014 Budget	
	BUDGET	2013 Year End	Favorable/(Unfavorable) VARIANCE	BUDGET	EXPENSES	Favorable/(Unfavorable) VARIANCE	VARIANCE
SALARIES & BENEFITS	\$ 9,667,173	\$ 9,598,389	\$ 68,784	\$ 9,655,787	28.6%	\$ 11,386	0.1%
POWER	2,599,489	2,399,012	200,477	2,573,700	7.6%	25,789	1.0%
CONTRACTED SERVICES	1,807,414	1,464,104	343,310	2,150,441	6.4%	(343,027)	-19.0%
MAINTENANCE & REPAIRS (4)	1,617,124	1,716,141	(99,017)	1,613,648	4.8%	3,476	0.2%
CHEMICALS	671,171	355,778	315,393	588,650	1.7%	82,521	12.3%
NATURAL GAS & FUEL OIL	1,325,095	1,309,539	15,556	1,363,359	4.0%	(38,264)	-2.9%
SOLID WASTE DISPOSAL	385,638	275,263	110,375	276,028	0.8%	109,610	28.4%
INTERCEPTOR SYSTEM (2)	707,477	585,723	121,754	622,549	1.8%	84,928	12.0%
OFFICE & ADMINISTRATIVE (4)	339,568	308,332	31,236	361,253	1.1%	(21,685)	-6.4%
INSURANCE	175,692	193,188	(17,496)	195,957	0.6%	(20,265)	-11.5%
SUPPLIES	156,998	151,768	5,230	154,004	0.5%	2,994	1.9%
EMPLOYEE TRAINING & DEVELOPMENT (5)	122,577	99,835	22,742	126,323	0.4%	(3,746)	-3.1%
TRAVEL AND MEETINGS	82,686	72,891	9,795	75,230	0.6%	7,456	9.0%
DNR ENVIRONMENTAL FEES	152,000	143,452	8,548	155,000	0.5%	(3,000)	-2.0%
TOTAL O & M EXPENSES	\$ 19,810,102	\$ 18,673,415	\$ 1,136,687	\$ 19,911,929	59.4%	\$ (101,827)	-0.5%
DEBT SERVICE (3)	\$ 7,453,539	\$ 7,453,539	-	\$ 8,683,725	25.8%	\$ (1,230,187)	-16.5%
ANNUAL CAPITAL	1,912,820	2,270,828	(358,008)	2,749,400	8.2%	(836,580)	-43.7%
R2E2 CONSTRUCTION (RATE STABILIZATION)	3,600,000	3,600,000	-	2,366,650	7.0%	1,233,350	34.3%
TOTAL DEBT SERVICE, ANNUAL CAPITAL & RATE STABILIZATION	\$ 12,966,359	\$ 13,324,366	\$ (358,008)	\$ 13,799,775	40.9%	\$ (833,417)	-6.4%
TOTAL EXPENSES	\$ 32,776,461	\$ 31,997,781	\$ 778,679	\$ 33,711,704	100%	\$ (935,244)	-2.8%

Notes:

- (1) Includes Fox River Fiber Capital Cost.
- (2) Interceptor System includes all expenses related to Interceptors, Meter and Lift Stations, including chemicals, power, phones, pretreatment program, and water.
- (3) Debt Service for 2014 reflects collection and payments for 2015 Debt Payments.
- (4) GBMSD Water and Fire Protection Expenses were moved from Office Administrative to Maintenance & Repair category.
- (5) Employee Training & Development includes Tuition Fees and in prior years was included with Office & Administrative category.

NEW Water
GREEN BAY METROPOLITAN SEWERAGE DISTRICT
2014 Budget - Second Budget Workshop 09-25-2013
FLOW AND LOAD PROJECTIONS

