

**MINUTES
PUBLIC WORK'S COMMITTEE MEETING
Thursday February 11, 2016
7:00 A.M., Allouez Village Hall**

Present: Lynn Green, Randy Gast, Jim Rafter
Also Present: Craig Berndt, Brad Lange, Jeff Piette
Excused: Rick King, Jim Genrich

1. **MODIFY/ADOPT AGENDA**
Motion to approve the agenda as modified, moving Item 6 to 3(b) by Gast.
Second by Rafter. Motion carried.

2. **APPROVE MINUTES** from the January 14th Meeting.
Motion to approve the January 14, 2016, minutes by Rafter. Second by Green.
Motion carried.

OLD BUSINESS:

3. **DISCUSSION/ACTION: STREET MAINTENANCE & RECONSTRUCTION PLAN UPDATE (DPW Berndt).**

An update to the draft CIP plan was presented by Berndt. The CIP plan will continue to be developed. This handout included comments on the justification for the reconstruction projects schedule and needs. It was noted that Beaumont and Oakwood streets are high priority due to poor sewer conditions (old clay sewers), some streets have been moved back in schedule to coincide with the Riverside project, and St. Mary's was moved forward. The Paser ratings were field checked in preparing this update, and some Paser's were lowered due to winter conditions.

Piette explained the process used by staff for rating the reconstruction projects including the Paser rating, the sanitary and storm sewer condition, and the condition of the water mains; and how these come into the mix for rating reconstruction projects. Resident phone calls about improving their streets such as DuCharme and Bryan also are considered. Many sanitary sewers are old vitrified clay pipe and in poor condition (excess infiltration) and some concrete sewers are also in poor condition. PVC is being used for all new sewers and is now more than half of the sanitary sewers in the village.

There are 21 streets in the reconstruction plan. In this latest CIP update several streets were moved from the maintenance list to the reconstruction list due to the extent of the construction work needed. Further refinement of the CIP will be done as part of the overall development of the plan.

The 2017 reconstruction project has been the focal point of the discussion to date. Finalizing the extent of the project scope is the goal. An estimated total

WINDY
PUBLIC WORKS COMMITTEE MEETING
Thursday February 14, 2019
7:00 A.M. - 8:00 A.M.

Present: Jim (from Planning), Jim (from Public Works),
Also Present: Gene (from Public Works),
Council Members: [unclear]

1. WINDY VADON, 704 NDA
Motion to approve the request as amended moving from 6 to 2000 sq ft.
Second by Council Member [unclear]
2. WINDY VADON, 704 NDA
Motion to approve the request as amended by Council Member [unclear]
Second by Council Member [unclear]

OLD BUSINESS

3. FIRST STAGE PLAN, 2018-2019 MAINTENANCE & RECONSTRUCTION PROGRAM
LEAD ENGINEER: JIM [unclear]

An update to the draft CIP plan was presented by Jim. The CIP plan is
containing to be completed. The planbook included comments on the justification
for the reconstruction project is schedule and needs. It was noted that the
and Oakwood streets are right priority due to poor winter conditions (old clay
sewers) some streets have been moved back in schedule to coincide with the
historic project and 2019 was moved forward. The program was
field checked in preparing the program, and some items were moved to
winter conditions.

Items updated the program need by staff for making the reconstruction project
including the 2019 program, the program, and some items were included in the
condition of the program and how these items are to be included in the
reconstruction program. The planbook included comments on the justification
for the reconstruction project is schedule and needs. It was noted that the
and Oakwood streets are right priority due to poor winter conditions (old clay
sewers) some streets have been moved back in schedule to coincide with the
historic project and 2019 was moved forward. The program was
field checked in preparing the program, and some items were moved to
winter conditions.

There are 21 streets in the reconstruction plan. In the latest CIP plan, several
streets were moved from the reconstruction list to the maintenance list. The
cost of the reconstruction is a number. Further refinement of the CIP will be
done in the next few weeks.

The 2019 reconstruction program has been the best year of the reconstruction
program. The program is the best year of the reconstruction program.

\$4 million in reconstruction work is recommended due to the overall extent of the number of streets that need to be done and the feedback regarding doing work sooner rather than later.

Lange discussed the current CIP in the budget process for 2017 for all projects that was estimated at \$2.415 million and the new reconstruction plan at over \$4 million. The consensus was to have the Finance Director look into the proposed new amount to determine the impact on property taxes and sewer and water rates to the residents.

NEW BUSINESS:

4. DISCUSSION/ACTION: STORMWATER ANNUAL REPORT 2015 (DPW Berndt).
This is the annual report submitted to the DNR. The report is very similar to the 2014 report as there are no new developments in the stormwater management program and no new projects are planned at this time. A short summary will be provided for the board meeting. A short summary plan will be developed this year for internal use in planning for compliance to the Fox River TMDL.

Motion by Gast. Second by Rafter to **Recommend to the village board to approve the 2015 Annual Report on Stormwater Management for submittal to the WDNR.** Motion carried.

5. DISCUSSION/ACTION: STATE MUNICIPAL AGREEMENT FOR RIVERSIDE DRIVE RESURFACING PROJECT (DPW Berndt).
Berndt explained the reason for the agreement with the State DOT for the resurfacing of Riverside Drive in 2016. There are a small number of sanitary manholes that may need to be adjusted, at village cost, during the project. The DOT requires an official agreement for this work. The cost of the manhole adjustments will come out of the Public Works general operating account and is anticipated to be in the amount of \$2,818.

Motion by Gast. Second by Rafter to **Recommend to the Village Board to approve the WisDOT agreement for manhole adjustments for the Riverside Drive resurfacing project.** Motion carried.

6. DISCUSSION/ACTION: AWARD OF BID FOR STREET PAVING 2016 (DPW Berndt).
This is the 2016 street maintenance (paving) project bid for award and contract approval. This is the annual street paving work in the Public Works operating budget. The bid tab was provided. The low bid for paving was \$12.00 per square yard compared to \$16 per square yard in 2015.

24 million in reconstruction work is recommended due to the overall extent of the number of streets that need to be done and the feedback regarding doing work sooner rather than later.

Items discussed the current CIP in the budget process for 2017 for all projects that was estimated at \$2.412 billion and the new reconstruction plan at over \$4 million. The consensus was to have the Finance Director look into the proposed new amount to determine the impact on property taxes and sewer and water rates to the residents.

NEW BUSINESS

4. DISCUSSIONAL ITEM: BOARDWALKER ANNUAL REPORT 2016 (DPW Board)

This is the annual report submitted to the DMK. The report is very similar to the 2014 report as there are no new developments in the stormwater management program and no new projects are planned at this time. A short summary will be provided for the board meeting. A short summary plan will be developed this year to launch an initiative for completion to the Fort River TMDL.

Action by Cost. Second by Keller to recommend to the Village Board to approve the 2016 Annual Report on Stormwater Management for submission to the WDMK. Motion carried.

7. DISCUSSIONAL ITEM: STATE LIBRARY AGREEMENT FOR BUTTSIDE DRIVE RESURFACING PROJECT (DPW Board)

Board explained the reason for the agreement with the State DOT for the resurfacing of Buttside Drive in 2016. There are a small number of existing manholes that may need to be adjusted or adjusted as during the project. The DOT requires an official agreement for this work. The cost of the manhole adjustments will come out of the Public Works general operating account and is anticipated to be in the amount of \$2.818.

Action by Cost. Second by Keller to recommend to the Village Board to approve the WMDOT agreement for manhole adjustments for the Buttside Drive resurfacing project. Motion carried.

8. DISCUSSIONAL ITEM: AWARD OF BID FOR STREET PAVING 2016 (DPW Board)

This is the 2016 street maintenance (paving) project bid for curbs and roadbed paving. This is the annual street paving work in the Public Works operating budget. The bid tab was provided. The low bid for paving was \$1,000 per square yard compared to \$16 per square yard in 2015.

Motion by Rafter. Second by Gast to **Recommend to the Village Board approval of Contract AL 2016-01 in the amount of \$484,000 which includes the alternate bid of \$89,660 if funds are available.** Motion carried.

DISCUSSION:

7. ADJOURNMENT

Motion to adjourn by Rafter at 8:00 AM. Second by Gast. Motion carried.

Minutes by B. Lange and C. Berndt, February 19, 2016

Approval by Board of Directors for Grant to Government to the Village Board
approval of Contract A.L. 2016-01 in the amount of \$484,000 which includes
the amount bid of \$283,600. Funds are available. Motion carried.

DAY 2/23/2016

A. APPROVED: Motion to adjourn at 8:00 PM, second by first. Motion carried.

Adjourned by H. Lange and C. Lange February 19, 2016.

Due by March 31, 2016

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (DNR) by March 31 of each year to report on activities for the previous calendar year. This form is being provided by the DNR for the user's convenience. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

This form is for reporting on activities undertaken in calendar year 2015.

Instructions: Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to comply with the general permit. Complete and submit the annual report by March 31, 2016, to the appropriate address indicated on the last page of this form.

SECTION I. Municipal Information			
Name of Municipality		Facility ID No. (FIN)	
Village of Allouez		31085	
Mailing Address	City	State	ZIP Code
1900 Libal Street	Green Bay	WI	54301
County(s) in which Municipality is located	Municipality Type: (select one)		
Brown	<input type="radio"/> County <input type="radio"/> City <input checked="" type="radio"/> Village <input type="radio"/> Town <input type="radio"/> Other (specify)		

SECTION II. Municipal Contact Information			
Name of Municipal Contact Person		Title	
Craig L. Berndt, P.E.		Director, Public Works	
Mailing Address (if different from above)	City	State	ZIP Code
		WI	
Email	Phone Number (include area code)	Fax Number (include area code)	
craig@villageofallouez.com	(920) 448-2800	(920) 448-2850	

SECTION III. Certification			
<p><i>I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-2 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.</i></p>			
Authorized Representative Printed Name		Authorized Representative Title	
Craig L. Berndt, P.E.		Director, Public Works	
Signature of Authorized Representative		Date	
Email	Phone Number (include area code)	Fax Number (include area code)	
	(920) 448-2800	(920) 448-2850	

SECTION IV. General Information	
<p>a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.</p> <p>The stormwater annual report was reviewed at the Public Works Committee meeting on February 11th and at the Village Board meeting on March 2nd. The report has been posted on the Village of Allouez website under Stormwater Management, and available at the Village Hall reception desk for review. The contents of the report were reviewed at both of the Village meetings. These meetings are public noticed to the press and posted on the Village website and posted at the Village Hall.</p>	
<p>b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.</p> <p>A condensed summary of this annual report and the stormwater program status was prepared and presented to the Public Works Committee and the Village Board. This summary presented the current status and the path forward for the stormwater program.</p>	

The recent development and approval of the Lower Fox River TMDL has been presented to the Public Works Committee and the Village Board. The implications for the stormwater program have been presented.

