

Memo

To: Village Board

Fr: Trevor Fuller, Planning and Zoning Administrator

Re: CSM RESOLUTION

Date: June 12, 2014

Research was completed on the fees surrounding communities assess for reviewing a Certified Survey Map (CSM).

The Plan Commission recommended at the April 2014 meeting that the Village Board approve a fee of \$200.00 for the CSM process.

The Village Board voted unanimously at the May 06, 2014 that a fee of \$250.00 for the CSM process is appropriate. Attached is a resolution prepared by the village attorney, which would amend the Allouez fee schedule to assess the correct fee.

The Village Board is asked to review the resolution for adoption if appropriate.

RESOLUTION NO. 2014-12

**RESOLUTION AMENDING THE VILLAGE OF ALLOUEZ FEE SCHEDULE
RELATING TO CERTIFIED SURVEY MAP REVIEW FEE**

WHEREAS, the Village of Allouez Municipal Code requires the payment of a fee for certain licenses, permits, zoning submittals and reviews through various Departments within the Village of Allouez; and

NOW, THEREFORE, BE IT RESOLVED that the Fee Schedule is amended to include the following:

12.03 SURVEY MAP APPROVAL.

Survey Map Required.

Review Fee of \$250.00 with submittal of Certified Survey Map

BE IT FURTHER RESOLVED that the Village Clerk is directed to update the Village of Allouez Schedule of Fees and Charges as provided herein.

Approved this 1st day of July, 2014.

Steven VandenAvond, Village President

ATTEST:

Debra M. Baenen, Village Clerk