

Memo

To: Historic Preservation Committee

Fr: Trevor Fuller, Planning and Zoning Administrator

Re: DISCUSSION ON WHEN TO START RAISING AWARENESS FOR THE POTENTIAL HISTORIC DISTRICTS AND INDIVIDUAL PROPERTIES IN THE VILLAGE

Date: August 21, 2014

The committee discussed at the June and July 2014 meetings to hold an open house introducing historic preservation in Allouez and introducing the findings of the intensive survey report. The committee discussed inviting residents from the three eligible districts and the 13 individually eligible buildings. The committee would like to also invite a representative from the Wisconsin Historical Society to explain potential next steps for listing eligible properties to the national register, as well as ways to increase public interest.

The committee suggested a save the date post card and a letter for the residents within the eligible districts and individual homes, as well as hanging flyers and advertising in the Green Bay Press Gazette for overall community awareness. The committee also considered going door to door to inform people of eligible homes or districts in their neighborhood.

The committee discussed having more than one open house, with the first being on December 3rd or 4th.

The committee wished to continue discussion at the August meeting when further information was learned from the Wisconsin Historical Society. The committee is asked to discuss how to advertise the open house, who to invite, what information to send out, and a date to hold the open house.