SECTION IV. General Information (continued)

The development of the Riverside Drive highway reconstruction project continued in 2015. Stormwater management proposed by the Village for this project has been presented to the design consultant and will be included in the project. This plan will provide additional suspended solids and phosphorus removal for the stormwater discharges to the Fox River.

An update to the stormwater management plan was completed at the end of 2012. The stormwater management plan was presented to the Public Works Committee and the Village Board in November and December 2012. The plan was approved by the Village Board in December 2012. This plan was used as part of the preliminary engineering of the Riverside Drive highway project.

The board is well informed about the stormwater management program, and does input on the path forward as the program is implemented.

- c. Has the municipality prepared its own municipal-wide storm water management plan? Yes No

If yes, title and date of storm water management plan:

Stormwater Management Plan, Village of Allouez, dated August, 2008
Stormwater Management Plan Update, Village of Allouez, dated December 2012.

- d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions as provided under section 2.10 of the general permit? Yes No

If yes, describe these cooperative efforts:

- e. Does the municipality have an internet website? Yes No

If yes, provide web address:

www.villageofallouez.com

If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program? Yes No

If yes, provide web address:

www.villageofallouez.com; click "Departments", click on "Stormwater Management"

SECTION V. Permit Conditions

- a. Minimum Control Measures: For each of the permit conditions listed below, provide a description of the implementation of each program element, the status of meeting measurable goals, and compliance with permit schedule in section 2.11 of the MS4 general permit. Provide an evaluation of program compliance with the general permit, the appropriateness of identified best management practices, and progress towards achieving identified measurable goals. Be specific in describing the actions that have been taken during the reporting year to implement each permit condition and whether measurable goals have been met, including any data collected to document a measurable goal. Also, explain the reasons for any variations from the compliance schedule in the MS4 general permit.

• Public Education and Outreach

BMP: Use website to educate and promote the stormwater program. The stormwater management link on the website is used to provide information on many stormwater management techniques, and is updated as needed.

BMP: Display educational materials (passive distribution). An informational kiosk is maintained at the Village Hall entrance. Many articles on several stormwater topics are picked up by residents during the year.

BMP: Distribute educational materials (active distribution). The Village mails the booklet "All About Allouez" to all residents and business's in January each year, and mails it to new residents during the year. It is also in the village hall kiosk. This booklet contains several pages of information on stormwater management. This booklet is sent to about 6,000 residents and businesses.

BMP: Publish meetings minutes, permits, and events. All committee and Village Board meeting minutes and reports regarding stormwater are posted on the Village website under Stormwater Management. All Village meetings are noticed to the press and posted at the Village Hall and website.

SECTION V. Permit Conditions (continued)

BMP: Publish stormwater articles, meeting notices and event in municipal newsletter. As mentioned, stormwater articles are included in the booklet "All About Allouez" each year and distributed to all residents and businesses.

BMP: Install signs to educate about stormwater pollution. None in 2015.

Stormwater permits for erosion control and post-construction stormwater management were posted at 2 private construction sites and at 2 municipal construction sites in 2015.

BMP: Give presentations, meetings, and workshops to educate about stormwater impacts. Several meetings were held with the four developers with regard to erosion control and stormwater management plans. These meetings resulted in permits issued, engineering plans developed, and project controls installed.

- Public Involvement and Participation

BMP: Hold public meetings on the stormwater program. There was no public meeting held in 2015 as there were no changes to the stormwater program or any major stormwater projects.

BMP: Develop partnerships and stakeholder meetings to involve the public. This task remains as presented in the 2011 annual report.

BMP: Citizen Stormwater Advisory Committee. A committee has been established but did not meet in 2015.

BMP: Organize and/or promote volunteer storm drain stenciling, stream cleanups, shoreline cleanups, highway cleanups, and numerous other potential projects. Storm drain stenciling was done in 2012, 2013, and 2014. A Fox River cleanup was done in 2015 that the village supported.

- Illicit Discharge Detection and Elimination

BMP: Adopt illicit discharge detection & elimination ordinance or other regulatory mechanism.

The illicit discharge ordinance was originally adopted in 2008. The ordinance was reviewed as part of the 2012 stormwater plan update. An update to the ordinance will be completed per the discharge permit requirements and schedule if needed.

BMP: Create dedicated funding sources (storm utility ERU fees, permit fees, non-compliance fees). The stormwater utility ERU fee was established at \$6.47 per ERU in 2004. The ERU fee has been increased since, and for 2015/2016 has been established at \$7.50 per residential ERU.

BMP: Develop policies & procedures for the illicit discharge detection & elimination program. The program details and procedures are identified in the annual inspection reports, and also identified in the illicit discharge ordinance that was adopted in 2008. Refer to that report for further details. The illicit discharge inspection report for 2015 is available for review.

BMP: Update the municipal separate storm sewer system (MS4) map. The storm sewer system map is updated for this annual report submittal.

BMP: Conduct field screening, on-going filed screening, and routine inspections. The field inspections conducted in 2015 are available for review. The inspections are in accordance with the procedures manual adopted in 2008.

- Construction Site Pollutant Control

BMP: Adopt construction site erosion control ordinance or other regulatory mechanism. Ordinance No. 52 Construction Site Erosion Control was adopted in 2008. It was reviewed as part of the stormwater plan update in 2012 and will be updated per the discharge permit requirements.

BMP: Create dedicated funding sources (application fee, inspection fees, & forfeitures). This BMP remains as previously reported with no changes.

SECTION V. Permit Conditions (continued)

BMP: Review permit applications, erosion & sediment control plans & financial guarantees. Two stormwater management plans and 4 erosion control permits were issued in 2015 for private development and private utility projects. Two municipal projects were also covered by erosion control practices in compliance with municipal ordinance. Erosion control permits were posted at all sites.

BMP: Conduct site inspections for erosion control and enforce the erosion control ordinance. All construction sites, including the municipal street reconstruction projects, were inspected on a weekly basis by the contractor and as needed by the building inspector. There were no corrective actions were required. The total number of inspections was approximately 25.

BMP: Consider information submitted by the public to the municipality. No tips were received during 2015.

• Post-Construction Storm Water Management

BMP: Adopt stormwater management ordinance or other regulatory mechanism. Ordinance No. 53 Post Construction Stormwater Management was adopted in 2008. It was reviewed in 2012 as part of the stormwater plan update, and any further update will comply with the permit requirements.

BMP: Create dedicated funding sources (application fee, inspection fee and forfeitures). The funding for the stormwater management permits was established in 2008, and the fees were updated in 2010. The stormwater permit fee is based on the cost to review the permittee's stormwater management plan, and provide inspection of the BMP's installed. The permit fees have been adequate to cover the village costs.

BMP: Review permit applications, plans, maintenance agreements, and financial guarantees. Two stormwater management permits were issued in 2015. The maintenance agreements were recorded at the Register of Deeds.

BMP: Track long-term maintenance of stormwater management facilities. There are now 6 operating municipal stormwater treatment systems (large wet detention ponds), and 18 operating private facilities (small treatment systems). Establishing a monitoring program for the municipal facilities is a future task as sediment removal is not required this early in their operation except for the Longview detention pond. Due to the presence of rough fish in this pond it was drained completely and a large amount of the settled solids in this pond were excavated and used to repair the shoreline and create an improved vegetated area around the pond. The private facilities will be monitored as a program is established to do this.

BMP: Educate permit applicants, designers, contractors, inspectors, and facility owners. The two projects permitted in 2015 included meetings with the designers.

• Pollution Prevention

BMP: Conduct routine inspections and maintenance of municipally owned structural BMP's. See the attached summary for pollution prevention. This section is essentially the same as described for the 2011 annual report.

b. Winter Road Management Activities:

Provide the name, title, and phone number for the individual(s) with overall responsibility for winter roadway maintenance.

Jim Cegelski, Street Foreman, 920-448-2800.

Describe the types of products used for winter road management (e.g., deicing, pre-wetting, salting, etc.).

Road salt with pre-wet with salt brine on all plow trucks. Liquid salt brine is used before storm events under weather conditions for which it is effective.

Describe the type of equipment used to apply the products.

See the attached report "Winter Road Management Activities--2015 Annual MS4 Report."

SECTION V. Permit Conditions (continued)

Report the amount of product used per month.

See the attached report titled Winter Road Maintenance Activities--2015 Report.

Report the snow disposal locations, if snow is hauled away.

Snow is hauled when snow conditions are significant requiring clearing of intersections and curb areas. This is a limited amount of snow hauling. Sites for snow storage are: Yard waste site at 911 LeBrun Street for most hauled snow, and the rear yard dry pond area at the village hall at 1900 Libal Street for a small amount of snow.

Describe any anti-icing, equipment calibration, and salt reduction strategies considered.

The plow truck salt spreaders are factory service calibrated every two years. The salt application rates have been reduced by setting lower salt spreader rates each year, to a low range of 200 lbs (residential streets) to 300 lbs (main street) per lane mile for 2015. Liquid salt brine is added to dry salt in the truck salt spreaders to reduce usage. Liquid salt brine is applied to streets before ice/snow storm events to reduce the need for dry salt addition for ice control. Dry road salt and/or brine addition is targeted to intersections and hill sections to reduce usage, and street traffic spreads the salt over the entire roadway. The use of liquid salt brine has been very effective in reducing

Describe any other additional measurable data or information that the permittee used to evaluate its winter road management activities.

The tonnage of road salt used annually and lbs per curb mile are used as annual measures. Operators must fill out salt usage information for their trucks for each snow event which increases awareness of salt usage. Track annual salt usage and have reduced usage each year for the past five years (salt budget has remained the same for 5 years though salt cost has increased by a factor of nearly two). Annual salt usage is approximately 4 tons/curb mile/year in 2015.

c. Municipal facility(s):

Provide an inventory of municipally owned or operated structural storm water management facility(s), include: Location of each facility and contact information for the individual(s) with overall responsibility for each facility.

See attached list to this report. All stormwater facilities are under Public Works and the responsibility of the Public Works Director.

Describe the housekeeping activities and best management practices installed to reduce or eliminate storm water contamination.

These management practices are included in the village hall and garage facility housekeeping program as described in the two Allouez stormwater management plans listed elsewhere in this annual report.

Discuss recommendations for improvements to current storm water management practices at the facility(s) and a timeline for installation and/or implementation of these recommendations.

The stormwater management program at the village hall facility is fully implemented as this is a relatively new facility. No improvements are planned or needed. Recent improvements in the salt shed area were completed in 2013 which was to remove and repave the loading area to eliminate poor pavement. The parking lot yard was repaved and sloped to better drain and the entire lot was sealed. A second sealer coat will be applied in the next couple years.

Describe the municipal facility(s) employee training on storm water pollution prevention provided.

No training was provided in 2015.

