

February 23, 2015 (Plan Commission Meeting)

**PLAN COMMISSION MEETING
MONDAY, FEBRUARY 23, 2015
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER

Chairperson Kopperud called the meeting to order at 6:30 p.m.

Present: Ropp, Retzlaff, Kornowske, Kopperud, Hansen arrived at 7:02 p.m. (was at the Riverside Drive Community Sensitive Solutions Workshop).

Excused: Dart, Culotta

MODIFY/ADOPT AGENDA

Motion by Retzlaff/Kornowske to adopt the agenda as presented. Motion carried (Hansen not present for vote.)

MINUTES FROM JANUARY 26, 2015 MEETING

Motion by Retzlaff/Ropp to approve the minutes as amended. On page 4, under Discussion of Rezoning the Greene Avenue Water Station, bullet point number 12, change the word “inhabitable” to “not habitable”. Motion carried (Hansen not present for vote.)

ANNOUNCEMENTS

Fuller

- The Corridor Study Open House was held last Wednesday evening, and was well attended. 60 people signed in. GRAEF is now in the process of reading through all the notes, and gathering input received by the residents. The next Open House will be on Thursday, March 19 from 5pm -7pm. GRAEF will be taking what they have and narrowing their focus from the comments received.
- Gave an update on the DOT Community Sensitive Solutions meeting.

PUBLIC APPEARANCES

Jim O'Rourke, 2339 Oakwood Avenue, requests to have sidewalks on the west of the street near Taft Street, and an area by Saint Francis Park. He also purposed that there be a pedestrian bypass behind the old Hochgreve Brewery and that it be included as part of the project.

APPROVAL OF CERTIFIED SURVEY MAP FOR SAINT JOSEPH REAL ESTATE SERVICES CORPORATION – 1910 SOUTH WEBSTER AVENUE

Fuller stated CSM was submitted to Brown County and Brown County asked for the Plan Commission's input.

Discussion

- There is lack of adequate documentation to determine what is really happening, for the Plan Commission to be fully informed.
- In the future if the Plan Commission could get maps that are marked up to see, what the area they are looking at would be more helpful.
- Recommend driveway easements.
- Recommend utility easements for water and sewer for Parcel C.

Motion Retzlaff/Ropp received CSM and placed on file and will forward to the Village Board. Motion carried (Hansen not present for vote.)

APPROVAL OF APPROACH TO BICYCLE AND PEDESTRIAN PLAN

Hansen arrived at 7:02 p.m.

Fuller stated he received the following information from the Brown County Sheriff's Department: 2012 to current, there have been 4 bicycle vs. automobile accidents, and 1 pedestrian vs. automobile accident reported all of which happened north of 172.

Discussion

- Ad hoc group of people (volunteers) who walk and bike in the village.
- Organize an ad hoc committee.
- Reach out to the walkers and bikers.
- Include members of the Walks and Bikes group.
- Who is going to drive the process as far as managing the group?
- Plan should be a standalone component that is focused on transportation and recreation.
- How many people would be needed for this committee?
- Plan Commission or Public Works could be the organizer.
- Get public input.
- Post something and open it to the public.
- Sub-committee of the Plan Commission up to three people.
- Reach out to Cole Runge, Brown County for a template and suggestions.
- Find out what the County has to say about an update, let them know what our plans are and bring it to the next meeting.

Motion by Retzlaff/Kornowske to open the floor to the public. Motion carried.

Jim O'Rourke, 2339 Oakwood Avenue, feels that improving and updating the Bike Ped Plan is a good idea, and thinks that the next logical step would be to disband the Allouez Walks and Bikes Committee and also have the ad hoc group follow the Safe Routes to School Plan.

Discussion

- Ad hoc committee is temporary.
- No reason to replace Allouez Walks and Bikes Committee.
- There is consistent involvement of Administrative Department staff.

- Allouez Walks and Bikes is a non-recognized committee by the Village Board.
- This is a way of trying to draw in more community involvement.
- Information from the ad hoc committee would be brought to the Allouez Walks and Bikes committee.

Motion by Hansen/Kornowske to return to regular business. Motion carried.

Action will be taken at the March meeting, after receiving more information from the County.

APPROVAL OF THE 2014 PLAN COMMISSION ANNUAL REPORT

Discussion

- It would be nice to see some metrics in the Annual Report.
- How many of the Plan Commission decisions get ratified by the Village Board?
- Timeline is also included, and Fuller would make a recommendation to remove the Bike and Ped Plan in quarter 4 of the timeline.
- In quarter 3, the second bullet point, remove the word “bicycle”.

Motion by Kornowske/Hansen to approve with changes discussed above. Motion carried.

APPROVAL OF APPROACH TO REZONING OF GREENE AVENUE PUMP STATION

Fuller presented additional information on the building including square footage, historical significance, timeline, and parking requirements.

Discussion

- PDD vs Rezoning would make the most sense and allow more flexibility.
- How much would it cost to remove the tank?

Motion by Ropp/Hansen to recommend that the property remain as Village owned so that the PDD process may be initiated for any development. Motion carried.

REPORT ON THE VILLAGE VISIONING DATA RESULTS

Data Results

- Residents feel we have a safe community.
- Like the fact that there is a historic flavor.
- Interested in having some Commercial Development within reason.
- Biking and pedestrian aspects are important.
- Like services provided.
- Enforce ordinances with consistency.
- Administrator and elected officials are well liked.
- Aging housing stock.
- Gathering destination points within the village.
- Parks being our identity

REPORT ON HERITAGE HILL PARKING LOT RECONSTRUCTION PROJECT

Fuller provided maps of the plan for the parking lot.

- ❖ Pedestrian access off of Webster Avenue.
- ❖ Paved bike rack area.
- ❖ Recommended the “A” framed or “U” shaped bike racks.
- ❖ Suggested bumpers be included, or the sidewalk being extended on the northwest corner of the parking lot where the handicap spots are, because there is a car overhang.
- ❖ Going to Board of Appeals for a variance on parking stall width. They are requesting the stalls remain at 9 feet, rather than the required 10 feet.
- ❖ Trees and fence along west side to be removed and replaced by a hedge line.

Discussion

- How many parking stalls are there currently?
- Looks like a good improvement.
- Is there enough access for the Fire Department?
- Any landscaping component? There will be trees and landscaping along the south end of the parking lot.
- Suggest that they do landscaping along the front to conceal cars to hood level along Webster Avenue.
- Project will be started in early spring and done in April.
- Should be able to find more traditional looking bike racks in the style that was recommended (things that look like they are 1890’s style with ornamentation on them).

NEXT MEETING DATE AND TIME

The next meeting date: March 23, 2015, at 6:30 p.m.

Agenda items: Ideas on Bicycle Pedestrian Plan approach. Check with the County for suggestions and template.

ADJOURNMENT

Kornowske/Retzlaff moved to adjourn at 8:03 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Deputy Clerk