

# Memo

To: Historical Preservation Committee

Fr: Trevor Fuller, Planning and Zoning Administrator

Re: REVIEW OF RAZING PERMITS, REQUIREMENTS, AND TIMELINES FOR OTHER COMMUNITIES

Date: May 22, 2014

The ordinances and procedures of other communities for razing a building or structure were reviewed. The Historical Preservation Committee wanted to specifically look at how the different communities, if at all, reviewed the historical significance of a building or structure when issuing a razing permit. Attached are excerpts from De Pere's ordinance, highlighting the procedures followed. Also attached is a sign-off sheet from La Crosse, which is used for a property owner to acquire a razing permit from the city. Both attachments are examples of procedures the village could consider adopting as part of the process for acquiring a razing permit.

The Historical Preservation Committee is asked to review the attachments and discuss further. The committee is also asked to discuss possible future action on this issue.