

Memo

To: Village Board

From: Chris Clark, Director of Parks, Recreation, & Forestry

Re: Special Event Authorization for Preble Softball Booster Club/New Settlement Sports Mgmt. Group to Host a USSSA Regional Qualifier Softball Tournament at Riverview Park.

Date: January 6th, 2015

Name of Organization/Person:

Preble Softball Booster Club/Ron Metzler; Green Bay, WI

New Settlement Sports Management Group/Marcello Falione - Event Coordinator; Lincolnwood, IL

Purpose of Event:

Midwest regional qualifier softball tournament for United States Specialty Sports Association (USSSA) hosted by Preble Softball Booster Club with the assistance of New Settlement Sports Management Group as the event coordinator. They anticipate up to 24 teams from around Wisconsin and the Midwest with ages of participants ranging from 14-18 years of age.

Location of Event:

Riverview Park softball facility – 5 diamonds

Date(s) and Time(s) of Event:

June 26-28, 2015; Friday afternoon to Sunday afternoon

Recurring Event: Yes No

This is the second year the tournament will be held in Allouez (see background info below).

Alcohol Sales Request: Yes No

Vending/Concessions/Admission Fees: Yes No

They are requesting permission to sell concessions, food, and t-shirts.

Other Requests:

Request to allow off street parking on the grass at the park (weather permitting). Parking on grass is not allowed per Village Ordinance 9.01 without board approval.

Background Information:

The USSSA tournament has been held in Green Bay at the Finger Road facility in past years and approached the Allouez Parks Department in 2014 on an emergency basis to utilize the

fields/facility at Riverview Park. At that time, the ball fields at Finger Road were unplayable due to poor weather conditions and approached the Parks Department to hold the games at Riverview because of the excellent playability of our diamonds. Because of the feedback and great facility in Allouez they would like to continue to host the tournament at our location. There were no issues with the tournament in 2014.

They anticipate over 1000 people to participate and attend the tournament during the weekend and estimate the regional economic impact to the area in excess of \$300,000. The group will pay a \$500 use fee to the Village in addition they will contribute another \$200 and remaining concessions to the Allouez Girls Softball Association for use of the facility. The New Settlement Sports Mgmt. Group plans to sell tournament logoed clothing during the tournament and will be the event coordinators.

Attachments:

Facility Rental Application

Vendor Permit Application

Email from Ron Metzler explaining economic impact to the area

2014 Fields of Dreams Tournament information

Village of Allouez
Parks, Recreation & Forestry
Recreational Facilities Usage Application

In order to avoid confusion, please complete the following information and return it to my attention, along with a season schedule when appropriate. Please make note of our current usage rates. If you have any questions, please do not hesitate to contact me at 448-2805. Return the form to my attention: Brad Lange, Allouez Parks Department, 1900 Libal Street, Green Bay, WI 54301. Make checks payable to Allouez Parks Department.

Name of Organization Preble Softball Booster Club, Inc.

Address 222 Cherry St.

City, State & Zip Green Bay, WI 54301 Phone 920-435-9393

Type of Entity: Individual Association
Corporation Partnership

Contact Person Ron Metzler / Brad Foytik Title Club Officers

Address 222 Cherry St.

City, State & Zip Green Bay, WI 54311 Phone 920-366-3131 / 920-265-7200

Type of Event USSSA Softball Tournament Date(s) of Event June 26-28, 2015

Starting Time Friday Afternoon Ending Time Sunday Afternoon

Expected Number of Participants (including spectators) 1008

Requested Location of Event/# of Fields or Courts Requested:

- | | |
|--|--|
| <input type="checkbox"/> Green Isle Softball Field/1 | <input type="checkbox"/> Green Isle Baseball Field/1 |
| <input type="checkbox"/> Green Isle Football Field/1 | <input type="checkbox"/> Green Isle Soccer Field/2 |
| <input type="checkbox"/> Green Isle Tennis Courts/5 | <input type="checkbox"/> Optimist Softball Field/1 |
| <input type="checkbox"/> East Lawn Baseball Field/1 | <input type="checkbox"/> East Lawn Tennis Court/1 |
| <input type="checkbox"/> Langlade Softball Field/1 | <input type="checkbox"/> Langlade Tennis Court/2 |
| <input checked="" type="checkbox"/> Riverview Softball Complex/5 | <input type="checkbox"/> Broadview Soccer Complex/5 |
| <input type="checkbox"/> Kiwanis Tennis Courts/2 | <input type="checkbox"/> Kiwanis Soccer Fields/2 |
| <input type="checkbox"/> Webster Baseball Fields/5 | <input type="checkbox"/> Other _____ |

