

Memo

To: Village Board
Fr: Craig Berndt
Re: Final Acceptance of the Heritage Hill Stormwater Project
Date: January 20, 2015

The Heritage Hill Stormwater Detention Pond Project has been completed and requires certification to the WDNR that it is completed. The certification is to be by the Village Board with signature by the Village President.

The project has been completed, including final punch list items. The prairie seeding has been completed and next summer it will be in bloom. The wage rate compliance submittals by the general contractor have been reviewed and approved by McMahon & Associates and myself. As the DPW I am certifying that the project is completed as well. Attached to this cover sheet are the certificates signed by McMahon and myself. The final closeout by the WDNR will be completed when this paperwork is submitted.

The Project Acceptance form is to be signed by the village president upon acceptance of the project by the Village Board.

The Wage Rate Compliance Certification is the final certification that the Davis-Bacon Act has been complied with. Thru the course of the reimbursement requests to the WDNR both McMahon and I have signed the submittals certifying wage compliance to the WDNR. McMahon checks each payroll report and this information is retained until the WDNR completes the final review.

I recommend accepting the project as complete and certifying by signing the required forms.

C. Berndt
January 20, 2015

VILLAGE OF ALLOUEZ

Allouez Village Hall • 1900 Libal Street • Green Bay, Wisconsin 54301-2453
Phone No.: (920) 448-2800 • Fax No.: (920) 448-2850

Department of Public Works

FINAL ACCEPTANCE OF HERITAGE HILL/TAFT STORMWATER TREATMENT PROJECT

The Allouez Village Board by accepts the Heritage Hill/Taft Street Stormwater Treatment System Project as completed. This project was completed by PTS Contractors and McMahon Associates.

The Village of Allouez accepts the following project:

Heritage Hill Stormwater Detention Pond Project

Contractor: PTS Contractors, Inc.
Engineer: McMahon Associates, Inc.

Motion Made By: _____

Seconded By: _____

Motion Carries: Yes/No

Dated: _____

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Department of Public Works

WAGE RATE COMPLIANCE CERTIFICATION

The undersigned officials of the Village of Allouez (the "Municipality") hereby certify that, for all expenditures made for construction of DNR Project No. 4198-08 (the "Project"), the Municipality has met all requirements of the Davis-Bacon Act.

The above certification is determined, after due and diligent investigation, to be true and accurate to the best of my knowledge.

By: _____
Steve VandenAvond, Village President

Dated as of: _____

By: _____
Debbie Baenen, Clerk/Treasurer

Dated as of: _____

Craig Berndt

From: Amy Vaclavik <AVACLAVIK@mcmgrp.com>
Sent: Friday, January 02, 2015 11:15 AM
To: Craig Berndt
Subject: Davis-Bacon Compliance

Hi Craig - Please let me know if there are questions or if additional information is needed about the Davis-Bacon compliance. Amy

Davis-Bacon Review

The Contractor is required to submit payroll reports for their own employees and subcontractors with each Payment Application. Wages and benefits paid are compared with the rates included in the Contract Documents to check that the proper rates are being paid. If there are questions or clarifications needed additional information is requested from the Contractor. Generally the Payment Application is not approved until the payroll reports are reviewed. When the project is complete a copy of all of the payroll reports and correspondence are provided to the Village for your files. The Village is required to keep a copy on file for 3 years from the date of the final acceptance of the project. The DNR (Bob Hannes) reviews the payroll records at the end of the project. McMAHON implemented a process to review the Davis-Bacon payroll reports in 2009. Since then our records have been audited several times by the USEPA and each project has been reviewed by Bob Hannes and no problems have been found.

Amy J. Vaclavik, P.E.
McMAHON
920-751-4200
P.O. Box 1025
Neenah, WI 54957

www.mcmgrp.com

-----Original Message-----

From: Craig Berndt [<mailto:Craig@villageofallouez.com>]
Sent: Friday, January 02, 2015 10:36 AM
To: Amy Vaclavik
Subject: RE: Allouez Heritage Hill Forms

Amy-
When I take the Davis-Bacon certification to the board I can envision that the board president will ask about compliance and how we know we have complied. Anticipating this question can you send me an email to confirm that the wages paid to the contractor employees comply with the established Davis-Bacon requirements based on your review? I do have the monthly forms that were approved but this might be a way to simply address this possible question. Thanks, Craig

Craig L. Berndt, P.E.
Director of Public Works
Village of Allouez

State of Wisconsin
Department of Natural Resources
Bureau of Community Financial Assistance
101 S. Webster St., P O Box 7921
Madison WI 53707-7921
Phone (608) 266-7555
Fax (608) 267-0496

Environmental Improvement Fund (EIF) Project Acceptance Certification

Form 8700-280 (R 1/11)

Notice: This form is authorized by ss. 281.58 and 281.61, Wis. Stats. Submittal to the Department of a completed form is mandatory for all recipients of EIF loans. A separate form is required for each prime contractor. Failure to submit a completed form shall result in the denial of final disbursement of loan funds.

Personally identifiable information provided on this form will be used to determine compliance with closeout procedures as outlined in the Financial Assistance Agreement and may be made available upon request under Wisconsin's Open Records laws (ss. 19.32-19.39, Wis. Stats.) and requirements.

