

Memo

To: Plan Commission

Fr: Trevor Fuller, Planning and Zoning Administrator

Re: DISCUSSION OF BICYCLE AND PEDESTRIAN PLAN

Date: April 23, 2015

The Allouez Department of Public Works is interested in creating a Bicycle and Pedestrian Plan, which encompasses all of Allouez. DPW has asked if the Plan Commission would be willing to assist in the project and if so, in what capacity.

At the January meeting, the Plan Commission discussed the possibilities of having the full commission work on the project or recommending the Village Board create an ad hoc committee for the project. The Plan Commission asked staff at the February meeting to speak with Brown County Planning Department for their recommendation on how to approach the project.

Attached are recommendations from Brown County Planning Department – the make-up of the committee, the type of content in the plan, and the timeline of events.

Plan Commission is asked to review the information and discuss the approach the commission wishes to take for the bicycle and pedestrian plan.

Committee Make-up

- 10-12 members is ideal (no more than 15)
- A group with a mix of perspectives is important to:
 - o Create a universal design – a design that everyone of all levels can use
 - o Help with buy-in and implementation
 - o Ground the plan
- The mix of perspectives should include, but not be limited to:
 - o Village Board members (at least two)
 - Helps with buy-in, especially after the plan is adopted
 - o Representatives from the business community
 - o Senior citizens
 - o Representatives from the area schools (both public and private)
 - o A representative from the Department of Public Works
 - o A representative from Brown County Highway Department/WisDOT
 - o Plan commission members

Items to Include in the Plan

- No statutory requirements
- Engineer plans should be consistent with AASHTO and WisDOT FDM standards so the projects can be grant eligible
- Include a lot of maps and graphics:
 - o Existing and proposed conditions
 - o Items used in the Comprehensive Plan and Safe Routes to School Plan
 - o Items identified in a visual preference survey
 - o Pictures of the area from committee members
- Existing conditions chapter should include
 - o Road projects
 - o Parks plan
 - o Demographics
 - o Crash reports

Timeline (depends on start date)

- 8-12 months
- Peak months of productivity: February – May; September – November
- Summer months could be used for data collection, but ideally should also have committee members observe how students use streets
- Should have 1-2 meetings for establishing a timeline and for meet and greet
- Should plan for about 6 meetings, with 1-2 open houses