Describe the spill prevention and response procedures in place at the municipal facility(s).

The village hall fueling facility is a double wall tank system and with leak monitoring. The lubricant storage area in the village garage utilizes a spill containment basin. The waste oil collection system at the village yard site is contained in a spill tank for containing any spillage.

d. Storm Water Quality Management: Has the municipality completed a pollutant-loading analysis to assess compliance with the 20% TSS reduction developed urban area performance standard? Yes No

If yes, provide the following: Model used WinSLAM Version V10.0 Reduction (%) 43.8

If no, include a description of any actions the municipality has undertaken during 2015 to help achieve the 20% standard.

SECTION V. Permit Conditions (continued)

Has the municipality completed an evaluation of all municipal owned or operated structural flood control facilities to determine the feasibility of retrofitting to increase TSS removal? Yes No

If yes, describe:

e. **Best Management Practices Maintenance:** Does the municipality have a maintenance program for installed storm water best management practices? Yes No

If yes, describe the maintenance program and any maintenance activities that have occurred for best management practices in 2015. If available, attach any additional information on the maintenance program.

f. **Storm Sewer System Map:** Describe any changes or updates to the storm sewer system map made in the reporting year. Provide an updated map if any changes occurred during the reporting year.
No changes to the stormwater system in 2015. Allouez is a fully built-out municipality. There is very little vacant land area for residential development, but there are commercial lots that are available in some areas. However, the extent of additional storm sewer system expansion are limited.

SECTION VI. Fiscal Analysis

a. Provide a fiscal analysis that includes the annual expenditures for 2015, and the budget for 2015 and 2016. A table to document fiscal information is provided on page 9.

A copy of the stormwater utility budget is attached. This is the budget summary only for stormwater operations and engineering. The Storm Water Utility budget for the Village of Allouez also includes the storm sewer maintenance, street sweeping, and other functions. The Storm Water Utility enterprise fund and maintains an appropriate fund balance.

b. What financing/fiscal strategy has the municipality implemented to finance the requirements of the general permit?

Storm water utility General fund Other _____

c. Are adequate revenues being generated to implement your storm water management program to meet the permit requirements? Yes No

Please provide a brief summary of your financing/fiscal strategy and any additional information that will assist the Department in understanding how storm water management funds are being generated to implement and administer your storm water management program.

Allouez established an enterprise stormwater utility in 2004. The stormwater utility is funded by the ERU fees collected. The fund is further described in the previous 2011 annual report. The ERU fee was increased to \$7.50 per ERU for 2015. The stormwater utility maintains a cash balance (reserve funds) for operations and debt service. The Storm Water Utility budget and required ERU revenue is reviewed annually, and the ERU rate adjusted when necessary.

SECTION VII. Inspections and Enforcement Actions

Note: If an ordinance listed below has previously been submitted and has not been amended since that time, a copy does not need to be submitted again. If the ordinance was previously submitted, indicate such in the space provided.

a. As of the date of this annual report, has the municipality updated or revised its construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit? Yes No

If yes, attach copy or provide web link to ordinance:

Previously submitted and is available on the village website.

b. As of the date of this annual report, has the municipality updated or revised its post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit? Yes No

If yes, attach copy or provide web link to ordinance: Previously submitted and is available on the village website.

c. As of the date of this annual report, has the municipality updated or revised its illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit? Yes No

If yes, attach copy or provide web link to ordinance:

Previously submitted and is available on the village website.

SECTION VII. Inspections and Enforcement Actions (continued)

- d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)? Yes No

If yes, attach copy or provide web link to ordinance:

These were described in the 2011 annual report. Refer to that report for further information.

- e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.

The number of erosion control inspections by Village staff on private development projects was approximately 12 inspections, and on the municipal projects was approximately 25. Weekly inspections are required by all contractors and are in addition to the above.

There were no erosion violation notices during 2015.

There were no violations of the post-construction stormwater management ordinance in 2015.

SECTION VIII. Water Quality Concerns

- a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/topic/surfacewater/orwerw.html>) Yes No

If yes, list:

- b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/water/impairedsearch.aspx?status=303d>) Yes No

If yes, complete the following:

- Impaired waterbody to which the MS4 discharges:

The Fox River and the East River.

- Description of actions municipality has taken to comply with section 1.5.2 of the MS4 general permit for discharges of pollutant (s) of concern to an impaired waterbody:

The Village of Allouez has completed the construction of six stormwater wet detention ponds for treatment of stormwater runoff. During 2013 the construction of the sixth pond, the Heritage Hill/Taft wet detention pond, was completed. Final prairie seeding was completed in 2015. This wet detention pond is located on the Fox River and will treat stormwater discharges to the Fox. Thus, the Village has provided considerable stormwater treatment for runoff discharged to the Fox and East Rivers, both impaired waterways.

Further information on actions by the Village were included in the 2011 annual report. Those actions included street sweeping, fall leaf collection for the entire village, catch basin cleaning, and the proprietary stormwater treatment devices in the Village. Street sweeping removes about 142,500 lbs suspended solids (35% dry basis) annually, and is accomplished with two high efficiency street sweepers.

- c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.

The Fox River dredging to remove sediment laden with PCB's has been underway for several years.

- d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.

There is no increase in degradation of the Fox and East Rivers due to discharges from the Village of Allouez MS4.

SECTION IX. Proposed Program Changes

SECTION IX. Proposed Program Changes (continued)

Describe any proposed changes to the storm water management program being contemplated by the municipality for 2016 and the schedule for implementing those changes. Proposed program changes must be consistent with the requirements of the general permit.

The Village of Allouez is proceeding with additional stormwater treatment beyond the current WDNR TSS removal requirements to meet the future TMDL goals. This includes stormwater treatment as part of the Riverside Drive HWY 57 reconstruction project. This planning is underway.

The Village street sweeping program has been fully implemented. The no parking on garbage collection day ban is implemented, and the final placement of no parking signs is completed.

The Village of Allouez Stormwater Management Plan Update has been completed. This plan addresses the treatment requirements to meet the long range goals of the TMDL. The plan incorporates the future Riverside Drive reconstruction and stormwater treatment requirements.

SECTION X. Other

Any other additional information the permittee would like to provide in the Annual Report regarding their storm water program?

Two additional stormwater wet detention pond treatment facilities are planned for construction as part of the Riverside Drive STH 57 reconstruction project. This will increase overall TSS removal by 3%.

The Bethel Church stormwater pond is in the planning phase for implementation with the 2019 construction projects.

Fiscal Analysis Table. Complete the fiscal analysis table provided below.

Program Element	Annual Expenditure		Budget		Source of Funds
	2015	2016	2015	2016	
Public Education and Outreach	1,000	1,000	1,000	1,000	ERU fees fund all storm utility operations.
Public Involvement and Participation	1,000	1,000	1,000	1,000	
Illicit Discharge Detection and Elimination	5,000	5,000	5,000	5,000	
Construction Site Pollutant Control	1,000	1,000	1,000	1,000	Inspections by engineering staff under building inspection or construction project budgets. Fees are collected for commercial project permits and inspections.
Post-Construction Storm Water Management	4,000	4,000	4,000	4,000	
Pollution Prevention	1,000	1,000	1,000	1,000	
Storm Water Quality Management (including pollutant-loading analysis)	0	0	0	0	Modeling was completed in 2013 and costs incurred recorded in the 2013 budget.
Storm Sewer System Map	500	500	500	500	
Other: Stormwater Pond Maintenance	47,145	25,000	25,000	25,000	Annual pond maintenance including replacement wetland plantings, weed control, prairie maintenance and overseeding.
Other: Street Cleaning - Sweeping	73,516	72,757	72,757	75,000	Includes sweeping labor and equipment charges, plus sweepings disposal cost.
Other: NEWSC Membership	1,500	1,500	1,500	1,650	

VILLAGE OF ALLOUEZ

Allouez Village Hall • 1900 Libal Street • Green Bay, Wisconsin 54301-2453
Phone No.: (920) 448-2800 • Fax No.: (920) 448-2850

Department of Public Works

Winter Road Management Activities—2015 Annual MS4 Report

Products used for Winter Road Management

Liquid salt brine is used on village streets in advance of snow and ice storms--primarily on the main village streets (Libal Street), intersections with stop signs, and hillside streets. The application is by a liquid tank and feed system installed on one plow truck.

The six plow trucks employ road salt addition pre-wetted with liquid salt brine at the Swenson spreader. Though plow travel speeds are low in the village (probably not requiring brine addition) brine is used as it may benefit in reducing road salt usage. The sixth plow truck was outfitted with liquid brine in 2015.

Type of Equipment used to apply Salt Products

Plow trucks include the following:

1. Plow Truck #8 International—Monroe 50-gallon brine system, Force America controller, Swenson spreader, Wausau plow and wing.
2. Plow Truck #26 Peterbilt—Shop built brine system 1,800-gallon tank, brine pump, and spray bar. This is a mobile tank system that can be loaded into Truck #26 as-needed. Brine is purchased from DePere/Green Bay/Brown County as needed.
3. Plow Truck #29 Western Star—VariTech 120-gallon brine system, Certified Power Controller, Swenson spreader, Henke plow and Universal wing plow.
4. Plow Truck #42 Peterbilt—Monroe 50-gallon brine system, Force America controller, Swenson spreader, Wausau plow and wing.
5. Plow Truck #91 Peterbilt—Certified Power Controller 75-gallon brine system, Swenson spreader, Henke plow.
6. Plow Truck #93 International—Monroe 50-gallon brine system, Force America controller, Swenson spreader, Wausau plow and wing.
7. Grader #51 John Deere—Belly plow and Falls wing plow. Used for removing heavy snow and ice build-up.
8. Front Loader Plow #49 Volvo—Drott plow. Used for plowing street courts.
9. Front Loader Plow #50 Volvo—PRQ11 plow. Used for plowing street courts.

Amount of Product used per Month

Road salt usage is as follows:

<u>Month</u>	<u>Product Used (tons)</u>
January 2015	91
February	70
March	60
November	70
December	<u>80</u>
Total Used 2014	371 tons

Dry road salt is applied at salt spreader settings ranging from 200-300 lbs per mile, with the target being 200 lbs per mile. This is the spreader setting but the spreader only operates intermittently as actuated by the operator. The actual application rate for the year is approximately 3.5 tons dry salt per curb mile per year.

Streets are pretreated with liquid salt brine using Truck #26 equipped with a 1,800 gallon brine tank, pump, and spray bar system that is controlled from the driver cab. Liquid brine is used dependent on temperature (not used when the road surface temperature is less than 15-degrees) in advance of snow and ice storm events. Liquid brine is effective at reducing snowplowing for the minor snow events.

Liquid brine used in 2015 was 5,760 gallons. Liquid brine is applied at a rate of 30-gallons per curb-mile.

