

Memo

To: Village Board

Fr: Tracy Flucke, Administrator

Re: Discussion on Format for November 12th Open House for Comprehensive Plan

Date: October 15, 2013

The Plan Commission will be hosting the Open House in November and the Commission is asked to bring ideas on how you want to handle it.

- 1) What documents we want available
- 2) Maps or visual aids you want prepared
- 3) How you want to handle the Open House – any presentation?
- 4) How do you want to take comments on the Updated Plan – written, verbal etc.
- 5) How you would like to set it up.

Please think about these items and be ready to discuss at the meeting. We welcome your input into the process.