

Memo

To: Historical Preservation Committee

Fr: Trevor Fuller, Planning and Zoning Administrator

Re: RFP UPDATE – HOW MANY RESPONDED AND HOW THE INTERVIEW PROCESS IS GOING

Date: May 22, 2014

The RFP for selecting a consultant to write a nomination to place the Allouez Water Department Building and the Allouez Community Center on the National Registry was sent out on April 18th. The village received three responses from state recognized consultants – Cultural Resource Management Services, UW-Milwaukee; Patricia Lacey, National Register Consultant; and Legacy Architecture.

The selection committee met in closed session on Wednesday, May 21st to review responses and conduct interviews. The selection committee will meet again in closed session prior to the regularly scheduled Historical Preservation Committee meeting on May 28th to discuss the candidates further and potentially recommend a candidate to the Historical Preservation Committee.

If a recommendation of a consultant is made by the subcommittee, it is asked the Historical Preservation Committee make a recommendation to the Village Board.