Comments/Special Requests: Event Coordinator: New Settlement Sports

Management Group, 7369 East Prarie Road, Lincolnwood, IL 60712

Approved By:

_____ Date _____

_____ Date _____

Special Event Application
(Continued)

Will the fields need to be marked by the Village? _____ Yes X No

Facilities Usage Fee Structure

Tennis Courts

\$20.00 per facility/per match (2 hours per match)

Green Isle Softball Fields

-Field usage + dragging & marking/initial game only

M-F 7am-3pm(up to 6/1) = \$35.00

M-Th 6am-4pm(6/1 thru Labor Day)= \$35.00

M-F after 4pm & Sat = \$35.00 + Time and one-half

Sunday = \$35.00 + Double Time

-Field usage + dragging & marking between games

M-F 7am-3pm(up to 6/1) = \$35.00

M-Th 6am-4pm(6/1 thru Labor Day)= \$35.00

M-F after 3pm & Sat = \$35.00 + Time and one-half

Sunday = \$35.00 + Double Time

- After 7pm, an additional \$5.00/hr/light for electrical usage

- Camp fees are \$350.00 per week

Riverview Girls Softball Complex

- Field Usage and Camp Fees: The same as G.I. Softball Fields (see above)

Webster Park

- Field Usage and Camp Fees: The same as Riverview Girls Softball Complex and G.I. Softball Fields (see above)

Soccer/Football

- \$35.00 per game, per field, marking only, during playing season

- Camp fees are \$350.00 per week

Conditions of Permit

1. All facilities will be clean and clear of garbage.
2. The permittee at its own cost shall obtain and maintain general liability insurance for the event in the minimum amount of \$2,000,000 for damages arising out of personal injuries to any one person and \$50,000 property damages. Product liability is required only if permittee dispenses food, confections, refreshments, and/or beverages.
3. The permittee (and in case of individuals, partnerships and associations, the named contact person and the person signing this agreement), shall indemnify and save harmless the Village and its employees and representatives, against any and all injuries and damages to persons and property, and shall defend, indemnify and save harmless the Village and its employees and representatives from any and all claims, demands, suits, actions, costs, expenses and proceedings of any kind and nature, including any claims for injuries and/or damages caused in whole or in part by the negligence of the Village, its employees and representatives, which in any way result from or arise out of such activity.
4. No bus parking allowed within facility parking lots.
5. Access to bathrooms will be provided upon advance request; bathrooms must be left in good, clean condition. Renter is responsible for supplying toilet paper & paper toweling.
6. The Director of the Parks, Recreation & Forestry Department has the right to cancel an event due to inclement weather.
7. Renter is responsible for the removal of all garbage (Dumpster rental is recommended for tournaments).



VILLAGE OF ALLOUEZ
BROWN COUNTY, WISCONSIN

VENDOR PERMIT – SPECIAL EVENTS IN VILLAGE PARKS AND FACILITIES
TRANSIENT MERCHANT

(Vendors under sponsorship of non-profit or profit organizations)

New Settlement Sports Management Group
Name of sponsoring organization

7369 East Prairie Rd Riverview Softball
Address Lincolnwood IL 60712 Event Location Complex

Marcello Falcone
Name of organization agent

USSSA Softball Tournament
Nature or Character of Special Event

June 26-28, 2015
Date and Length of Time of Event

Vendor Permits Subject to Village Board Approval

Village Board Approval Granted _____

Fee Schedule per Event

\$25.00	0-25 Vendors
\$50.00	25-50 Vendors
\$75.00	Over 50 Vendors

Sponsoring organization shall pay the appropriate fee listed above to the village. Non-profit vendors shall be exempt from the fee. (Tax Exempt number is required)

For Office Use Only:
FEE: _____
DATE RECEIVED: _____



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Who we are

2014 Fields of Dreams Tournament/Green Bay



It's not just another tournament... It's another experience!