Anti-Icing, Equipment Calibration, and Salt Reduction Strategies

The plow truck spreaders and brine systems are calibrated annually by staff, and also calibrated every two years by a factory trained service representative.

The dry road salt application rate has been reduced each year to a low rate of 200 lbs (residential streets) to 300 lbs (main streets) per mile for 2015. Liquid brine is added to the salt spreaders to improve effectiveness and reduce usage. It is felt, in the Allouez situation, to have a small impact on reducing road salt usage.

The remaining plow truck without a brine tank to pre-wet dry salt during spreading was fitted with a brine system in 2015.

Liquid salt brine is applied to village streets in advance of snow/ice storms when the road surface temperature is above 15-degrees F. When the surface temperature is anticipated to drop below this temperature liquid brine is not applied as it can result in icy streets. Liquid salt brine has reduced the need for dry salt spreading and reduced the snowplowing required for storm events of less than 2" snowfall. Liquid brine will continue to be used.

Allouez applies road salt to intersections and on hill slopes. Spot application is used in general and relies on traffic spreading the salt over the remaining roadways. This works well and reduces salt usage.

In general, Allouez has reduced road salt usage. In 2006 and 2007 road salt usage was more than 1,000 tons per year. Since 2012 road salt usage ranged from 500 to 600 tons per year. For 2014 and 2015 road salt usage has been in the range of 350 to 550 tons per year. The low salt usage in 2015 is due to the lack of snow and ice conditions during that winter.

VILLAGE OF ALLOUEZ

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Department of Public Works

MUNICIPAL STORMWATER TREATMENT FACILITIES

The following are the installed and operating municipal stormwater treatment facilities in the village of Allouez.

<u>Treatment Facility</u>	<u>Watershed</u>	<u>Drainage Basin</u>	<u>Acres</u>
1. Longview Pond	East River	EBMPE020	190.45
2. Kiwanis Pond	East River	EBMPE030	127.82
3. Hoffman Pond	East River	EBMPE040	158.77
4. Boyd Pond	East River	EBMPE210	114.56
5. Macco Pond	East River	EBMPER9	246.39
6. Heritage Hill Pond	Fox River	EBMPF042A	253.80
		EBMPF042B	41.28
		EBMPF060	5.29

February 5, 2016

61 16 STORM WATER UTILITY
 X

2015 Actual

Fiscal year thru period ending 11/30/2015

Description	Period to date Actual	Year to date Actual	Annual Budget	% Used	Budget Variance	Prior Year Actual
61 16 43690 000 STORMWATER MANAGEMENT GR	.00	.00	.00	.00	.00	182,896.37
61 16 46324 000 STORM WATER LATERAL INSP	.00	2,000.00	2,000.00	100.00	.00	4,500.00
61 16 46325 000 STORM WAT MGMT SITE REVI	.00	.00	5,000.00	.00	(5,000.00)	4,408.05
61 16 46326 000 STORM WAT UTILITY BILLIN	53,214.96	571,561.01	625,000.00	91.45	(53,438.99)	623,786.63
61 16 46327 000 EROSION CONTROL REVIEW	.00	250.00	1,000.00	25.00	(750.00)	250.00
61 16 46328 000 FEE IN LIEU OF TREATMENT	.00	.00	5,000.00	.00	(5,000.00)	7,994.00
Total Revenue	53,214.96	573,811.01	638,000.00	89.94	(64,188.99)	823,835.05
61 16 53000 117 REGULAR WAGES	1,940.80	23,154.36	24,758.00	93.52	1,603.64	24,379.80
61 16 53000 119 OVERTIME WAGES	.00	39.47	364.00	10.84	324.53	472.90
61 16 53000 131 SOCIAL SECURITY TAX	130.74	1,574.85	1,901.00	82.84	326.15	1,687.41
61 16 53000 132 RETIREMENT	131.99	1,577.42	1,708.00	92.35	130.58	1,739.91
61 16 53000 133 HEALTH INSURANCE	587.40	7,048.71	7,640.00	92.26	591.29	7,266.52
61 16 53000 134 DENTAL INSURANCE	45.40	536.97	579.00	92.74	42.03	607.16
61 16 53000 135 LIFE INSURANCE	2.74	32.55	35.00	93.00	2.45	29.27
61 16 53000 136 DISABILITY INSURANCE	.00	.00	63.00	.00	63.00	1.29
61 16 53000 210 PROFESSIONAL SERVICES	.00	2,843.54	15,000.00	18.96	12,156.46	3,654.27
61 16 53000 220 CELLPHONE	9.65	93.54	50.00	187.08	(43.54)	84.46
61 16 53000 290 CONTRACTED SERVICES	.00	.00	.00	.00	.00	675.00
61 16 53000 312 SUPPLIES	133.48	772.06	500.00	154.41	(272.06)	1,061.43
61 16 53000 317 BLUEPRINT SUPPLIES	.00	133.90	250.00	53.56	116.10	140.64
61 16 53000 318 SOFTWARE MAINTENANCE AGR	.00	435.88	400.00	108.97	(35.88)	404.01
61 16 53000 320 DUES & SUBSCRIPTIONS	.00	1,900.00	1,500.00	126.67	(400.00)	1,500.00
61 16 53000 330 CONFERENCES & MEETINGS	.00	200.00	300.00	66.67	100.00	190.00
61 16 53000 346 PLATS & MAPS	.00	.00	100.00	.00	100.00	.00
61 16 53000 349 POSTAGE	.00	36.65	50.00	73.30	13.35	77.00
61 16 53000 362 MACHINE MAINTENANCE	.00	140.63	400.00	35.16	259.37	.00
61 16 53000 542 EQUIPMENT CHARGES	55.15	572.19	500.00	114.44	(72.19)	539.40
61 16 53000 ENGINEERING	3,037.35	41,092.72	56,098.00	73.25	15,005.28	44,510.47
61 16 53100 111 PROFESSIONAL SALARIES	1,905.46	22,103.35	24,770.00	89.23	2,666.65	24,512.60
61 16 53100 131 SOCIAL SECURITY TAX	145.30	1,625.23	1,895.00	85.76	269.77	1,796.24
61 16 53100 132 RETIREMENT	129.58	1,503.13	1,684.00	89.26	180.87	1,715.89
61 16 53100 133 HEALTH INSURANCE	195.80	2,271.44	2,547.00	89.18	275.56	2,476.80
61 16 53100 134 DENTAL INSURANCE	14.54	166.27	176.00	94.47	9.73	189.96
61 16 53100 135 LIFE INSURANCE	15.66	162.83	172.00	94.67	9.17	168.34
61 16 53100 136 DISABILITY INSURANCE	.00	.00	62.00	.00	62.00	.00

61 16 STORM WATER UTILITY
 X

Description	Fiscal year thru period ending 11/30/2015		Annual Budget	% Used	Budget Variance	Prior Year Actual
	Period to date Actual	Year to date Actual				
61 16 53100 220 CELLPHONE	8.13	138.33	200.00	69.17	61.67	270.87
61 16 53100 314 POSTAGE	.00	.00	.00	.00	.00	108.70
61 16 53100 373 EMPLOYEE PHYSICALS	.00	.00	100.00	.00	100.00	100.00
61 16 53100 374 RANDOM DRUG/ALCOHOL TEST	180.60	180.60	200.00	90.30	19.40	74.00
61 16 53100 414 UNIFORMS	340.16	2,201.78	1,000.00	220.18	(1,201.78)	1,735.46
61 16 53100 650 MILEAGE REIMB - DPW DIRE	75.00	825.00	900.00	91.67	75.00	900.00
61 16 53100 PUBLIC WORKS ADMINISTRATION	3,010.23	31,177.96	33,706.00	92.50	2,528.04	34,048.86
61 16 53320 117 REGULAR WAGES	.00	17,623.43	23,771.00	74.14	6,147.57	16,283.55
61 16 53320 119 OVERTIME WAGES	.00	84.45	145.00	58.24	60.55	.00
61 16 53320 131 SOCIAL SECURITY TAX	.00	1,331.03	1,830.00	72.73	498.97	1,227.02
61 16 53320 132 RETIREMENT	.00	1,204.18	1,643.00	73.29	438.82	1,140.00
61 16 53320 133 HEALTH INSURANCE	.00	4,865.73	5,567.00	87.40	701.27	4,337.68
61 16 53320 134 DENTAL INSURANCE	.00	374.67	456.00	82.16	81.33	368.70
61 16 53320 135 LIFE INSURANCE	.00	16.70	34.00	49.12	17.30	12.32
61 16 53320 136 DISABILITY INSURANCE	.00	.00	61.00	.00	61.00	.00
61 16 53320 290 CONTRACTED SERVICES	676.60	7,098.52	9,000.00	78.87	1,901.48	7,382.14
61 16 53320 352 BULK WATER CHARGE	.00	.00	250.00	.00	250.00	.00
61 16 53320 542 EQUIPMENT CHARGES	.00	40,917.07	30,000.00	136.39	(10,917.07)	34,042.00
61 16 53320 STREET CLEANING	676.60	73,515.78	72,757.00	101.04	(758.78)	64,793.41
61 16 53440 111 PROFESSIONAL SALARIES	977.02	11,704.20	12,802.00	91.42	1,097.80	7,418.25
61 16 53440 117 REGULAR WAGES	1,129.50	30,278.16	23,835.00	127.03	(6,443.16)	32,449.42
61 16 53440 119 OVERTIME WAGES	.00	2,285.70	753.00	303.55	(1,532.70)	1,697.43
61 16 53440 120 SEASONAL/PART-TIME WAGES	.00	1,476.00	714.00	206.72	(762.00)	941.76
61 16 53440 131 SOCIAL SECURITY TAX	154.80	3,368.68	2,901.00	116.12	(467.68)	3,076.13
61 16 53440 132 RETIREMENT	143.21	3,009.97	2,549.00	118.08	(460.97)	2,781.25
61 16 53440 133 HEALTH INSURANCE	435.19	8,403.00	7,789.00	107.88	(614.00)	7,368.59
61 16 53440 134 DENTAL INSURANCE	32.64	628.40	584.00	107.60	(44.40)	626.81
61 16 53440 135 LIFE INSURANCE	4.83	75.16	80.00	93.95	4.84	66.65
61 16 53440 136 DISABILITY INSURANCE	.00	.00	93.00	.00	93.00	.00
61 16 53440 210 PROFESSIONAL SERVICES	.00	.00	2,500.00	.00	2,500.00	2,697.04
61 16 53440 211 AUDIT	.00	795.00	860.00	92.44	65.00	1,363.50
61 16 53440 220 CELLPHONE/TELEPHONE	3.86	62.45	50.00	124.90	(12.45)	29.76
61 16 53440 221 ELECTRICITY	.00	183.26	250.00	73.30	66.74	238.19
61 16 53440 222 GAS HEAT	.00	65.56	125.00	52.45	59.44	147.28
61 16 53440 223 WATER & SEWER	3.38	40.12	50.00	80.24	9.88	38.41
61 16 53440 290 CONTRACTED SVC - CONSTRU	.00	899.11	.00	.00	(899.11)	940.40
61 16 53440 291 CONTRACTED SVC - REPAIRS	3,740.80	8,470.21	65,000.00	13.03	56,529.79	55,896.34
61 16 53440 297 CONTRACTED SERVICES - MA	.00	5,010.00	5,000.00	100.20	(10.00)	5,000.00
61 16 53440 299 CONTRACTED SVC - BLDG CL	.00	753.80	900.00	83.76	146.20	904.56
61 16 53440 312 SUPPLIES	.00	.00	100.00	.00	100.00	510.96
61 16 53440 318 SOFTWARE MAINTENANCE AGR	.00	(3,147.15)	1,750.00	(179.84)	4,897.15	1,767.11
61 16 53440 352 STORM SEW CLEAN/BULK WAT	.00	.00	100.00	.00	100.00	.00
61 16 53440 440 TELEVISIONING	.00	.00	2,500.00	.00	2,500.00	.00

