

February 25, 2015 (Historic Preservation Committee)

**HISTORIC PRESERVATION COMMITTEE MEETING  
WEDNESDAY, FEBRUARY 25, 2015  
6:00PM ALLOUEZ VILLAGE HALL**

CALL TO ORDER/ROLL CALL

Ropp called the meeting to order at 6:00 p.m.

Present: H. Ropp, B. Kopperud, J. Pascoe, W. Kornowske

Excused: B. Fredericks, S. Metzler

Also Present: B. Lange, T. Fuller, S. Vanden Avond

Kornowske introduced himself to the committee.

MODIFY/ADOPT AGENDA

**Kopperud / Kornowske moved to adopt the agenda as modified. Change meeting date from "2014" to "2015". Motion carried.**

APPROVE MINUTES FROM DECEMBER 17, 2014

**Pascoe / Kopperud moved to approve minutes dated December 17, 2014. Motion carried.**

ANNOUNCEMENTS

- A. Update on the Landmarks and Historic Preservation/Razing Ordinance Amendment – Staff announced that the amendment was approved by the Village Board.
- B. Update on the Riverside Drive Corridor Study – Staff announced that the first open house for the corridor study was very well attended. GRAEF received a lot of feedback and is working on compiling the information. The feedback will be represented in the conceptual development scenarios presented at the open house on March 19<sup>th</sup>.
  - The committee asked if the consultant will hold any meetings relating to the economic development of the area. Staff said that there will be information in the final report and presentation. There will also be interviews with stakeholders and business owners in the area.

The committee asked if anyone from the committee or staff has met with the residents on Miramar Drive to discuss the next steps towards the nomination of the district. Staff said there has been no known meetings as of yet.

The committee asked for an update on the two nominations for the National Register. Staff said the nominations will be reviewed at the Wisconsin Historic Preservation Review Board quarterly meeting in May.

PUBLIC APPEARANCES

None

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#### DISCUSSION OF HISTORIC PRESERVATION MONTH

Staff said the National Park Service has declared May "Historic Preservation Month." The Wisconsin Historical Society (WHS) has a list of suggested ways local municipalities can celebrate the month. Staff said a few of the items might require some longer planning and/or budgetary approval, so if anything, the discussion could begin planning for next year.

Discussion among the committee covered items mentioned on the list, as well as other suggestions. Discussion included items below.

- Having a dedication ceremony for the Guard House in Heritage Hill in May.
- Drafting a local resolution, declaring May "Historic Preservation Month" in Allouez.
- Bringing awareness to the community, such as an annual award for residents that do a great job in historic preservation and dedication ceremonies of properties on the National Register.
- Hanging photos in the Village Hall to document some of the historically significant homes and the progress of preservation being done.
- Hosting another presentation from the WHS or advertise similar presentations in the area.
- Tracking and documenting historic preservation work being done within the village.
- Sponsoring a house genealogy workshop, so residents can learn how to document their homes-building awareness and interest.
- Partnering with organizations such as the Historic Allouez Society or Heritage Hill to co-sponsor or help publicize events.

#### DISCUSSION OF FEEDBACK FROM NATIONAL REGISTER OPEN HOUSE

Staff presented the interest and feedback that was received from the open house in December. Staff also separated by what potential district the feedback was coming from. From this information, staff recommended that the committee pursue a grant to nominate the Miramar District and the two individually eligible homes.

The committee discussed the layout, size, and interest of the other districts. These factors also make the Miramar District an ideal choice to pursue.

Staff said the Wisconsin Historical Society (WHS) recommended the next step being to reach out to the district with the highest level of interest, welcoming them to come in and meet with a representative from WHS to ask questions and learn more about the potential benefits of having a home or district on the National Register.

Staff will tentatively invite a representative from WHS up to Allouez for the April historic preservation committee meeting, pending on whether or not Fredericks has already met with some of the homeowners, and if the homeowners were still interested.

#### DISCUSSION OF OUTREACH TO NATIONAL REGISTER ELIGIBLE HOMES

At the January plan commission meeting, the plan commission asked the historic preservation committee, how the committee is reaching out to residents.

The committee discussed journals, periodicals, or monthly magazines that provide information to residents either interested in listing or already have listed their home on the National Register.

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- Staff mentioned there is a quarterly journal, "Wisconsin Magazine of History," that goes out to members of the Wisconsin Historical Society and a quarterly free e-newsletter, "Columns." Staff also presented some informational flyers and pamphlets that the City of Oshkosh distributes, as something Allouez could potentially do in the future.

The committee suggested:

- Sending a link to residents of the Brown County Historical Society publication.
- Sending targeted mailers to residents, with the subject of the mailers being program-based or if informational, the information being kept fresh.
- Speaking with members of the Green Bay Historic Preservation Commission to gather ideas of what they do for outreach.

The Allouez e-newsletter, "Allouez Buzz," would also be another avenue of getting information out.

SET NEXT MEETING DATE AND AGENDA

Next Meeting Date: March 25, 2015, 6:00 p.m.

Agenda Items: Invite Wisconsin Historical Society Representative to Speak to Residents in Miramar Historic District, Approve Resolution for Historic Preservation Month, Discussion of Outreach to National Register Eligible Homes, Discussion of Mechanism for Tracking Work on Historic Homes

ADJOURNMENT

**Kornowske / Pascoe moved to adjourn at 6:48 p.m. Motion carried.**

Minutes submitted by Trevor Fuller, Planning and Zoning Administrator.