Due to the popularity of our events, this summer we're creating another event for girls who want to play softball and just have fun! Experience a fun filled weekend of activities, playing softball, hanging out with friends and family and exploring Green Bay, Wisconsin. This tournament is open to all 10U, 12U, 14U, 16U and 18U girls' fastpitch softball teams. This event will be held on fields throughout the city of Green Bay. All Fields are convenient to hotels and other activities throughout Green Bay.

Located on the waters of Green Bay, Wisconsin provides the ideal setting for your team and their families to play, compete and enjoy all that Green Bay offers.



Finger Road complex, tournament site in Green Bay.

Also see all that Green Bay has to offer for the entire family.

Visit: www.greenbay.com





Colburn Park, tournament site in Green Bay.

This is a sanctioned open USSSA Tournament. Winning teams will qualify to earn a berth to play in the USSSA World Series. One bid per age group for every 6 teams will be awarded.



Proof of insurance and birth certificates will also be required. World Series Tournament berths will be awarded to teams that have played in at least 3 USSSA sanctioned tournaments and one of these must be a State Tournament. Teams may also play in a State Tournament of a higher age group/classification to fulfill the State Tournament requirement.

Location	Info and Pricing	2014 Updates	Registration	Lodging	Participating Teams	Photo Gallery
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2014 Fields of Dreams Tournament/Sturgeon Bay

Professionally Managed Organizations and Events

News and Highlights

[2014 Fields of Dreams adds tournament In Green Bay](#)

Sturgeon Bay Fields of Dreams Event Sponsors

Sponsor:

Participating Hotels:



[Fields of Dreams Highlights Video](#)



[Fields of Dreams Photo Gallery](#)

2014 Fields of Dreams Sturgeon Bay Updates

If you would like to order shirts online visit:
http://gussgrafix.com/Content/Z2Coming_Soon.htm

2014 Schedule and Events ([Now Available](#))

Please note:

12U tournament (open)

14U tournament (combined with 16U)

16U tournament (closed)

Teams registered for Sturgeon Bay 2014 Tournament

Cary Crush	12U
Genoa City Xplosion	12U
Grayslake Pride	12U
McHenry County Heatwave	12U
McHenry County Heatwave	16U
McHenry Jr. Warriors	16U
Xplosion	16U
Cary Crush 98	16U
Fox Valley Renegades	16U
Grayslake Pride	16U
Lake Villa Lasers	16U
McHenry County Heatwave	16U
McHenry Warriors	16U
Morris Rowdie Katz	16U
Northwest Storm	16U
Stateline Thunder	16U
Wildfire Softball	16U

This page has been updated 06/4/14

[Click For Details](#)

2014 Fields of Dreams Green Bay Updates

2014 Schedule and Events ([Now Available](#))

Please note:

14U tournament (closed)

16U tournament (combined with 18U)

18U tournament (closed)

Teams registered for Green Bay 2014 Tournament

Appleton Panthers	14U
Fox River Rush	14U

Address to Sturgeon Bay Fields

Sunset Park
 747 N 3rd Ave
 Sturgeon Bay, WI 54235

PBI, Jaycee and PBI Back fields are all located across from the Stur Bay high school.
 307 S. 14th Street.

Westside Field
 37 W. Redwood St.

Sevastopol Field
 4550 Highway 57
 Sturgeon Bay, WI 54235

Green Bay Fields of Dreams Event Sponsors

Sponsor:

Participating Hotels:

Address to Green Bay Fields

Finger Road Ball Fields - 3385 Finger Road, Green Bay, WI 54304

Green Bay Preble Hornets	14U
Merton Fillies	14U
Powerhouse Fastpitch	14U
Racine Belles	14U
Wisconsin Elite	14U
Franklin Force	18U
Wildfire Softball	18U
Firebirds Fastpitch	18U
Lakeshore Rise	18U
Racine Belles	18U
Windy City Rage	18U
Wisconsin Elite	18U
Wisconsin Outlaws	18U
Wisconsin Elite (16)	18U
Honey Badger	18U
Pulaski Softball	18U

This page has been updated 06/4/14

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