61 16 STORM WATER UTILITY
 X

Fiscal year thru period ending 11/30/2015

Description	Period to date	Year to date	Annual	Fiscal year thru period ending 11/30/2015		
	Actual	Actual	Budget	% Used	Budget Variance	Prior Year Actual
61 16 53440 530 FACILITIES USE CHARGE	.00	735.00	980.00	75.00	245.00	980.00
61 16 53440 540 DEPRECIATION	.00	.00	220,000.00	.00	220,000.00	218,065.11
61 16 53440 542 EQUIPMENT CHARGES	7.15	12,437.43	7,500.00	165.83	(4,937.43)	12,335.01
61 16 53440 599 STATE ENVIRONMENTAL FEES	.00	2,000.00	3,000.00	66.67	1,000.00	3,000.00
61 16 53440 STORM SEWER	6,632.38	89,534.06	362,765.00	24.68	273,230.94	360,339.96
61 16 53441 117 REGULAR WAGES	692.05	10,398.57	6,205.00	167.58	(4,193.57)	9,690.17
61 16 53441 119 OVERTIME WAGES	.00	150.91	.00	.00	(150.91)	243.79
61 16 53441 131 SOCIAL SECURITY TAX	52.13	792.75	472.00	167.96	(320.75)	749.30
61 16 53441 132 RETIREMENT	47.05	717.35	422.00	169.99	(295.35)	695.55
61 16 53441 133 HEALTH INSURANCE	66.32	1,559.40	830.00	187.88	(729.40)	1,386.13
61 16 53441 134 DENTAL INSURANCE	15.36	208.49	76.00	274.33	(132.49)	192.54
61 16 53441 135 LIFE INSURANCE	1.30	21.21	12.00	176.75	(9.21)	17.88
61 16 53441 136 DISABILITY INSURANCE	.00	.00	16.00	.00	16.00	.00
61 16 53441 290 CONTRACTED SERVICES	.00	122.43	.00	.00	(122.43)	516.57
61 16 53441 LOCATES - STORM (WATER WAGE)	874.21	13,971.11	8,033.00	173.92	(5,938.11)	13,491.93
61 16 53442 117 REGULAR WAGES	.00	90.77	599.00	15.15	508.23	62.95
61 16 53442 131 SOCIAL SECURITY TAX	.00	6.88	46.00	14.96	39.12	4.75
61 16 53442 132 RETIREMENT	.00	6.20	41.00	15.12	34.80	4.43
61 16 53442 133 HEALTH INSURANCE	.00	11.37	78.00	14.58	66.63	8.44
61 16 53442 134 DENTAL INSURANCE	.00	1.59	8.00	19.88	6.41	1.12
61 16 53442 135 LIFE INSURANCE	.00	.20	1.00	20.00	.80	.21
61 16 53442 136 DISABILITY INSURANCE	.00	.00	1.00	.00	1.00	.00
61 16 53442 290 CONTRACTED SERVICES	.00	2.61	.00	.00	(2.61)	4.39
61 16 53442 STORM LAT INSPECT (WATER WAG	.00	119.62	774.00	15.45	654.38	86.29
61 16 53443 290 CONTRACTED SVC (POND MAI	12,388.98	47,144.65	25,000.00	188.58	(22,144.65)	24,540.69
61 16 53622 117 REGULAR WAGES	2,082.04	2,816.95	2,377.00	118.51	(439.95)	4,384.72
61 16 53622 119 OVERTIME WAGES	.75	.75	.00	.00	(.75)	.00
61 16 53622 131 SOCIAL SECURITY TAX	151.80	205.63	182.00	112.98	(23.63)	327.02
61 16 53622 132 RETIREMENT	141.71	191.71	163.00	117.61	(28.71)	307.47
61 16 53622 133 HEALTH INSURANCE	426.08	594.15	557.00	106.67	(37.15)	838.72
61 16 53622 134 DENTAL INSURANCE	36.39	50.49	46.00	109.76	(4.49)	81.99
61 16 53622 135 LIFE INSURANCE	3.03	4.21	3.00	140.33	(1.21)	6.96
61 16 53622 136 DISABILITY INSURANCE	.00	.00	6.00	.00	6.00	.00
61 16 53622 542 EQUIPMENT CHARGES	2,906.22	4,890.65	5,000.00	97.81	109.35	5,589.39
61 16 53622 LEAF COLLECTION	5,748.02	8,754.54	8,334.00	105.05	(420.54)	11,536.27
61 16 53690 120 SEASONAL/PART-TIME WAGES	38.10	576.83	634.00	90.98	57.17	647.31
61 16 53690 131 SOCIAL SECURITY TAX	2.94	44.44	48.00	92.58	3.56	49.73
61 16 53690 132 RETIREMENT	2.21	25.01	35.00	71.46	9.99	41.54
61 16 53690 220 CELLPHONE	.19	1.29	.00	.00	(1.29)	2.47
61 16 53690 221 ELECTRICITY	.25	2.49	25.00	9.96	22.51	2.40

Run date: 12/21/2015 @ 12:05
 Bus date: 11/30/2015

Village of Allouez
 Revenue and Expense vs Budget

Select.: AXX XX XXXXX.XXX
 GLYTD.L02 Page 47

61 16 STORM WATER UTILITY
 X

Description	Period to date Actual	Year to date Actual	Annual Budget	Fiscal year thru period ending 11/30/2015		
				% Used	Budget Variance	Prior Year Actual
61 16 53690 542 EQUIPMENT CHARGES	114.70	2,921.56	2,000.00	146.08	(921.56)	3,067.15
61 16 53690 LEBRUN ROAD/FARM	158.39	3,571.62	2,742.00	130.26	(829.62)	3,810.60
Total Expenditure	32,526.16	308,882.06	570,209.00	54.17	261,326.94	557,158.48
Excess Revenue Over (Under) Expenditures	20,688.80	264,928.95	67,791.00	390.80	197,137.95	266,676.57

61 99 OTHER REVENUE (EXPENSE)
 X

Description	Period to date		Annual Budget	Fiscal year thru period ending 11/30/2015		
	Actual	Year to date Actual		% Used	Budget Variance	Prior Year Actual
61 99 42000 000 SPECIAL ASSESSMENT REVEN	.00	.00	19,000.00	.00	(19,000.00)	9,160.93
61 99 48102 000 INTEREST ON SPECIAL ASSE	.00	.00	.00	.00	.00	222.11
61 99 48110 000 INTEREST INCOME	.00	22.02	100.00	22.02	(77.98)	147.44
61 99 48910 000 AMORTIZATION OF PREM ON	.00	4,733.72	4,734.00	99.99	(.28)	7,598.75
Total Revenue	.00	4,755.74	23,834.00	19.95	(19,078.26)	17,129.23
61 99 58200 000 INTEREST - LONG-TERM DEB	.00	126,677.63	123,058.00	102.94	(3,619.63)	118,553.88
61 99 58202 000 DEBT DISCOUNT/EXPENSE	.00	.00	.00	.00	.00	10,415.41
61 99 59200 000 TRANSFER OUT	.00	.00	.00	.00	.00	14,624.36
61 99 59910 000 LOSS ON RETIREMENT OF PL	.00	.00	.00	.00	.00	3,407.78
Total Expenditure	.00	126,677.63	123,058.00	102.94	(3,619.63)	147,001.43
Excess Revenue Over (Under) Expenditures	.00	(121,921.89)	(99,224.00)	122.88	(22,697.89)	(129,872.20)

Pollution Prevention

BMP: Conduct routine inspections and maintenance of municipally owned structural BMP's.

-Number of municipally owned or operated structural BMP's: There are 6 operating wet detention pond stormwater treatment facilities owned and operated by the Village in 2015.

-Number of 5-year inspection reports for municipally owned or operated structural BMP's: There are no five year inspections at this time because the wet detention ponds are relatively new. We will be beginning a sediment monitoring program in 2015. The Longview wet detention pond was completely drained in 2015 due to rough fish present in the pond, and much of the sediment was removed and placed at the pond edge to reconstruct eroded shoreline areas.

-Number of routine Village structural BMP inspections performed: The Village wet detention ponds are inspected and the outfall structures cleaned on a weekly basis during the wet weather periods (March-June, September-November) and on a biweekly or monthly basis as needed during the low rainfall periods. The cleaning is to keep the overflow structures functioning properly. The Public Works Department is responsible for this maintenance and one operator is responsible for tracking and completing this work.

The Village contracts with an aquatic biologist to inspect and maintain the operating ponds with respect to weed control, additional wetland and prairie plantings, and other pond maintenance as required. A pond annual maintenance budget is included in the stormwater utility budget, and the actual expenditure was \$47,000 for 2015 due to the Longview pond cleaning. It has been the Allouez experience with wet detention ponds that it requires about 3 years of additional wetland and prairie maintenance to fully establish the ponds to the desired flora. This budget covers those activities. Also, Allouez contracts with a fur trapper to remove muskrats both spring and fall, and our operator inspects the ponds after trapping and plugs any damage with clay.

BMP: Conduct routine street sweeping where appropriate and properly dispose of waste.

-Number of curb miles swept each year: The approximate number of street miles swept in 2015 was 1,000 miles, or in curb miles it was ~~1,500~~ miles. The entire Village was swept ~~1/5~~ times plus the weekly street sweeping in the commercial area.

-Tons or cubic yards of street sweeping waste disposed each year: The sweeping total to landfilling was 209 tons in 2014. All street sweepings are landfilled except for fall leaf collection in October and November which are leaves only and these are recycled with the bulk volume of leaves.

BMP: Routine catch basin cleaning program.

