

# Memo

To: Plan Commission

Fr: Trevor Fuller, Planning and Zoning Administrator

Re: ACTION RE: RECOMMENDATION TO CREATE AN AD HOC COMMITTEE RESPONSIBLE FOR CREATING A BICYCLE AND PEDESTRIAN PLAN

Date: May 13, 2015

The Allouez Department of Public Works is interested in creating a Bicycle and Pedestrian Plan, which encompasses all of Allouez. DPW has asked if the Plan Commission would be willing to assist in the project and if so, in what capacity.

At previous meetings, Plan Commission has discussed what should be included, who should be involved, and what timeline should be followed in creating the plan, as well as how the plan should be implemented. From these discussions, staff has interpreted and recommends the following:

The ad hoc committee would be charged with creating a comprehensive Bicycle and Pedestrian Plan for the Village of Allouez. The ad hoc committee would be made up of 10-12 members of the community, representing all skill levels and needs relative to walking and bicycling. The plan will be an advisory document that informs and guides decision making relative to all aspects of village governance that affect walking and bicycling. This plan would be referenced by the Village Board, its committees and boards of jurisdiction, village staff, and by citizens of the community when issues and opportunities relative to walking and bicycling are at hand. Examples of related activities and decisions include:

- Proposed new development and redevelopment projects
- Street and highway reconstruction projects
- Capital improvement and other planning for community investments
- Park, recreation, and multi-use path planning
- Transit planning
- Educational resources
- Training, equipping, policies, and procedures of law enforcement

The timeline of creating and adopting the plan will likely be between 8-14 months, depending on the start date.

Plan Commission is asked to recommend the Village Board create an ad hoc committee charged with creating a comprehensive Bicycle and Pedestrian Plan for the Village of Allouez as discussed.