Project Information

Municipality Name

Village of Allouez

Prime Contractor

PTS Contractors, Incl

Contract Number

A0012-900678

Upon final inspection and approval of all change order(s), all work performed by the awarded contractor(s) and subcontractor(s) (if any) has been constructed according to the plans and specifications approved by the Department of Natural Resources (DNR).

DNR Plan and Specification Approval Number

S-2010-0676

Date Approved

10-19-10

Project Description

Heritage Hill Pond is a wet detention pond. The primary purpose of the project is to reduce urban non-point source pollution prior to discharge to the Fox River. This pond will also assist the Village with NR 216 Municipal Separate Storm Sewer System (MS4) Permit compliance. Specific goals for the pond include a +/- 62% reduction in Total Suspended Solids and a +/- 45% reduction in total Phosphorus.

The Village will own, operate and maintain Heritage Hill Pond. The pond will be located in Heritage Hill State Park with an easement granted to the Village of Allouez. Landscape features including prairie grasses, wildflowers and wetland vegetation, will improve habitat, discourage geese, reduce pond operation costs, and improve public safety.

Engineer Certification

On behalf of the engineering consulting firm contracted by the above named municipality, I hereby _____ to the best of my knowledge that the above mentioned project has been constructed and inspected to conform to the referenced specifications.

Name of Engineer

Brad D. Werner

Name of Engineering Firm

McMAHON

Signature of Engineer



Date Signed

12-23-14

Municipal Certification

The above named municipality has accepted at its regular meeting of officials the above mentioned project from the contractor and engineer.

Name of Authorized Representative

Craig L. Berndt

Title

Director of Public Works

Signature of Authorized Representative



Date Signed

1/2/2015

EXHIBIT E

ENVIRONMENTAL IMPROVEMENT FUND
CONTRACT UTILIZATION OF DISADVANTAGED BUSINESS ENTERPRISES (DBE)

MANDATORY PROJECT CLOSEOUT DOCUMENT

Note: This form is authorized by s. NR 162.14(4)(b)4, Wis. Adm. Code. Receipt of this completed form by the Department is mandatory prior to receiving a final disbursement. The information printed on this form is taken from the completed DBE Subcontractor Utilization Form (EPA Form 6100-4). Any changes or additions made to the list of prime contractors and DBE subcontractors during the construction must be reflected on this form at closeout. Personal information collected on this form will be used for program administration and must be made available to requesters as required by Wisconsin Open Records Law (s. 19.31 - 19.39, Wis. Stats).

Municipality Name: Village of Allouez Project Number: 4194-08 Loan/Grant Amount: \$784,516
 Project Description: Construct Heritage Hill Stormwater Detention Pond
 Did the municipality satisfy the DBE requirements? X Yes No (if no, refer to Project Manager Summary Page of the FAA.)

Construction/Equipment/Supplies Contracts	Indicate DBE Type	Type of Product or Service *	Contract Estimate \$	Actual Amount Paid to DBE Firm
Prime: PTS Contractors, Inc. Sub: <i>Big Iron Engineering</i> Sub: <i>Urban-based construction</i> Sub: <i>MPC</i> Sub: <i>ARL Biological Services</i> Sub: <i>Marston Construction</i>	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other <input checked="" type="checkbox"/> X N/A <input type="checkbox"/> MBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> Other <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other	Construction <i>Engineering</i> <i>Construction</i> <i>Construction</i> <i>Construction</i>	\$ 717,883 <i>64,320.00</i> <i>96,320.00</i> <i>14,159.00</i> <i>62,516.00</i> <i>84,576.00</i>	Municipalities completes at Project Closeout. Total MBE \$ <i>96,320.00</i> Total WBE \$ <i>64,320.00</i> Total Other \$ <i>103,871.00</i>

Professional/Technical Services Contracts	Indicate DBE Type	Type of Product or Service *	Contract Estimate \$	Actual Amount Paid to DBE Firm
Prime: McMahon Engineers	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other X N/A	Planning	\$40,000	Municipality Completed at Project Closeout
Sub:	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other			
Sub:	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other			
Prime: McMahon Engineers	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other X N/A	Design	\$60,000	
Sub:	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other			
Sub:	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other			
Prime: McMahon Engineers	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other X N/A	Engineering/CM	\$64,500	
Sub:	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other			
Sub:	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other			
Total MBE \$ -0-				
Total WBE \$ -0-				
Total Other \$ -0-				

*Type of Product or Service examples: landscaping, trucking, supplies, equipment, paving, concrete, plumbing, electrical, excavating, testing, design, etc.

PTS
(*)

Name of Person Completing This Form <i>Garnett Stewart</i> Amy Vaclavik	Email Address JPetosek@PTSCContractors.net avaclavik@mcmgrp.com	Phone Number 920-548-5217 920-751-4200
Certification		
I certify that, to the best of my knowledge and belief, the information provided on this form is complete and correct.		
Name/Title of Municipal Official <i>Garnett Stewart</i>	Signature Cwj c. Benson	Date Signed 1-2-2014