-Catch basin cleaning maintenance program: The Village storm sewer system inlets that contain sumps

are cleaned once per year before the fall leaf collection season. The Village uses a Vector truck for catch basin cleaning. The captured debris is hauled to the yard waste site and subsequently hauled to landfill. All new storm inlets are constructed with minimum 2 ft deep sumps, and all repaired inlets are reconstructed with a sump.

BMP: Snow Storage Management.

-Manage winter snow storage to minimize pollution runoff: Snow that is removed from residential street areas due to excess accumulation is transported to one of a few storage sites the Village maintains for this purpose (Farm site, sites located on vacant lands, Village Hall site) and each site has either a stormwater treatment system for the melted snow or a vegetated buffer to filter the melt. Debris left after melting is removed from each site and landfilled.

BMP: Street snowplowing road salt usage. Apply road salt only as necessary to maintain public safety,

-Management of road salt usage and reduction efforts: The Village of Allouez continues its efforts to reduce road salt usage to minimize impact on stormwater discharges and operating cost. Road salt usage in 2015 is at the targeted low usage amount of 400 tons per year. In 2015 all salt spreading equipment was adjusted by a factory service representative to reduce salt usage. In 2012 liquid salt brine tanks were added to all snowplow trucks. Further, liquid salt brine use has been implemented for Libel Street, major intersections, and hillside streets to reduce the need for street salting in advance of ice and snow events. Allouez fabricated its own liquid salt brine tanker and applicator.

-Pounds of salt applied per curb mile of street: Road salt is applied to street intersections and steep grades only, and is applied in lieu of snowplowing if light snowfall and if icing conditions occur which is a safety concern. Sidewalk salt is applied only on Village sidewalks when severe icing occurs. The approximate road salt usage in 2008 was 1,400 tons (approximately 12.9 tons salt per curb mile), for 2009 was 1,100 tons (approximately 10.2 tons salt per curb mile), for 2010 was 1000 tons (approximately 9.25 tons salt per curb mile), for 2011 was 609 tons (approximately 5.6 tons salt per curb mile, for 2012 was 520 tons or (approximately 4.8 tons salt per curb mile), for 2013 the total salt usage was 448 tons (approximately 4.1 tons salt per curb mile, and for 2014 the total salt usage was 510 tons (approximately 5 tons per curb mile). For 2015 approximately 360 tons of salt was used, which is 3.6 tons per mile. This is a lower than expected usage. About 5 tons per mile and 500 tons salt per year is the expected average usage.

-BMP: Proper management of leaves, brush and grass clippings to minimize stormwater impacts.

-Leaves, brush and grass clippings collection and disposal program: The Village of Allouez has an extensive fall leaf collection program, and a spring clean-up program for leaves and garden wastes. Residents are required to collect and may dispose of grass clippings at the Village Farm Site as an option as the Village does not collect grass clippings. The fall leaf collection program includes baling of leaves and subsequent transport to one or more recycling options (farms, re-vegetation cover, landscaping). When leaves are collected on

Village streets comprehensive sweeping follows immediately and results in very high suspended solids capture, much more effective than previous Village methods of leaf collection. Spring cleanup includes garden waste and a smaller quantity of leaves. This Village program is effective in reducing stormwater impacts and the operating cost is much lower than the past practice of using vacuum leaf collection. All leaves are recycled to landscapers and farmers.

The village of Allouez along with other metro communities are conducting a preliminary engineering study to evaluate long-term options for disposal of brush and leaves. This study is expected to be completed in late 2016.

-Provide schedule of curb-side pick-up days for leaves and brush: A curb-side pick-up schedule for brush and leaves is published annually in the "All About Allouez" booklet mailed to residents, and posted on the Village website under "Public Works." During fall leaf collection the weekly collection route and schedule is posted on the village website to assist residents planning for leaf pick-up.

-Tons or cubic yards of leaves and grass clippings disposed of each year: Leaves are baled on the street and hauled to two recycling operations for reuse. Approximately 1,400 tons of leaves were hauled to recycling in 2015. The recycling operations include farm use, use by a landscaping operation, and organic farming operations.

BMP: Management of Village Hall garage maintenance operations.

-Management of garage maintenance activities to reduce pollution: An extensive management program is maintained for the Village Hall site and the maintenance garage. This includes the following items: garage operations are contained within the building and all oils and wastes go to the sanitary sewer with sand traps to minimize sand discharge; salt storage is self-contained with sealed floors and paved entry area; waste oil is properly disposed; fuel is properly stored and handled to prevent spills; a chain link fence surrounds the storage yard to prevent access; vehicles are washed in an indoor wash bay; and all chemicals used are stored indoors. The garage operations are discussed in more detail in the Allouez Stormwater Management Plan dated 2008.

BMP: Farm site management to reduce stormwater pollution.

-Manage farm site (yard waste site) to minimize stormwater runoff: The farm site is operated to not store baled leaves, white goods, refuse, scrape materials, and brush for any extended period. No leaves are stored on-site, they are direct hauled to end users following collection. Brush is collected curbside and hauled to the yard waste site and piled until September when it is ground up. Some ground mulch is hauled of landscapers and other users, and some ground mulch is made available to residents for pickup. No materials are stored thru the winter except for the ground mulch. Vegetated cover surrounds the farm site to reduce impact of any runoff. The waste oil facility is located at the resident accessible section of the site, and is covered and enclosed in a spill containment tank. The yard waste drop-off site is staffed by a Village employee for most of the operating hours of the facility to reduce unwanted materials.

BMP: Conduct nutrient management planning for Village owned properties.

-Number of Village owned properties with >5 acres of turf area fertilized: The one property larger than 5 acres that is fertilized is the Allouez soccer complex and baseball fields. Management of this property is under a nutrient management plan. The other large properties are the river parkway areas which are not fertilized.

-Number of nutrient management plans prepared for Village owned properties: A nutrient management plan has been prepared for the Allouez soccer complex by a professional landscaping firm.

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Account	Description	Actual 2014	Actual 7/31/2015	Projected 2015	Budget 2015	Budget 2016
A61 00 00000.000	STORM WATER UTILITY FUND					
A61 16 00000.000	STORM WATER UTILITY					
A61 16 43221.000	FED URBAN AIDS (DERBY LANE)	-	-	-	-	-
A61 16 43690.000	STORMWATER MANAGEMENT GRANT	182,896	-	-	-	-
A61 16 43695.000	CWF PRIN FORGIVEN LOAN	-	-	-	-	-
A61 16 46324.000	STORM WATER LATERAL INSPECTION	4,500	1,500	2,000	2,000	2,000
A61 16 46325.000	STORM WAT MGMT SITE REVIEW	4,408	-	5,000	5,000	5,000
A61 16 46326.000	STORM WAT UTILITY BILLINGS	623,787	361,070	643,000	625,000	675,000
A61 16 46327.000	EROSION CONTROL REVIEW	250	250	1,000	1,000	1,000
A61 16 46328.000	FEE IN LIEU OF TREATMENT CHGS	7,994	-	5,000	5,000	5,000
A61 16 46400.000	FEE IN LIEU OF TREATMENT	-	-	-	-	-
A61 16 53000.000	ENGINEERING					
A61 16 53000.115	RETROACTIVE PAY	-	-	-	-	-
A61 16 53000.117	REGULAR WAGES	24,380	14,421	24,758	24,758	25,536
A61 16 53000.119	OVERTIME WAGES	473	39	364	364	374
A61 16 53000.120	SEASONAL/PART-TIME WAGES	-	-	-	-	-
A61 16 53000.131	SOCIAL SECURITY TAX	1,687	986	1,901	1,901	1,961
A61 16 53000.132	RETIREMENT	1,740	983	1,708	1,708	1,710
A61 16 53000.133	HEALTH INSURANCE	7,267	4,405	7,640	7,640	8,277
A61 16 53000.134	DENTAL INSURANCE	607	334	579	579	590
A61 16 53000.135	LIFE INSURANCE	29	20	35	35	35
A61 16 53000.136	DISABILITY INSURANCE	1	-	63	63	64
A61 16 53000.210	PROFESSIONAL SERVICES	3,654	2,682	7,500	15,000	7,500
A61 16 53000.220	CELLPHONE	84	52	100	50	100
A61 16 53000.290	CONTRACTED SERVICES	675	-	-	-	-
A61 16 53000.312	SUPPLIES	1,061	137	250	500	500
A61 16 53000.317	BLUEPRINT SUPPLIES	141	134	134	250	250
A61 16 53000.318	SOFTWARE MAINTENANCE AGREEMENT	404	336	400	400	400
A61 16 53000.320	DUES & SUBSCRIPTIONS	1,500	1,900	1,500	1,500	1,500

Account	Description	Actual 2014	Actual 7/31/2015	Projected 2015	Budget 2015	Budget 2016
A61 16 53000.330	CONFERENCES & MEETINGS	190	200	300	300	300
A61 16 53000.340	TOOLS/SMALL EQUIPMENT	-	-	-	-	-
A61 16 53000.346	PLATS & MAPS	-	-	100	100	-
A61 16 53000.349	POSTAGE	77	10	50	50	50
A61 16 53000.362	MACHINE MAINTENANCE	-	-	400	400	400
A61 16 53000.542	EQUIPMENT CHARGES	539	201	500	500	500
A61 16 53100.000	PUBLIC WORKS ADMINISTRATION					
A61 16 53100.111	PROFESSIONAL SALARIES	24,513	13,529	24,770	24,770	25,194
A61 16 53100.117	REGULAR WAGES	-	-	-	-	-
A61 16 53100.131	SOCIAL SECURITY TAX	1,796	991	1,895	1,895	1,928
A61 16 53100.132	RETIREMENT	1,716	920	1,684	1,684	1,663
A61 16 53100.133	HEALTH INSURANCE	2,477	1,390	2,547	2,547	2,759
A61 16 53100.134	DENTAL INSURANCE	190	101	176	176	179
A61 16 53100.135	LIFE INSURANCE	168	94	172	172	204
A61 16 53100.136	DISABILITY INSURANCE	-	-	62	62	63
A61 16 53100.220	CELLPHONE	271	85	200	200	200
A61 16 53100.312	SUPPLIES	-	-	-	-	-
A61 16 53100.314	POSTAGE	109	-	-	-	-
A61 16 53100.320	DUES & SUBSCRIPTIONS	-	-	-	-	-
A61 16 53100.328	ADVERTISING	-	-	-	-	-
A61 16 53100.330	CONFERENCES & MEETINGS	-	-	-	-	-
A61 16 53100.349	SAFETY TRAINING	-	-	-	-	-
A61 16 53100.373	EMPLOYEE PHYSICALS	100	-	100	100	100
A61 16 53100.374	RANDOM DRUG/ALCOHOL TESTING	74	-	200	200	200
A61 16 53100.391	SAFETY SUPPLIES	-	-	-	-	-
A61 16 53100.414	UNIFORMS	1,735	895	1,250	1,000	1,250
A61 16 53100.542	EQUIPMENT CHARGES	-	-	-	-	-
A61 16 53100.650	MILEAGE REIMB - DPW DIRECTOR	900	525	900	900	900
A61 16 53320.000	STREET CLEANING					