1,000 gal	1,000 gal	1,000 gal	VOLUME		BOD		SUSPENDED SOLIDS		PHOSPHORUS		TKN		Fixed Charge	TOTAL AMOUNT
			GAALLONS	TOTAL	AMOUNT	POUNDS	AMOUNT	POUNDS	AMOUNT	POUNDS	AMOUNT	POUNDS		
198,805	4,448,171	4,646,976	\$4,227,095	6,752,849	\$2,787,263	6,281,308	\$2,344,289	191,159	\$177,232	1,333,343	\$1,133,390	-	\$	10,619,170
-	1,590,000	1,590,000	\$1,446,334	6,985,720	\$2,883,382	3,311,003	\$1,235,722	42,606	\$28,358	341,203	\$285,749	-	\$	5,878,544
8,805	1,442,000	1,450,805	\$1,318,716	2,657,601	\$1,096,935	3,048,098	\$1,137,601	87,876	\$58,489	37,698	\$299,563	-	\$	3,912,804
32,291	722,500	754,791	\$686,591	881,147	\$363,597	1,040,244	\$388,236	23,278	\$15,493	151,398	\$130,142	-	\$	1,584,160
35,755	800,000	835,755	\$760,140	621,304	\$256,446	1,321,946	\$493,372	28,973	\$19,284	211,086	\$176,779	-	\$	1,706,121
8,045	180,000	188,045	\$171,054	55,012	\$22,706	66,953	\$24,988	7,630	\$5,078	36,305	\$30,405	-	\$	254,231
4,827	108,000	112,827	\$102,632	25,677	\$10,598	29,682	\$11,078	3,454	\$2,299	13,394	\$11,217	-	\$	137,825
27,933	625,000	652,933	\$593,937	881,210	\$363,723	894,376	\$333,796	23,522	\$15,656	161,003	\$134,836	-	\$	1,441,947
3,136	97,500	100,636	\$91,543	165,009	\$68,108	154,876	\$57,802	3,890	\$2,589	14,740	\$20,719	-	\$	240,762
-	85,000	85,000	\$77,320	153,451	\$63,337	202,243	\$75,480	4,276	\$2,846	32,754	\$27,431	-	\$	246,414
5,631	126,000	131,631	\$119,737	160,482	\$66,240	197,144	\$73,577	5,270	\$3,508	33,719	\$28,239	-	\$	291,301
8,179	183,000	191,179	\$173,905	429,438	\$177,252	323,615	\$120,779	10,135	\$6,746	64,800	\$54,268	-	\$	531,950
1,117	25,000	26,117	\$23,757	41,705	\$17,214	52,120	\$19,452	1,315	\$875	8,340	\$6,985	-	\$	68,283
704	15,750	16,454	\$14,967	26,271	\$10,943	32,839	\$12,256	828	\$551	5,255	\$4,401	-	\$	43,019
575	12,870	13,445	\$12,230	21,467	\$8,861	26,834	\$10,015	676	\$450	4,293	\$3,595	-	\$	35,151
-	15,612	15,612	\$14,201	366,317	\$151,199	326,871	\$121,994	4,716	\$3,139	22,496	\$18,840	-	\$	308,372
335,803	10,693,403	11,029,206	\$10,037,653	20,583,504	\$8,495,917	17,740,893	\$6,621,198	449,716	\$299,324	2,902,631	\$2,430,880	-	\$	\$27,879,971
-	1,500,000	1,500,000	\$793,163	525,000	\$134,321	1,800,000	\$356,311	4,000	\$1,841	35,000	\$20,550	-	\$	\$1,306,186
TOTAL MILL	1,500,000	1,500,000	\$793,163	525,000	\$134,321	1,800,000	\$356,311	4,000	\$1,841	35,000	\$20,550	-	\$	\$1,306,186
335,803	12,193,403	12,529,206	\$10,825,816	21,108,504	\$8,630,238	19,540,893	\$6,977,509	453,716	\$301,165	2,937,631	\$2,451,430	-	\$	\$29,186,158

NEW Water

**GREEN BAY METROPOLITAN SEWERAGE DISTRICT
2014 Budget - Second Budget Workshop 09-25-2013**

USER FEES BY SOURCE

	<u>2014</u>	<u>2013</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
	<u>BUDGET</u>	<u>BUDGET</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2010</u>
Green Bay	\$10,619,270	\$9,701,856	\$8,232,577	\$8,810,145	\$6,979,957	\$6,979,957
De Pere	5,879,544	6,389,155	5,418,387	5,043,834	4,803,558	4,803,558
Ashwaubenon	3,912,304	3,551,630	3,067,970	3,027,136	2,559,854	2,559,854
Allouez	1,584,160	1,417,632	1,228,407	1,272,954	1,123,579	1,123,579
Howard	1,706,121	1,582,363	1,734,545	1,157,008	1,026,434	1,026,434
Pulaski	254,231	237,240	206,424	227,695	199,268	199,268
Luxemburg	137,825	129,332	112,277	121,277	106,191	106,191
Bellevue	1,441,947	1,288,599	1,146,931	1,111,773	1,022,469	1,022,469
Hobart	240,762	221,206	181,821	203,440	153,312	153,312
Ledgeview	577,318	508,255	453,093	435,466	339,942	339,942
Lawrence	246,414	203,103	191,114	175,840	178,320	178,320
Scott	291,301	246,357	240,623	228,998	199,488	199,488
Suamico	532,950	490,054	421,482	408,687	388,542	388,542
Dyckesville Sanitary District	68,283	62,247	46,494	56,996	45,997	45,997
New Franken Sanitary District	43,019	38,298	34,815	31,045	27,228	27,228
Pittsfield Sanitary District	35,151	31,292	28,461	25,959	22,469	22,469
TOTAL MUNICIPAL	\$27,570,599	\$26,098,616	\$22,745,421	\$22,338,253	\$19,176,608	\$19,176,608
Georgia-Pacific	-	-	-	-	(20,670)	(20,670)
Procter & Gamble	1,306,186	1,165,497	1,060,209	1,306,480	979,659	979,659
TOTAL MILLS	\$1,306,186	\$1,165,497	\$1,060,209	\$1,306,480	\$958,989	\$958,989
TOTAL USER FEES	\$28,876,785	\$27,264,113	\$23,805,630	\$23,644,733	\$20,135,597	\$20,135,597

