

# Memo

To: Plan Commission

Fr: Trevor Fuller, Planning and Zoning Administrator

Re: ACTION/DISCUSSION OF RECODIFICATION PROJECT

Date: 17 November 2015

The village has begun the recodification process with the consultant group, General Code. Over the years, amendments made to sections of the village code have left behind several inconsistencies in language, values, and formatting within our code. In addition, state and federal laws have changed, introducing even more inconsistencies.

General Code has finished the first milestone in the recodification process – the editorial and legal analysis. The objective of this stage is not to rewrite our ordinances, but to identify the inconsistencies and suggest solutions. An electronic copy of the document which identifies inconsistencies and suggests solutions (Editorial and Legal Analysis) was emailed to the plan commission last month and will be shown on the projector screen at the meeting. An electronic copy of our existing zoning code in the new proposed format (Manuscript) was also provided via email.

The goal by staff is to have these documents reviewed and back to General Code by December 18th. Staff began discussion and review of these documents at the October meeting. Staff will continue discussion and if time permits, staff can also go through an example of what the final web code will look like.

Plan commission is asked to review the documents and recommend any changes the plan commission has a strong opinion on. No action is required; as plan commission will not adopt the new code (this will take place early next year). However, if the plan commission has strong opinion on a decision highlighted in the Editorial and Legal Analysis, action should be taken prior to the December 18<sup>th</sup> deadline.