

Memo

To: Village Board
Fr: Craig Berndt
Re: 2013 Compliance Maintenance Annual Report
Village Board Resolution 2014-14 Approving Submittal of the CMAR
Date: June 12, 2013

Attached is the 2013 Sanitary Sewer Collection System Compliance Maintenance Annual Report (CMAR) which must be approved by the Village Board before submitting this report to the WDNR by June 30th.

The key points in the 2013 annual report on the Allouez Sewage Treatment Fund (sanitary sewer system) are as follows:

1. Financial Section #2. The revenue for 2013 was approximately \$133,000 over plan. The GBMSD cost for 2013 was \$72,640 more than plan due to above average rainfall for 2013 resulting in higher infiltration and inflow. The cost of sanitary sewer repairs was approximately \$70,000 less than plan because the 2013 budget included the additional \$50,000 for the emergency replacement of Whitney Way and Betty sanitary sewers. However, this replacement was completed in December 2012 and charged to the 2012 budget.

Based on the 2013 sanitary sewer revenue; subtracting operating expenses, interest expense and debt service principal payments; the net cash generated in 2013 was \$98,000. This is slightly better than planned and confirms that the sewer rate set for 2013 was valid.

2. Financial Section #6. Future Planning. The sanitary sewer replacement projects have been updated thru 2024 based on the Street and Utility Reconstruction Plan. This is a preliminary projection of future sanitary sewer replacements.
3. The new WPDES permit for the Allouez sanitary sewer system has been issued. This discharge permit requires development and implementation of the Compliance Maintenance Operations and Management (CMOM) program. This is a project we have begun working on.
4. The following actions must be implemented based on the 2013 CMAR. These are the same as the 2012 CMAR report:
 - a. Add additional budget for sewer system root control work.
 - b. Increase the number of manhole inspections (manpower issue).

- c. Update the Village ordinances to fully implement the sanitary sewer lateral replacement program to reduce infiltration and inflow to the sewer system.
- d. Continue to reduce sewer system infiltration and inflow by continuing the sewer televising and grouting program.
- e. Develop a formal CMOM (Capacity, Management, Operation, Maintenance) program that documents the program.

RESOLUTION 2014-14

VILLAGE OF ALLOUEZ

BE IT RESOLVED by the VILLAGE BOARD of the VILLAGE OF ALLOUEZ, County of Brown, State of Wisconsin, that the ALLOUEZ VILLAGE BOARD has reviewed and approved the “**Compliance Maintenance Report**” which is specifically referred to as “**CMAR**” relative to the village’s sanitary sewer collection system.

PASSED AND ADOPTED by the Village Board on the 17th day June, 2014.

Steve Vanden Avond, President

ATTEST:

Debra M. Baenen, Clerk-Treasurer

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Allouez Village

Last Updated:
6/11/2014

Reporting Year: 2013

Financial Management

	Questions	Points						
1.	Person Providing This Financial Information							
	<table border="1" style="width: 100%;"> <tr> <td style="width: 25%;">Name:</td> <td>Craig L. Berndt</td> </tr> <tr> <td>Telephone:</td> <td>(920) 448-2800</td> </tr> <tr> <td>E-Mail Address(optional):</td> <td>craig@villageofallouez.com</td> </tr> </table>	Name:	Craig L. Berndt	Telephone:	(920) 448-2800	E-Mail Address(optional):	craig@villageofallouez.com	
Name:	Craig L. Berndt							
Telephone:	(920) 448-2800							
E-Mail Address(optional):	craig@villageofallouez.com							
2.	Are User Charge or other Revenues sufficient to cover O&M Expenses for your wastewater treatment plant AND/OR collection system ?	0						
	<p> <input checked="" type="radio"/> Yes (0 points) <input type="radio"/> No (40 points) </p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 60%; margin-left: 20px;"></div>							
3.	When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2013	0						
	<p> <input checked="" type="radio"/> 0-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> Not Applicable (Private Facility) </p>							
4.	Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?	0						
	<p> <input checked="" type="radio"/> Yes <input type="radio"/> No (40 points) </p>							
REPLACEMENT FUNDS(PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 5)								
5.	Equipment Replacement Funds							
	5.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2012	0						
	<p> <input checked="" type="radio"/> 1-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> Not Applicable Explain: </p> <div style="border: 1px solid black; height: 20px; width: 60%; margin-left: 20px;"></div>							
	5.2 What amount is in your Replacement Fund?							
	Equipment Replacement Fund Activity							
	5.2.1 Ending Balance Reported on Last Year's CMAR:	\$246861						

