

**ALLOUEZ PARKS, RECREATION, & FORESTRY COMMITTEE MEETING
TUESDAY, APRIL 28, 2015
6:30 P.M., ALLOUEZ VILLAGE HALL, 1900 LIBAL STREET, GREEN BAY**

CALL TO ORDER/ROLL CALL

Meeting was called to order at 6:33 PM by Sharon Scheidenhelm

Present: Steve Bostedt, Sharon Scheidenhelm, Bob Ferguson, Lee Bouche, Dave Doran
Excused: Ellen Schumacher, Rob Gille
Also Present: Chris Clark

MODIFY / ADOPT AGENDA

L. Bouche moved to adopt the agenda as presented. S. Bostedt seconded the motion. All ayes.

APPROVAL OF MARCH 24, 2015 MINUTES

S. Scheidenhelm moved to approve the March 24, 2015 minutes. S. Bostedt seconded the motion. All ayes.

REPORTS

C. Clark gave verbal reports on the following:

- a. The Green Isle Park Softball Diamond Lighting project had bid opening on April 8th. This project is to replace the existing diamond lighting that is old and inadequate. The low bidder for the project with a bid of \$83,394 was Vini Solar Engineering and Electric from Milwaukee. The Village Board approved to award the project to the low bidder at the April 21st meeting.

The Village will be purchasing the light structures directly from the manufacture for \$40,000, thus saving about \$2200 on taxes. With that, the final contract price with the contractor is not to exceed \$41,194. The project completion is expected to be the end of June.

- b. A previous requested agenda item-Fruit tree grafting. C. Clark informed the committee that the Brown County UW-Extension periodically provides classes on tree grafting. They do not have a class this year but may look at providing this opportunity next year. Clark will keep the committee informed on class opportunities in the future.

ACTION RE: APPROVE THE ALLOUEZ ARBORICULTURAL SPECIFICATIONS MANUAL

C. Clark presented the final draft of the Allouez Arboricultural Specifications Manual to the committee.

S. Bostedt made a motion to approve the Allouez Arboricultural Specification Manual and recommend the Village Board Accept as a Village Policy Document.

Second by L. Bouche. All ayes.

INFORMATION AND DISCUSSION ON THE UPDATE PROCESS TO THE ALLOUEZ OUTDOOR RECREATION AND OPEN SPACE PLAN FOR 2016-2020

C. Clark provided information to the committee on the need and purpose to update the Outdoor Recreation and Open Space Plan by 2016 for the next five years. The update is required for the Village to be eligible for state and federal grant funding as well as provide a guide for future park capital improvements and park planning.

The Department will look to send out an RFP to have a consultant undertake the Outdoor Recreation and Open Space Plan update with the anticipated completion prior to 2016. Clark handed out a draft copy of the RFP with a listing of the scope of work for the consultants to undertake. The committee provided additional elements to add to the scope of work.

The cost for a consultant to update a community Outdoor Recreation and Open Space Plan can range from \$10,000 to \$15,000. C. Clark explained that the Parks Department has the funds budgeted to undertake this project.

FUTURE AGENDA ITEMS

Provide signage and pet waste dispensers along the Resch Family East River Trail. Determine methods to communicate Pet Rules to the community (i.e. Allouez Neighbors).

ADJOURNMENT

S. Scheidenhelm moved to adjourn at 7:09 PM. L. Bouche seconded the motion. All ayes.

Minutes taken by Chris Clark.