Account	Description	Actual 2014	Actual 7/31/2015	Projected 2015	Budget 2015	Budget 2016
A61 16 53320.115	RETROACTIVE PAY	-	-	-	-	-
A61 16 53320.117	REGULAR WAGES	16,284	10,288	23,771	23,771	24,222
A61 16 53320.119	OVERTIME WAGES	-	84	145	145	150
A61 16 53320.131	SOCIAL SECURITY TAX	1,227	779	1,830	1,830	1,863
A61 16 53320.132	RETIREMENT	1,140	705	1,643	1,643	1,624
A61 16 53320.133	HEALTH INSURANCE	4,338	2,762	5,567	5,567	6,238
A61 16 53320.134	DENTAL INSURANCE	369	214	456	456	438
A61 16 53320.135	LIFE INSURANCE	12	9	34	34	27
A61 16 53320.136	DISABILITY INSURANCE	-	-	61	61	62
A61 16 53320.290	CONTRACTED SERVICES	7,382	3,531	8,500	9,000	9,000
A61 16 53320.312	SUPPLIES	-	-	-	-	-
A61 16 53320.352	BULK WATER CHARGE	-	-	250	250	250
A61 16 53320.542	EQUIPMENT CHARGES	34,042	25,242	30,000	30,000	30,000
A61 16 53440.000	STORM SEWER					
A61 16 53440.111	PROFESSIONAL SALARIES	7,418	7,308	12,802	12,802	13,618
A61 16 53440.115	RETROACTIVE PAY	-	-	-	-	-
A61 16 53440.117	REGULAR WAGES	32,449	19,512	23,835	23,835	24,482
A61 16 53440.119	OVERTIME WAGES	1,697	773	753	753	779
A61 16 53440.120	SEASONAL/PART-TIME WAGES	942	1,293	714	714	778
A61 16 53440.131	SOCIAL SECURITY TAX	3,076	2,132	2,901	2,901	3,018
A61 16 53440.132	RETIREMENT	2,781	1,876	2,549	2,549	2,572
A61 16 53440.133	HEALTH INSURANCE	7,369	5,196	7,789	7,789	8,587
A61 16 53440.134	DENTAL INSURANCE	627	386	584	584	590
A61 16 53440.135	LIFE INSURANCE	67	48	80	80	76
A61 16 53440.136	DISABILITY INSURANCE	-	-	93	93	97
A61 16 53440.210	PROFESSIONAL SERVICES	2,697	-	2,500	2,500	2,500
A61 16 53440.211	AUDIT	1,364	795	860	860	860
A61 16 53440.220	CELLPHONE/TELEPHONE	30	38	50	50	50
A61 16 53440.221	ELECTRICITY	238	113	250	250	250

Account	Description	Actual 2014	Actual 7/31/2015	Projected 2015	Budget 2015	Budget 2016
A61 16 53440.222	GAS HEAT	147	62	125	125	125
A61 16 53440.223	WATER & SEWER	38	25	50	50	50
A61 16 53440.290	CONTRACTED SVC - CONSTRUCTION	940	899	-	-	-
A61 16 53440.291	CONTRACTED SVC - REPAIRS	55,896	4,729	65,000	65,000	65,000
A61 16 53440.292	CONTRACTED SERVICES	-	-	-	-	-
A61 16 53440.297	CONTRACTED SERVICES - MANHOLES	5,000	5,010	5,010	5,000	5,000
A61 16 53440.299	CONTRACTED SVC - BLDG CLEAN	905	528	900	900	900
A61 16 53440.312	SUPPLIES	511	-	100	100	100
A61 16 53440.318	SOFTWARE MAINTENANCE AGREEMENT	1,767	(3,147)	1,750	1,750	1,750
A61 16 53440.352	STORM SEW CLEAN/BULK WATER CHG	-	-	100	100	100
A61 16 53440.440	TELEVISIONG	-	-	2,500	2,500	2,500
A61 16 53440.530	FACILITIES USE CHARGE	980	490	980	980	980
A61 16 53440.540	DEPRECIATION	218,065	-	220,000	220,000	220,000
A61 16 53440.542	EQUIPMENT CHARGES	12,335	11,692	11,692	7,500	12,000
A61 16 53440.599	STATE ENVIRONMENTAL FEES	3,000	2,000	3,000	3,000	3,000
A61 16 53440.810	OUTLAY - EQUIPMENT	-	-	-	-	1,000
A61 16 53441.000	LOCATES - STORM (WATER WAGE)	-	-	-	-	-
A61 16 53441.115	RETROACTIVE PAY	-	-	-	-	-
A61 16 53441.117	REGULAR WAGES	9,690	5,878	6,205	6,205	6,607
A61 16 53441.119	OVERTIME WAGES	244	75	-	-	-
A61 16 53441.120	SEASONAL/PART-TIME WAGES	-	-	-	-	-
A61 16 53441.131	SOCIAL SECURITY TAX	749	447	472	472	501
A61 16 53441.132	RETIREMENT	696	405	422	422	436
A61 16 53441.133	HEALTH INSURANCE	1,386	970	830	830	1,429
A61 16 53441.134	DENTAL INSURANCE	193	111	76	76	115
A61 16 53441.135	LIFE INSURANCE	18	12	12	12	14
A61 16 53441.136	DISABILITY INSURANCE	-	-	16	16	16
A61 16 53441.290	CONTRACTED SERVICES	517	122	122	-	-
A61 16 53442.000	STORM LAT INSPECT (WATER WAGE)	-	-	-	-	-

Account	Description	Actual 2014	Actual 7/31/2015	Projected 2015	Budget 2015	Budget 2016
A61 16 53442.117	REGULAR WAGES	63	91	599	599	644
A61 16 53442.119	OVERTIME WAGES	-	-	-	-	-
A61 16 53442.120	SEASONAL PART-TIME WAGES	-	-	-	-	-
A61 16 53442.131	SOCIAL SECURITY TAX	5	7	46	46	49
A61 16 53442.132	RETIREMENT	4	6	41	41	43
A61 16 53442.133	HEALTH INSURANCE	8	11	78	78	151
A61 16 53442.134	DENTAL INSURANCE	1	2	8	8	13
A61 16 53442.135	LIFE INSURANCE	0	0	1	1	1
A61 16 53442.136	DISABILITY INSURANCE	-	-	1	1	2
A61 16 53442.290	CONTRACTED SERVICES	4	3	-	-	-
A61 16 53443.000	STORM WATER TREATMENT					
A61 16 53443.117	REGULAR WAGES	-	-	-	-	-
A61 16 53443.119	OVERTIME WAGES	-	-	-	-	-
A61 16 53443.120	SEASONAL/PART-TIME WAGES	-	-	-	-	-
A61 16 53443.131	SOCIAL SECURITY TAX	-	-	-	-	-
A61 16 53443.132	RETIREMENT	-	-	-	-	-
A61 16 53443.133	HEALTH INSURANCE	-	-	-	-	-
A61 16 53443.134	DENTAL INSURANCE	-	-	-	-	-
A61 16 53443.135	LIFE INSURANCE	-	-	-	-	-
A61 16 53443.136	DISABILITY INSURANCE	-	-	-	-	-
A61 16 53443.210	PROFESSIONAL SERVICES (ENGR)	-	-	-	-	-
A61 16 53443.290	CONTRACTED SVC (POND MAINT)	24,541	18,544	25,000	25,000	25,000
A61 16 53622.000	LEAF COLLECTION					
A61 16 53622.117	REGULAR WAGES	4,385	342	2,377	2,377	2,422
A61 16 53622.119	OVERTIME WAGES	-	-	-	-	-
A61 16 53622.120	SEASONAL/PART-TIME WAGES	-	-	-	-	-
A61 16 53622.131	SOCIAL SECURITY TAX	327	25	182	182	185
A61 16 53622.132	RETIREMENT	307	23	163	163	161
A61 16 53622.133	HEALTH INSURANCE	839	82	557	557	624

Account	Description	Actual 2014	Actual 7/31/2015	Projected 2015	Budget 2015	Budget 2016
A61 16 53622.134	DENTAL INSURANCE	82	7	46	46	44
A61 16 53622.135	LIFE INSURANCE	7	1	3	3	3
A61 16 53622.136	DISABILITY INSURANCE	-	-	6	6	6
A61 16 53622.290	CONTRACTED SERVICES	-	-	-	-	-
A61 16 53622.312	SUPPLIES	-	-	-	-	-
A61 16 53622.340	TOOLS/SMALL EQUIPMENT	-	-	-	-	-
A61 16 53622.362	MACHINE MAINTENANCE	-	-	-	-	-
A61 16 53622.542	EQUIPMENT CHARGES	5,589	379	5,000	5,000	5,000
A61 16 53622.810	OUTLAY - EQUIPMENT	-	-	-	-	-
A61 16 53690.000	LEBRUN ROAD/FARM					
A61 16 53690.117	REGULAR WAGES	-	-	-	-	-
A61 16 53690.119	OVERTIME WAGES	-	-	-	-	-
A61 16 53690.120	SEASONAL/PART-TIME WAGES	647	300	634	634	637
A61 16 53690.131	SOCIAL SECURITY TAX	50	23	48	48	49
A61 16 53690.132	RETIREMENT	42	13	35	35	34
A61 16 53690.133	HEALTH INSURANCE	-	-	-	-	-
A61 16 53690.134	DENTAL INSURANCE	-	-	-	-	-
A61 16 53690.135	LIFE INSURANCE	-	-	-	-	-
A61 16 53690.136	DISABILITY INSURANCE	-	-	-	-	-
A61 16 53690.220	CELLPHONE	2	1	-	-	-
A61 16 53690.221	ELECTRICITY	2	2	25	25	25
A61 16 53690.290	CONTRACTED SERVICES	-	-	-	-	-
A61 16 53690.312	SUPPLIES	-	-	-	-	-
A61 16 53690.364	BUILDING MAINTENANCE	-	-	-	-	-
A61 16 53690.542	EQUIPMENT CHARGES	3,067	1,690	2,000	2,000	2,000
A61 99 00000.000	OTHER REVENUE (EXPENSE)					
A61 99 42000.000	SPECIAL ASSESSMENT REVENUE	9,161	-	19,000	19,000	19,000
A61 99 48102.000	INTEREST ON SPECIAL ASSESSMENT	222	-	-	-	-
A61 99 48110.000	INTEREST INCOME	147	22	100	100	100