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Allouez Village

Last Updated:
6/11/2014

Reporting Year: 2013

Financial Management (Continued)

5.2.2	Adjustments if necessary (e.g., earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	+	\$520.00
5.2.3	Adjusted January 1st Beginning Balance		\$247,381.00
5.2.4	Additions to Fund (e.g., portion of User Fee, earned interest, etc.)	+	\$15,000.00
5.2.5	Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 5.2.5.1 below*.)	-	\$0.00
5.2.6	Ending Balance as of December 31st for CMAR Reporting Year		\$262,381.00
(All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.) *5.2.5.1. Indicate adjustments, equipment purchases and/or major repairs from 5.2.5 above <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>			

5.3	What amount <u>should</u> be in your replacement fund? \$245,376.00 (If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP option button.)		
------------	--	--	--

5.3.1	Is the Dec. 31 Ending Balance in your Replacement Fund above (#5.2.6) equal to or greater than the amount that should be in it(#5.3)? <input checked="" type="radio"/> Yes <input type="radio"/> No Explain: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>		
-------	--	--	--

6. Future Planning

6.1	During the next ten years, will you be involved in formal planning for upgrading, rehabilitating or new construction of your treatment facility or collection system? <input checked="" type="radio"/> Yes (If yes, please provide major project information, if not already listed below) <input type="radio"/> No		
-----	---	--	--

Project Description	Estimated Cost	Approximate Construction Year
Sanitary Relay-Hoffman Road/Waubenoer Drive/Clay Street/Hastings Street	\$1,200,000.00	2014
Sanitary Relay-Reconstruction Phase 2B Greene Avenue/East St. Joseph Street.	\$350,000.00	2016
Sanitary Relay-Riverside Drive/Stambaugh/Longview/DuCharme/Vista	\$750,000.00	2017
Sanitary Relay-Taft/Bryan	\$500,000.00	2020
Sanitary Relay-Oakwood/DuCharme/Longview/Briar Terrace	\$750,000.00	2024

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Allouez Village

Last Updated:
6/11/2014

Reporting Year: 2013

Financial Management (Continued)

7.	Financial Management General Comments:	
	<div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;"> <p>Allouez is monitoring revenue and expenses annually due to the significant increases in the GBMSD treatment rates--projected at 9-12% annually over a 5-6 year period (thru 2017). The equipment replacement fund contribution is based on the replacement cost of the two wastewater pumping stations. Sanitary sewer replacement is covered by the depreciation fund in the Sewage Treatment Utility budget.</p> </div>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Allouez Village

Last Updated:
6/11/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems

	Questions	Points
1.	<p>Do you have a Capacity, Management, Operation & Maintenance(CMOM) requirement in your WPDES permit?</p> <p style="margin-left: 40px;"> <input type="radio"/> Yes <input type="radio"/> No </p>	
2.	<p>Did you have a <u>documented</u> (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance or CMOM program last calendar year?</p> <p style="margin-left: 40px;"> <input type="radio"/> Yes (go to question 3) <input type="radio"/> No (30 points) (go to question 4) </p>	0
3.	<p>Check the elements listed below that are included in your Operation and Maintenance (O&M) or CMOM program.:</p> <p><input checked="" type="checkbox"/> Goals: Describe the specific goals you have for your collection system:</p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p>Reduce infiltration and inflow sources of which a large portion of the I/I is due to private sanitary laterals and the remainder is from sanitary sewer mains in poor condition. Replacement of old sanitary sewers on an on-going basis as part of the Street and Utility Reconstruction Projects. Inspection of a portion of the sanitary sewer system during wet and dry weather flows to locate areas of suspected spot leaks. Televising and repair a segment (block area of the village) of the sanitary sewer system annually to repair leaks and broken piping under an annual contract for this work. The Sewage Utility purchased sewer televising equipment in 2012 and has implemented a televising program for this equipment, especially for emergency situations/sewer backups/problem area investigations.</p> </div> <p><input checked="" type="checkbox"/> Organization: Do you have the following written organizational elements (check only those that you have):</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Ownership and governing body description <input checked="" type="checkbox"/> Organizational chart <input checked="" type="checkbox"/> Personnel and position descriptions <input type="checkbox"/> Internal communication procedures <input type="checkbox"/> Public information and education program <p><input checked="" type="checkbox"/> Legal Authority: Do you have the legal authority for the following (check only those that apply):</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Sewer use ordinance Last Revised MM/DD/YYYY 07/06/2004 <input checked="" type="checkbox"/> Pretreatment/Industrial control Programs <input checked="" type="checkbox"/> Fat, Oil and Grease control <input checked="" type="checkbox"/> Illicit discharges (commercial, industrial) <input checked="" type="checkbox"/> Private property clear water (sump pumps, roof or foundation drains, etc) <input type="checkbox"/> Private lateral inspections/repairs <input type="checkbox"/> Service and management agreements <p><input checked="" type="checkbox"/> Maintenance Activities: details in Question 4</p> <p><input checked="" type="checkbox"/> Design and Performance Provisions: How do you ensure that your sewer system is designed and constructed properly?</p>	

