

Memo

To: Historical Preservation Committee

Fr: Trevor Fuller, Planning and Zoning Administrator

Re: RECOMMENDATION OF HISTORIC PRESERVATION COMMITTEE ON MAY 28, 2014 TO SELECT LEGACY ARCHITECTURE AS CONSULTANT TO WRITE A NOMINATION TO PLACE THE ALLOUEZ WATER DEPARTMENT BUILDING AND THE ALLOUEZ COMMUNITY CENTER ON THE NATIONAL REGISTRY

Date: May 29, 2014

The RFP for selecting a consultant to write nominations to place the Allouez Water Department Building and the Allouez Community Center on the National Registry was sent out on April 18th. The village received three responses from state recognized consultants – Cultural Resource Management Services, UW-Milwaukee; Patricia Lacey, National Register Consultant; and Legacy Architecture.

The selection subcommittee met in closed session on Wednesday, May 21st and again on May 28th to review responses and conduct interviews (Wis. Statute 19.85(1)(e): *"Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session"*). The selection committee recommended Legacy Architecture to the full committee at the regularly scheduled Historical Preservation Committee meeting on May 28th. The recommendation was based on a review of the consultants' submitted proposals, past projects, familiarity with Allouez, answers to subcommittee questions, and the potential final report. The Historical Preservation Committee agreed with the subcommittee's decision and recommended the approval of the consultant by the Village Board.

The Historical Preservation Committee recommends the Village Board approve Legacy Architecture as the consultant to write nominations to place the Allouez Water Department Building and the Allouez Community Center on the National Registry.