Account	Description	Actual 2014	Actual 7/31/2015	Projected 2015	Budget 2015	Budget 2016
A61 99 48900.000	OTHER REVENUE	-	-	-	-	-
A61 99 48910.000	AMORTIZATION OF PREM ON DEBT	7,599	4,734	4,734	4,734	4,734
A61 99 58200.000	INTEREST - LONG-TERM DEBT	118,554	70,954	123,058	123,058	119,558
A61 99 58201.000	OTHER INTEREST EXPENSE	-	-	-	-	-
A61 99 58202.000	DEBT DISCOUNT/EXPENSE	10,415	-	-	-	-
A61 99 58210.000	REFUNDING BOND ISSUANCE COSTS	-	-	-	-	-
A61 99 58300.000	AMORTIZATION OF DEBT DISC/EXP	-	-	-	-	-
A61 99 59200.000	TRANSFER OUT	14,624	-	-	-	-
A61 99 59910.000	LOSS ON RETIREMENT OF PLANT	3,408	-	-	-	-
A61 16 4XXXX.XXX	REVENUES (61-16)	823,835	362,820	656,000	638,000	688,000
A61 99 42000.000	SPECIAL ASSESSMENT REVENUE	9,161	-	19,000	19,000	19,000
A61 99 48102.000	INTEREST ON SPECIAL ASSESSMENTS	222	-	-	-	-
A61 99 48110.000	INTEREST INCOME	147	22	100	100	100
A61 99 48900.000	OTHER REVENUE	-	-	-	-	-
A61 99 48910.000	AMORTIZATION OF PREMIUM ON DEBT	7,599	4,734	4,734	4,734	4,734
A61 99 48910.000	NET REVENUES (61-99)	17,129	4,756	23,834	23,834	23,834
	TOTAL REVENUES	840,964	367,576	679,834	661,834	711,834
A61 16 53000.XXX	ENGINEERING	44,510	26,841	48,182	56,098	50,047
A61 16 53100.XXX	PUBLIC WORKS ADMINISTRATION	34,049	18,530	33,956	33,706	34,640
A61 16 53320.XXX	STREET CLEANING	64,793	43,614	72,257	72,757	73,874
A61 16 53440.XXX	STORM SEWER	360,340	61,757	366,967	362,765	370,762
A61 16 53441.XXX	LOCATES - STORM	13,492	8,021	8,155	8,033	9,118
A61 16 53442.XXX	STORM LATERAL INSPECTIONS	86	120	774	774	903
A61 16 53443.XXX	STORM WATER TREATMENT	24,541	18,544	25,000	25,000	25,000

Account	Description	Actual 2014	Actual 7/31/2015	Projected 2015	Budget 2015	Budget 2016
A61 16 53622.XXX	LEAF COLLECTION	11,536	859	8,334	8,334	8,445
A61 16 53690.XXX	LEBRUN ROAD/FARM	3,811	2,028	2,742	2,742	2,745
	NET EXPENSES (61-16)	557,158	180,313	566,367	570,209	575,534
A61 99 58200.000	INTEREST - LONG-TERM DEBT	118,554	70,954	123,058	123,058	119,558
A61 99 58201.000	OTHER INTEREST EXPENSE	-	-	-	-	-
A61 99 58202.000	DEBT DISCOUNT/EXPENSE	10,415	-	-	-	-
A61 99 58300.000	AMORT OF DEBT DISCOUNT/EXPENSE	-	-	-	-	-
A61 99 59200.000	TRANSFER OUT	14,624	-	-	-	-
A61 99 59910.000	LOSS ON RETIREMENT OF PLANT	3,408	-	-	-	-
	NET EXPENSES (61-99)	147,001	70,954	123,058	123,058	119,558
	TOTAL EXPENSES	704,160	251,267	689,425	693,267	695,092



**ORIGINAL
STATE/MUNICIPAL AGREEMENT
FOR A STATE- LET HIGHWAY
PROJECT**

[]

Date: January 27, 2016

I.D.: 4085-59-01 / 71

Road Name: STH 57

Limits: Riverside Drive, V. of Allouez; SCPL -
NCPL

County: Brown

Roadway Length: 3.21 miles

The signatory city, village, town or county, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: STH 57 is an existing four-lane undivided facility. The pavement is deteriorating and in need of an improvement.

Proposed Improvement - Nature of work: The proposed project will provide an interim improvement of the riding surface prior to the reconstruct level project which was delayed from 2018 to 2021.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: There are existing sanitary sewer facilities that are owned and maintained by the village that may require adjustment during the project.

TABLE 1: SUMMARY OF COSTS

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
Preliminary Engineering: Plan Development	\$ 75,000	\$ 75,000	100%	\$ -	0%
Real Estate Acquisition: Acquisition Compensable Utilities	\$ - \$ -	\$ - \$ -		\$ - \$ -	
Construction: Participating (0010)	\$ 1,700,000	\$ 1,700,000	100%	\$ -	0%
Non-Participating (0020)*	\$ 2,818	\$ -	0%	\$ 2,818	100%
Total Cost Distribution	\$ 1,777,818	\$ 1,775,000		\$ 2,818	

*Non-Participating costs related to village manhole adjustments. Cost includes estimated 15% for engineering.

This request is subject to the terms and conditions that follow (pages [#2] – [#4]) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of the Village of Allouez (please sign in blue ink)		
Name	Title	Date
Signed for and in behalf of the State (please sign in blue ink)		
Name	Title	Date

TERMS AND CONDITIONS:

1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
2. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceed Federal/State financing commitments or are ineligible for Federal/State financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table that show Municipal funding participation. In order to guarantee the Municipality’s foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
3. Funding of each project Phase is subject to inclusion in an approved program and per the State’s Facility Development Manual (FDM) standards. Federal aid and/or State transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter and bridge costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it’s constructed in a location where it has not existed before.
 - (i) Replacement of existing driveways, in kind, necessitated by the project.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.

4. Work necessary to complete the improvement to be financed entirely by the Municipality or other Utility or Facility Owner includes the following items:
 - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Roadway and Bridge width in excess of standards.
 - (d) Construction inspection, staking and material testing and acceptance for construction of sanitary sewer and water main.
 - (e) Parking lane costs.
 - (f) Coordinate, clean up, and fund any hazardous materials encountered for city utility construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to Federal/State funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
6. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
7. The work will be administered by the State and may include items not eligible for Federal/State participation.
8. The Municipality shall at its own cost and expense:
 - (a) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the State and shall make ample provision for such maintenance each year. This agreement does not remove the current municipal maintenance responsibility.
 - (b) Maintain all items outside the travel lane along the project, to include but not limited to parking lanes, curb and gutter, drainage facilities, sidewalks, multi-use paths, retaining walls, pedestrian refuge islands, landscaping features and amenities funded by community sensitive solutions.
 - (c) Maintain and accept responsibility for the energy, operation, maintenance, repair and replacement of the lighting system.
 - (d) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
 - (e) Provide complete plans, specifications and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions or claims resulting from the sanitary sewer and water system construction.
 - (f) Maintain all community sensitive solutions and/or enhancement funded items.
 - (g) Coordinate with the state on changes to highway access within the project limits.
 - (h) In cooperation with the state, assist with public relations for the project and announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
 - (i) Maintain signs and pavement markings not necessary for the safe and efficient movement of traffic (no parking signs, crosswalk pavement markings not at signalized intersections, etc).

9. Basis for local participation:

(a) Category 0020: Manhole adjustments to be completed under WisDOT project

- a. 7 sanitary sewer manhole adjustment @ \$350/EACH = \$2,450
- b. 15% Engineering Costs = \$2,450 x 15% = \$368
- c. TOTAL Estimated Cost = \$2,818

[END]

Memo

To: Village Board
Fr: Craig Berndt
Re: Award of Bids for Street Maintenance Project 2016
Date: February 9, 2016

This construction contract is for the annual street maintenance projects including street patching, mill and overlay, and pavement reclaiming (full depth paving). This work also includes all of the other repair work performed annually.

The low bid was \$484,200.00 by Northeast Asphalt.

This contract includes \$158,170.00 for the patching, repair work after water main breaks, and other miscellaneous work such as storm inlet repairs. This is our annual maintenance work that is funded in the Public Works/Water/Storm/Sanitary Utility operating budgets. This work is managed to the budgets in these utilities.

The \$158,170.00 also includes the \$55,470.00 for the parking lot at the Broadview Soccer Complex.

The balance of the contract is \$326,000.00 for the annual street maintenance project. These are the streets to be milled/reclaimed and paved this year.

There is also an alternate bid of \$89,660.00 which is to complete the remaining half of the street on East Briar Lane from the previous water main project. This alternate bid work will be initiated after completing the initial streets just in case there are poor soil conditions or other unanticipated costs.

The street maintenance work is funded at \$418,000 for 2016 including the LRIP funding.

The above project cost including the alternate street is approximately \$415,000.

Minutes

To: Village Board
From: Craig Berndt
Date: February 2, 2010
Title: Award of Bids for Street Maintenance Project 2010

The engineering contract for the annual street maintenance project including street painting, mill and overlay, and pothole patching (full depth paving). This work also includes all of the other road work performed annually.

The low bid was \$64,300.00 by Glenview Asphalt.

The contract includes 1.25 MGD for the pothole repair work after winter into breaks and other miscellaneous work such as storm inlet repairs. There are annual maintenance work that is not included in the budget. Maintenance/Utility operating budgets. The work is managed in the budget in these budgets.

The \$12,170.00 also includes the 25.1 MGD for the pothole at the Broadview Center Complex.

The balance of the contract is \$52,130.00 for the annual street maintenance project. There are the streets to be milled/repaved and paved this year.

There is also an alternate bid of \$52,600.00 which is to complete the remaining half of the street on last year's previous water main project. This alternate bid work will be initiated if the original contract is not in good and condition or other anticipated cases.

The street maintenance work is listed at \$18,000 for 2010 including the L&P funding.

The above project cost including the other street to be milled/repaved \$42,130.

**Village of Allouez
Contract AL 2016 - 01**

CONTRACT AL 2016 - 01

BID OPENING February 5, 2016 Friday 10:30 a.m.	Northeast Asphalt 1 LOW	Mcc, Inc. 2	3	4
MISCELLANEOUS	\$158,170.00	\$201,223.00		
MIRAMAR DRIVE (MSIP)/(LRIP)	\$60,990.00	\$70,118.50		
HAWTHORNE PL	\$66,805.00	\$74,498.44		
CHANTILLY RUE	\$84,220.00	\$82,895.42		
EAST RIVER DRIVE	\$114,015.00	\$113,302.38		
TOTAL CONSTRUCTION BID	\$484,200.00	\$542,037.74		

CONTRACT AL 2016 - 01

ALTERNATE BID				
EAST BRIAR LANE (1/2)	\$89,660.00	\$91,906.88		
TOTAL BID W/ ALTERNATE	\$573,860.00	\$633,944.62		