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Allouez Village

Last Updated:
6/11/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

	<p> <input checked="" type="checkbox"/> State plumbing code <input checked="" type="checkbox"/> DNR NR 110 standards <input checked="" type="checkbox"/> Local municipal code requirements <input checked="" type="checkbox"/> Construction, inspection and testing <input type="checkbox"/> Others: </p> <p> <input checked="" type="checkbox"/> Overflow Emergency Response Plan: Does your emergency response capability include (check only those that you have): </p> <p> <input checked="" type="checkbox"/> Alarm system and routine testing <input checked="" type="checkbox"/> Emergency equipment <input checked="" type="checkbox"/> Emergency procedures <input checked="" type="checkbox"/> Communications/Notifications (DNR, Internal, Public, Media etc) </p> <p> <input checked="" type="checkbox"/> Capacity Assurance: How well do you know your sewer system? Do you have the following? </p> <p> <input checked="" type="checkbox"/> Current and up-to-date sewer map <input checked="" type="checkbox"/> Sewer system plans and specifications <input checked="" type="checkbox"/> Manhole location map <input checked="" type="checkbox"/> Lift station pump and wet well capacity information <input checked="" type="checkbox"/> Lift station O&M manuals </p> <p> Within your sewer system have you identified the following? </p> <p> <input checked="" type="checkbox"/> Areas with flat sewers <input type="checkbox"/> Areas with surcharging <input type="checkbox"/> Areas with bottlenecks or constrictions <input type="checkbox"/> Areas with chronic basement backups or SSO's <input checked="" type="checkbox"/> Areas with excess debris, solids or grease accumulation <input checked="" type="checkbox"/> Areas with heavy root growth <input checked="" type="checkbox"/> Areas with excessive infiltration/inflow (I/I) <input type="checkbox"/> Sewers with severe defects that affect flow capacity <input checked="" type="checkbox"/> Adequacy of capacity for new connections <input type="checkbox"/> Lift station capacity and/or pumping problems </p> <p> <input checked="" type="checkbox"/> Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed. </p> <p> <input type="checkbox"/> Special Studies Last Year (check only if applicable): </p> <p> <input type="checkbox"/> Infiltration/Inflow (I/I) Analysis <input type="checkbox"/> Sewer System Evaluation Survey (SSES) <input type="checkbox"/> Sewer Evaluation and Capacity Management Plan (SECAP) <input type="checkbox"/> Lift Station Evaluation Report <input type="checkbox"/> Others: </p>										
4.	Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained:										
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Cleaning</td> <td style="width: 10%; border: 1px solid black; text-align: center;">30</td> <td style="width: 30%;">% of system/year</td> </tr> <tr> <td>Root Removal</td> <td style="border: 1px solid black; text-align: center;">1</td> <td>% of system/year</td> </tr> <tr> <td>Flow Monitoring</td> <td style="border: 1px solid black; text-align: center;">0</td> <td>% of system/year</td> </tr> </table>	Cleaning	30	% of system/year	Root Removal	1	% of system/year	Flow Monitoring	0	% of system/year	
Cleaning	30	% of system/year									
Root Removal	1	% of system/year									
Flow Monitoring	0	% of system/year									

