

VILLAGE OF ALLOUEZ SPECIAL EVENT APPLICATION/PERMIT
FOR RUNS/WALKS IN THE VILLAGE

THIS APPLICATION MUST BE SUBMITTED FOR APPROVAL NO LESS
THAN FOUR (4) WEEKS PRIOR TO DATE OF THE EVENT.

Re-occurring Event ☒ Yes ☐ No New application approved by the Village Board.
*(As of August 7, 2010 – the Village Administrator, with department head recommendation, is authorized to approve reoccurring events. Village Board will be notified of the event.)

Name of Organization Walk to Mary, Inc.
☐ Individual ☐ Partnership ☒ Corporation ☐ Association

Name of Responsible Person Pat Deprey

Address & Zip Code 200 William St. #101 Phone 920-660-7826
De Pere, WI 54115

Type of event Walk Date of Event 5-2-15

Starting time 7:00 AM Ending Time 5:00 PM Number of participants 1,000+

Place-Area-or Route of Event (Include Map) See attached route map.

How will route be marked? Signage
How will Route Monitors be Identified? Bright colored safety vests.

Other Traffic Control Provisions? City of Green Bay and Brown County

Note:

If stand-by Allouez rescue squad service is requested, \$375.00 per hour is charged. If you request police coverage, you must contact the Brown County Sheriff's Department and arrange for coverage with them. Allouez does not provide police coverage. CHECK HERE ☐ if you want to order stand-by rescue services.

Conditions of Permit:

1. All street intersections along the event route are to be supervised by persons 19 years of age or older.
2. Events will be allowed only during daylight hours.
3. No events will be allowed during regular week day rush hours.
4. The Village of Allouez will not provide barricades for any events; however, the Village will provide traffic cones on an availability basis. The cones must be picked up and returned by the event sponsors. The Village will charge for any missing traffic cones. The Village may require a cash deposit from which the cost of missing cones will be deducted.
5. The permittee at its sole cost shall obtain and maintain general liability insurance for the activity in the minimum amount of \$1,000,000.00 for damages arising out of personal injuries to any one person and \$250,000.00 for damages to property, in any one accident, and shall furnish the Village with a certificate of insurance naming the Village as an additional insured not less than five (5) business days prior to the start of the activity. The permittee (and in case of individuals, partnership and associations, the named responsible person and the person signing this agreement) shall indemnify and save harmless the Village and its officers, employees, and representatives, against any and all injuries and

damages to persons and property, and shall defend, indemnify and save harmless the Village and its officers, employees and representatives from any and all claims, demands, suits, actions, costs, expenses and proceedings of every kind and nature, including any claims for injuries and/or damages caused either in whole or in part by the negligence of the Village, its officers, employees or representatives, which in any way result from or arise out of such activity.

Kat Depuy
Signature of Responsible person

1-26-15
Date

Date Approved by Village 2-3-15
Signature of Administrator [Signature]

STAFF APPROVAL -- REVIEW FOR OTHER EVENTS THAT MAY CONFLICT WITH THIS REQUEST AND ALSO FOR ANY STREET REPAIRS/CONSTRUCTION THAT MAY INTERFERE. ALSO IF RESCUE SERVICES ARE REQUESTED.

PUBLIC WORKS
DIRECTOR

[Signature] 2/18/15

Approve with Signature and Date

PARK & REC
DIRECTOR

Christopher McClush 2/2/15

Approve with Signature and Date

FIRE CHIEF

Mark [Signature] 2/18/15

Approve with Signature and Date

DEO II

[Signature] 2/12/15

Approve with Signature and Date

REVISED 9-17-2013





