

January 27, 2014 (Plan Commission)

**PLAN COMMISSION MEETING
MONDAY, JANUARY 27, 2014
6:30 PM, ALLOUEZ VILLAGE HALL**

CALL TO ORDER/ROLL CALL

Chairman Culotta called the meeting to order at 6:31 pm

Present: C. Culotta, R. Retzlaff, H. Ropp, P. Dart
K. Hansen, B. Kopperud

Absent: J. Classon

Resigned: A. Parrillo

MODIFY/ADOPT AGENDA

Motion by Dart/Kopperud to adopt the agenda as presented. Motion carried.

MINUTES FROM DECEMBER 16, 2013

Motion by Retzlaff/Dart to approve the minutes dated December 16, 2013. Motion carried.

ANNOUNCEMENTS

a. Flucke

- o Public Informational Meeting on the Hoffman Road Project will be held on Thursday, January 30, at 6:00 p.m. at the Village Hall in the Board Room.
- o The Comprehensive Plan Update was approved by the Village Board, and can be viewed at the Village Hall, or on the website
- o Introduced the new Zoning/Planning Intern, Alex Boulanger.
- o Gave an update on the Cornerstone Apartments at 3415 Hilltop Way.

PUBLIC APPEARANCES

Pat Du Chateau, 552 Hilltop Way, voiced his concern with the Cornerstone Apartments doing a Site Plan Review verses a PDD.

APPROVAL OF CERTIFIED MAP FOR 748 E. ST JOSEPH STREET

Flucke told the committee that the County and the village are reviewing the map, and at this point the County does not see a problem with the map, or anything that would stop the process. The Plan was approved by the Board of Appeals allowing the front yard setback to be reduced to 20' verses 30' under the condition that the side yard setbacks are left at 30'.

DISCUSSION

- Zoned “A” residential.
- What the maximum allowable building footprint distance for each lot is.
- Rear yard setback is 18’.
- Are there any floodplain, or any other issues. Flucke stated that the lots are in the floodplain, and the developer will have to be very aware of that when building. Floodplain drainage came up in the Board of Appeals meeting as well, and the Building Inspector will be working closely with them to make sure when they are bringing dirt on to the lots, that they will not be dumping water on to the neighbors lots.
- What is the large pile of dirt on the lots? To raise the lots 2’ above the floodplain.

Motion by Kopperud/Hansen to approve the Certified Survey Map. Motion carried.

DISCUSSION ON VILLAGE OFFICIAL MAP

The official map has not been updated for several years, and the Public Works Department will not have time to update the map until 2015. Flucke will have Alex (new intern) do some research for the committee on what an official map is, why it has to be done, what has to be included on it, and work with DPW Berndt and the CAD operator to see if a map can be expedited. Alex can work with the Brown County Planning Department and the State to get some good information for us and bring it back to the Committee to look in to what we need to do for our official map.

FINAL REVIEW OF THE 2013 ANNUAL REPORT

- On page 2, change wording from “second annual” to “third annual”
- On page 3, remove the word “Major” from the title, should read “2013 Accomplishments”
- On page 4, under Review submitted proposals and make recommendation to the Village Board, the date should be open ended, or taken out.
- The last bullet point on page 4 should read, Submit budget request for recodifying or modifying the zoning ordinance by a consultant for review by the Village Board (done by July)
- Under the third bullet point, the date should be changed to July
- Change the “or” in the third bullet point to Staff “and” the Plan Commission
- Contact De Pere and Green Bay to see what their Annual Reports look like, and what they have planned with theirs if they have any changes or updates
- Would like more effort in the next year with respect to looking at the overall zoning code and zoning map.

Chariman Culotta will work with Alex on timelines in report. Will make recommended changes and bring to February meeting

NEXT MEETING DATE AND AGENDA ITEMS

Next meeting is February 24, 2014 at 6:30 p.m.

Agenda items – Hilltop Cornerstone Apartments, Conditional Use Permit for Prevea to put antennas up, CSM, 2013 Annual Report, separate calendar of events

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ADJOURNMENT

Motion by Retzlaff/Dart to adjourn at 7:29 pm. Motion carried.

Minutes submitted by Sherri Konkol, Deputy Clerk (from recording)