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Allouez Village

Last Updated:
6/11/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

Smoke Testing	0	% of system/year
Sewer Line Televising	5	% of system/year
Manhole Inspections	2.5	% of system/year
Lift Station O&M	52	# per L.S./year
Manhole Rehabilitation	2	% of manholes rehabed
Mainline Rehabilitation	4	% of sewer lines rehabed
Private Sewer Inspections	2.5	% of system/year
Private Sewer I/I Removal	2.5	% of private services
Please include additional comments about your sanitary sewer collection system below:		
A private side sanitary lateral replacement program has been implemented, with financing provided by the Village, to begin the program of replacing sanitary laterals in poor condition (due to age). This program was begun in 2012. This program is being applied to all construction projects, and is being used by residents (over 60% of residents on streets being reconstructed accept the program.		

5. Provide the following collection system and flow information for the past year:

35.16	Total Actual Amount of Precipitation Last Year
29.19	Annual Average Precipitation (for your location)
61.35	Miles of Sanitary Sewer
2	Number of Lift Stations
0	Number of Lift Station Failure
0	Number of Sewer Pipe Failures
2	Number of Basement Backup Occurrences
2	Number of Complaints
2.00	Average Daily Flow in MGD
3.96	Peak Monthly Flow in MGD(if available)
	Peak Hourly Flow in MGD(if available)

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Allouez Village

Last Updated:
6/11/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

LIST OF SANITARY SEWER OVERFLOWS (SSO) REPORTED				
	Date	Location	Cause	Estimated Volume (MG)
NONE REPORTED				
<p>** If there were any SSO's that are not listed above, please contact the DNR and stop work on this section until corrected.</p> <p>What actions were taken, or are underway, to reduce or eliminate SSO occurrences in the future?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>				
PERFORMANCE INDICATORS				
	0.00	Lift Station Failures(failures/ps/year)		
	0.00	Sewer Pipe Failures(pipe failures/sewer mile/yr)		
	0.00	Sanitary Sewer Overflows (number/sewer mile/yr)		
	0.03	Basement Backups(number/sewer mile)		
	0.03	Complaints (number/sewer mile)		
	2.0	Peaking Factor Ratio (Peak Monthly:Annual Daily Average)		
	0.0	Peaking Factor Ratio(Peak Hourly:Annual daily Average)		
6.	Was infiltration/inflow(I/I) significant in your community last year?			
	<p> <input checked="" type="radio"/> Yes <input type="radio"/> No </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; padding: 5px;"> The Village believes that excessive I/I flow exists and can be reduced by routine investigation and sewer/manhole leak repairs, and replacement of sanitary sewers in poor condition. This repair work is resulting in an operating cost savings due to the reduced wastewater flow. On this basis it is believed that a continuing program to locate and reduce I/I will continue to reduce operating cost. Previous replacement of sanitary sewers on numerous streets has reduced I/I and peak hourly flows. The Street and Utility Reconstruction Project Phase 1 was completed in 2013. The Reconstruction Project Phase 2A is underway in 2014 and includes a significant amount of sanitary sewer replacement on Hoffman Road, Clay Street and Waubenoor. </div>			
7.	Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?			
	<p> <input type="radio"/> Yes <input checked="" type="radio"/> No </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
8.	Explain any infiltration/inflow(I/I) changes this year from previous years?			

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Allouez Village

Last Updated:
6/11/2014

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

9.	What is being done to address infiltration/inflow in your collection system?	
	<p>An annual I/I leak detection program via televising and manhole inspections, and sewer joint grouting and sealing program was initiated in 2009. This is now the 6th year of this program (no work was done in 2013 due to the major projects) and the program will be continued. The work area completed is the southeast section of the Village (about 1/6 of the Village). The private sanitary sewer lateral replacement program will reduce I/I and has been done for 3 years now.</p>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Allouez Village

Last Updated:

Reporting Year: 2013

WPDES No.0047341

GRADING SUMMARY				
SECTION	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial Management	A	4.0	1	4
Collection Systems	A	4.0	3	12
TOTALS				
GRADE POINT AVERAGE(GPA)=				

Notes:

A = Voluntary Range

B = Voluntary Range

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Allouez Village

Last Updated:

Reporting Year: 2013

Resolution or Owner's Statement

NAME OF GOVERNING BODY OR OWNER	DATE OF RESOLUTION OR ACTION TAKEN
Village of Allouez	06/17/2014
RESOLUTION NUMBER	
2014-14	
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F. Regardless of grade, required for Collection Systems if SSO's were reported):	
Financial Management: Grade=A	
Collection Systems: Grade=A	
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00) G.P.A. = 4.00	

MEETING MINUTES
PUBLIC WORK'S COMMITTEE MEETING
Thursday, June 12, 2014
7:00 A.M., ALLOUEZ VILLAGE HALL

PRESENT: Randy Gast, Lynn Green, Jim Rafter, Craig Berndt
EXCUSED ABSENT: Jim Genrich

The meeting was called to order at 7:08 AM by C. Berndt.

1. MODIFY/ADOPT AGENDA
 - a. Motion to adopt the agenda as presented by Gast/Rafter. Motion carried.
2. ELECTION OF COMMITTEE CHAIRPERSON
 - a. Motion to nominate Gast as Committee Chairperson by Green/Rafter. Motion carried.
3. APPROVE MINUTES FROM THE APRIL 1ST MEETING.
 - a. Motion to approve the April 1, 2014 minutes as presented by Gast/Green. Motion carried.

OLD BUSINESS:

NO OLD BUSINESS

NEW BUSINESS:

4. DISCUSSION/ACTION: 2013 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR) TO THE WDNR (DPW Berndt).
 - a. The memorandum of the key points of the 2013 CMAR report was explained by Berndt. One key point is that the new WPDES satellite sewer system discharge permit now requires the Village to develop a Compliance, Maintenance, Operations and Management (CMOM) program.
Motion to recommend the 2013 CMAR report to the Village Board for approval by Gast/Green. Motion carried.
5. DISCUSSION/ACTION: PURCHASE OF STREET DEPT PLOW/DUMP TRUCK (DPW Berndt).
 - a. The attached summary of the bids was explained. This truck is a heavy duty truck that operates full time during the year, in addition to being a wing plow truck for snowplowing. We included an extended warranty for the engine and pollution control system since this is a new clean diesel system, and included stainless steel box construction to reduce future maintenance because of hauling salt.
 - b. Public Works recommended that the Western Star truck and the Truck Equipment Henke plow system be purchased because of the extensive list

of satisfied local municipalities using the Western Star truck, and the evaluation of the Henke plow indicates it should perform well.

Motion to recommend to the Village Board purchase of the Western Star truck/Henke plow at a cost of \$171,431.

6. DISCUSSION/ACTION: WisDOT CONTRACT FOR GREENE AVENUE RECONSTRUCTION PROJECT (DPW Berndt).
 - a. This topic was discussed and the consensus was to develop further information and bring this back to the next Public Works Committee meeting.

7. DISCUSSION/ACTION: TRAFFIC ITEMS FOR APPROVAL (DPW Berndt).
 - a. The internal traffic team recommends installing a yield sign on Auburn Street at the intersection with Clay Street due to the concern about the cross-traffic on Clay and the limited line of sight when traveling east on Auburn Street. A number of concerns have been expressed by residents in this area.
 - b. Additional curb striping for no parking is recommended at the intersection of Lazarre and Van Buren Street (already striped but to be extended) to improve the collection truck access and turning ability in this area. Cars park so close to the no parking area that the large vehicles cannot pass thru this intersection. Two locations will have 10 feet of painted curb added. In addition curb striping is recommended for 20 ft east and 10 ft west of the west Heritage Hill access driveway on Lazarre. This will allow brush pickup which is now frequently blocked by parked cars.
Motion to recommend to the Village Board the addition of the yield signs on Auburn Street and the curb striping for no parking on Lazarre Street as listed above. Motion by Gast/Rafter. Motion carried.

DISCUSSION:

8. DISCUSSION: ALLOUEZ SANITARY SEWER SYSTEM DISCHARGE PERMIT ISSUANCE

9. DISCUSSION: ALLOUEZ MS4 STORMWATER DISCHARGE PERMIT ISSUANCE

10. ADJOURNMENT
Motion to adjourn at 8:42 AM by Rafter/Green. Motion carried.

Minutes by C. Berndt, June 12, 2014