

**DEVELOPER CHECKLIST FOR  
PLANNED DEVELOPMENT DISTRICT  
PRELIMINARY APPROVAL  
(\$500 required application fee)**

Name of project: \_\_\_\_\_

Address of project: \_\_\_\_\_

Name of developer: \_\_\_\_\_ Name of owner: \_\_\_\_\_

*\*\*For a project to be considered for the Planned Development District (PDD) process, this checklist must be completed and submitted with the requested items listed below, required fees, and the Planned Development District application as stated in Village ordinance 11.25.*

The applicant shall provide the following information in adequate detail to satisfy the plan commission in its recommendation regarding preliminary approval of a PDD:

- A statement describing the general character of the intended development.
- An accurate map of the project area, prepared by a registered surveyor, showing the nature and, use, and character of neighboring properties.
- A general development plan of the proposed project showing the following information in sufficient detail:
  - \_\_\_ The pattern of public and private roads, driveways, and parking facilities.
  - \_\_\_ The size and location of lots.
  - \_\_\_ The type, size and location of structures.
  - \_\_\_ The location of sanitary and storm sewer lines, water mains, and lighting.
  - \_\_\_ The location of recreational and open space areas reserved or dedicated for public uses such as a school, park, etc.
  - \_\_\_ General landscape treatment.
- Statistical data on the size of the development, residential density, ratio of various land uses, economic analysis of the development, and any other data pertinent to the evaluation of the criteria listed in the above item, as defined in 11.25(G):
  - \_\_\_ Character and Intensity of Land Use.
  - \_\_\_ Economic Feasibility and Impact.
  - \_\_\_ Engineering Design Standards.
  - \_\_\_ Preservation and Maintenance of Open Space.
  - \_\_\_ Implementation Schedule.
- Architectural drawings and sketches illustrating the design and character of proposed structures.
- If applicable, a general outline of the rules and regulations , deed restrictions, and private provision of common services of a property owner association in which the proposed project would be located in.
- An accurate drawing showing the location, size, height, type and design of all exterior signs.
- A preliminary storm water management plan.

Contact Information:

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Forms for a Planned Development District and details pertaining to the Allouez Village ordinances may be found at the Village website: <http://www.villageofallouez.com/>