**NEW Water
GREEN BAY METROPOLITAN SEWERAGE DISTRICT
2014 Budget - Second Budget Workshop 09-25-2013
EMPLOYEE HEADCOUNT REPORT**

<u>Divisions and Department</u>	<u>APPROVED 2013 BUDGET HEADCOUNT</u>	<u>PROPOSED 2014 BUDGET HEADCOUNT</u>
Business Services including Non-Departmental *	12	12
Laboratory Services	8	7
Treatment including Health and Safety	26	26
Maintenance	21	21
Engineering	6	7
Information Technology	6	6
Field Services	9	9
Watershed Management (previously Environmental Programs)	3	3
Regulatory Compliance	1	1
Total Headcount without Commissioners **	92 ***	92
Commissioners	5	5

New Positions

<u>Division</u>	<u>Department</u>	<u>2013 BUDGET</u>	<u>2014 BUDGET</u>
Technical Services	Engineering		Engineering Technician
Technical Services	Engineering		Staff Engineer
Technical Services	Engineering		Eliminated Engineering Services Mgr
Environmental Programs	Regulatory Compliance	Environmental Compliance Specialist	
Environmental Programs	Laboratory		Eliminated Laboratory Technologist

Notes:

- * Non-Departmental Division includes Executive Director & Human Resources
- ** Total Full-Time and Part-Time positions
- *** Change in reporting criteria
- In 2013 the report was modified to only include regular full-time and regular part-time positions
- An LIE position is defined as a limited term assignment
- This change was made to the 2012 Budget Headcount Report to provide consistency in reporting

Divisions and Departments classification for referencing

<u>BUSINESS SERVICES</u>	<u>TECHNICAL SERVICES (Prior to 2013)</u>	<u>OPERATIONS</u>	<u>Environmental Programs (Starting in 2013)</u>	<u>NON-DEPARTMENTAL</u>
Accounting	Engineering	Maintenance	Watershed Management	Commission
Communication & Education	Environmental Services	Treatment	Regulatory Compliance	District Wide
Information Technology	Field Services	Health and Safety	Laboratory	Executive Director & Human Resources
Support Services	Laboratory Services		Sustainability	

NEW Water
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OUT-OF-AREA TRAVEL - Outside EPA Region 5 (Wisconsin, Minnesota, Illinois, Iowa, Indiana, Michigan)

Title	Division	Event
Director of Business Services	Business Services	NACWA Legal Seminar, TBD
Accounting Manager	Business Services	IMA Conference, TBD
Information Technology Manager	Business Services	Microsoft Convergence Conference, Atlanta, GA
Control Systems Software Engineer	Business Services	ESRI User Conference, San Diego, CA
Project Manager	Technical Services	WEF Residuals/Biosolids, Austin, TX
Staff Engineer	Technical Services	WEF Collection System Conference, Baltimore, MD
Director of Technical Services	Technical Services	WEFTEC, New Orleans, LA
Pretreatment Program Coordinator	Technical Services	NACWA Pretreatment Conference, TBD
Maintenance Manager	Operations	WEFTEC, New Orleans, LA
Maintenance Planner	Operations	Maintenance Planning & Scheduling, Charleston, SC
Maintenance Team Leader	Operations	SMRP Conference, Orlando, FL
Treatment Manager	Operations	WEF Residuals/Biosolids, Austin, TX
Treatment Team Leader	Operations	WEF Residuals/Biosolids, Austin, TX
Director of Operations	Operations	WEFTEC, New Orleans, LA
Executive Director	Non-Departmental	Executive Education, TBD
Executive Director	Non-Departmental	NACWA Winter, Santa Fe, NM
Executive Director	Non-Departmental	WEFTEC, New Orleans, LA
Executive Director	Non-Departmental	NACWA Summer, Portland, OR
Executive Director	Non-Departmental	US Water Alliance Conference, TBD
Commissioner	Non-Departmental	NACWA Summer, Portland, OR
Commissioner	Non-Departmental	NACWA Summer, Portland, OR
Director of Environmental Programs	Environmental Programs	Watershed Conference, TBD
Watershed Programs Manager	Environmental Programs	IAGLR, Hamilton, ON
Water Resources Specialist	Environmental Programs	IAGLR, Hamilton, ON
Analytical Chemist	Environmental Programs	Starlim Crystal Reports Training, Clearwater, FL