

May 27, 2015 (Historic Preservation Committee)

**HISTORIC PRESERVATION COMMITTEE MEETING
WEDNESDAY, MAY 27, 2015
6:00PM ALLOUEZ VILLAGE HALL**

CALL TO ORDER/ROLL CALL

Ropp called the meeting to order at 6:00 p.m.

Present: H. Ropp, B. Kopperud, J. Pascoe, W. Kornowske, B. Fredericks, S. Metzler, B. Kehr

Also Present: T. Fuller

- a. Introduction of new member, Brent Kehr
 - Kehr gave a brief introduction of himself.

MODIFY/ADOPT AGENDA

Kopperud / Kornowske moved to adopt the agenda as presented. Motion carried.

ELECTION OF CHAIRPERSON

Kornowske / Kopperud moved to nominate Ropp as chairperson. Kopperud / Metzler moved to close nominations. Motion carried (Ropp abstained).

ELECTION OF VICE CHAIRPERSON

Pascoe / Fredericks moved to nominate Kopperud as vice chairperson. Kornowske / Pascoe moved to close nominations. Motion carried (Kopperud abstained).

APPROVE MINUTES FROM FEBRUARY 25, 2015

Kornowske / Pascoe moved to approve minutes dated February 25, 2015. Motion carried.

ANNOUNCEMENTS

- A. Update on the National Register of Historic Places Nominations – The two municipally owned properties are on the August 28th Historic Preservation Review Board agenda.
- B. Update of Proclamation, Recognizing May as Historic Preservation Month – The Village Board passed a proclamation at the May 5th meeting, recognizing May 2015 as Historic Preservation Month in the village.
- C. Allouez Neighbors – the May edition of “Allouez Neighbors” included an article about the different historic projects in the village.
- D. Allouez and Bellin Health Farmers’ Market – The Farmers’ Market will be Thursday evenings from 4-7p.m., July 9th through October 15th in both the Village Hall and Bellin Health Plaza parking lots on Libal Street.

PUBLIC APPEARANCES

Jim O’Rourke, 2339 Oakwood Avenue

- Does not believe the Architectural and Historical Intensive Survey from 2012 that WisDOT is referencing for the reconstruction project is complete.
 - o Believes “Old Allouez” was overlooked from the historical survey and may be affected by the road reconstruction.
 - o Sunset Circle should not have been included.

DISCUSSION OF OUTREACH TO NATIONAL REGISTER ELIGIBLE HOMES

Following up from the discussion at the February committee meeting –finding ways to reach out to residents –staff reached out to the Green Bay Historic Preservation Commission to see what the group does for outreach.

A member of the Green Bay Historic Preservation Commission recommended directing residents to the National Register publications that can be found on the National Parks Service website. The member also recommended residents take a look at the guide on how to preserve a historic building, which can be found on the Wisconsin Historical Society website. Staff showed the committee the websites and where to find the information.

The committee suggested staff email or mail this information to the residents. The committee also suggested putting a link on the website.

Staff will continue to keep the committee updated of ideas to reach out to residents of National Register eligible homes.

DISCUSSION OF MECHANISM FOR TRACKING WORK ON HISTORIC HOMES

The committee asked staff at the February meeting if there was a way to track work being done on historic homes in Allouez. The committee spoke with the Building Inspector and learned there is no easy way to segregate building projects by groups of addresses with the current software. The committee asked if staff could try exporting the data to an Excel file and then segregate the information that way. Staff will look into this issue further.

DISCUSSION OF APRIL PRESENTATION: BENEFITS OF LISTING ON THE NATIONAL REGISTER OF HISTORIC PLACES BY DAINA PENKIUNAS, WISCONSIN HISTORICAL SOCIETY

The committee said the April presentation was well attended by residents in the proposed Miramar District. Residents were able to ask Daina Penkiunas of the Wisconsin Historical Society questions about the process and designation. The residents seemed interested in pursuing the area as a historic district. The committee noted that Penkiunas mentioned the attendance for the meeting for a district of this size was unusually good.

Staff said the meeting is a good start. The Wisconsin Historical Society requires that a municipality seeking a grant to nominate a district have a meeting of the residents by June of the grant year.

The committee discussed that this meeting was a good marker and indication that the residents in the Miramar Drive Residential Historic District seem to be on board with the nomination process.

DISCUSSION OF THE CLG GRANT PROCESS

Staff said that the process for applying for the grant is essentially the same process the village went through in seeking out a grant to nominate the two municipally owned buildings two years ago. The village should have a meeting for the residents of the intended district by June of the grant year. A letter of intent, with one or two project estimates should be provided to the Wisconsin Historical Society by September. The application is due in November, with the grants then awarded in February or March of the following year. The municipality must send out an RFP for the project to qualified consultants and has until June to select the consultant.

APPROVAL TO PROCEED WITH THE CLG GRANT PROCESS TO NOMINATE THE MIRAMAR DRIVE RESIDENTIAL HISTORIC DISTRICT AND TWO INDIVIDUALLY ELIGIBLE LISTINGS TO THE NATIONAL REGISTER OF HISTORIC PLACES

Kornowske / Fredericks moved to recommend the Village Board approve staff drafting a letter of intent and soliciting estimates from the University of Wisconsin-Milwaukee and Legacy Architecture for performing the work to nominate the Miramar Drive Residential Historic District and two individually eligible listings, 3430 Langlade Road and 2568 S. Webster Avenue, to the National Register of Historic Places. Motion carried.

APPROVAL OF RECOMMENDATION TO CHANGE THE NUMBER OF HISTORIC PRESERVATION COMMITTEE MEMBERS

Staff mentioned that making quorum has been difficult for several committees over the past year. The committee noted that now that the Historic Preservation Committee is full with seven members, the committee should wait and readdress the issue in September.

Fredericks / Metzler made the motion to table further action on this item until September 2015. Motion carried.

SET NEXT MEETING DATE AND AGENDA

Next Meeting Date: June 24, 2015, 6:00 p.m.

Agenda Items: Update on WisDOT HWY 57/Riverside Drive Project,
Discussion of Architectural and Historical Intensive Survey Report

ADJOURNMENT

Kopperud / Metzler moved to adjourn at 7:02 p.m. Motion carried.

Minutes submitted by Trevor Fuller, Planning and Zoning Administrator.