

MINUTES
PUBLIC WORKS COMMITTEE MEETING
Thursday, February 13, 2014
7:00am Allouez Village Hall

Present: T. Flucke, L. Green, C. Berndt, R. Gast, P. Zeller
The meeting was called to order at 7:03 am

1. MODIFY/ADOPT AGENDA - **Motion Gast/Zeller to approve the agenda. Motion carried.**
2. APPROVE MINUTES FROM December 19, 2013 MEETING – **Motion Gast/Zeller to approve minutes with two corrections: item 3 add “asked” after Trustee Green and “Motion carried” after motion in item 7. Motion carried.**

OLD BUSINESS:

3. DISCUSSION/ACTION: FUNDING FOR EAST LEBRUN ROAD REPAIR (Trustee Green) Berndt explained the proposed funding source for East Lebrun Road reconstruction. He detailed the projects to be funded thru the new borrowing – the projects include Hoffman Road, Hasting, Waubenoer, and North and South Clay with alternates of Hilltop, Hilltop Way and Somerset Drive. The 2014 operating budget would include resurfacing of the following roads: Lebrun, Ducharme, Park Front Way and Memory Lane (if funding allows). Lebrun is estimated at \$80,000. **Motion Zeller/Gast to proceed with East Lebrun with funding from the 2014 operating budget. Motion carried.**
4. DISCUSSION/STATUS: VERIZON CELL PROJECT AT THE WATER TOWER (DPW Berndt) Berndt explained a letter explaining the proposed project was mailed to the adjacent property owners in early January. He has not heard back from the residential neighbors but did receive a call from Nick from Heritage Hill. Berndt will be attending a future Heritage Hill Buildings and Grounds meeting to further discuss the project with them. The project would not be completed until 2015 if everything works out between the Village and Verizon.
5. DISCUSSION/ACTION: ORDER OF THIRD GARBAGE /RECYCLING VEHICLE (DPW Berndt) Berndt explained what the noise was coming from the new trucks and we just need to make sure to grease the compactor regularly. He recommends we go ahead with the purchase of the third vehicle. **Motion Gast/Green to proceed with the purchase of the third garbage/recycling vehicle. Motion carried.**

NEW BUSINESS:

6. DISCUSSION/ACTION: HOFFMAN ROAD ASSESSMENTS, PROJECT STATUS, PUBLIC MEETING SUMMARY AND TREE REMOVAL: (DPW Berndt) Berndt explained the current policy in regard to assessments for the Hoffman Road sidewalk and curb and gutter. Section 3.08 (B) of the village ordinances addresses public sidewalk and that the village will cover the cost of any public sidewalk. In regard to the curb and gutter assessment section 3.01E (3) provides that “no special assessment shall be levied against any property which shall exceed the reasonable benefit to that property of the improvement made” Considering the curb is being installed to maintain the road bed and to control runoff, it may be acceptable to dedicate this new curb as a public use due to the road reconstruction and not assess for this cost. Berndt further explained the private property laterals will be handled as in the past with the village offering the finance the lateral if the property owner chooses to go ahead with a new lateral. **Motion Gast/Zeller to consider the sidewalk and curb and gutter public use and not assess the adjacent property owners for the improvements. Also to offer the same financing for replacement of private laterals as in the past. Motion carried.**

7. DISCUSSION/ACTION: REVIEW OF ANNUAL STORMWATER REPORT: (DPW Berndt) Berndt reviewed the report and explained he has some additional editing to complete on it. **Motion Zeller/Green to approve the edited report. Motion carried.**
8. DISCUSSION/ACTION: CONSIDER PURCHASE OF USED TRACKLESS: (DPW Berndt) Berndt explained they have been looking into purchasing a new trackless for the 2015 budget and while doing their research they came across a used Trackless that is available now. The cost is \$41,000 and it has low miles and low hours of use. Would require it to be factory certified to consider purchase. Cost for purchase would come out of Equipment Replacement Fund. **Motion Gast/Zeller to continue to research the potential purchase of used trackless and then bring to Village Board. Motion carried.**
9. DISCUSSION/ACTION: CHANGES TO SIGN ON WOODROW WAY AT EAST ST. JOSEPH STREET: (DPW Berndt) This was requested by DEO Lopnow to change the signage prohibiting left turns during specific time spans on school days. **Motion Gast/Green to approve new signage with the time changes and order an extra sign to possibly place on the north side of East St. Joseph in the future. Motion carried.**
DISCUSSION:
10. DISCUSSION: DISCUSSION OF POSSIBLE CHANGES TO PUBLIC WORKS COMMITTEE ORGANIZATION(DPW Berndt) Discussed several ideas including combining Traffic and Safety and Public Works Committee, having a five member committee with three board members and two citizen members, Public Works Director and Administrator are liaisons to committee and non-voting. Committee asked if the changes could be implemented by May of 2014 and to bring an update back to the next meeting.
11. ADJOURN – **Motion Gast /Zeller to adjourn at 8:32am. Motion carried.**

Minutes completed by: Tracy Flucke, Administrator