

Memo

To: Village Board

Fr: Trevor Fuller, Planning and Zoning Administrator

Re: AWARDING OF FAÇADE IMPROVEMENT GRANT

Date: 12 May 2016

The village has received an application for the Façade Improvement Program from the Riviera Bar & Grille, 2150 Riverside Drive. The Riviera is requesting a Façade Improvement Grant to help fund their project. Attached is the application and materials related to the applicant's project. Below is a summary of the project, which includes the scope of work highlighted in the estimates.

Scope of Project:

- Cut openings for windows in existing masonry
- Install I-beam support for the new windows
- Install new exterior doors and windows
- Masonry finishing work
- New 7'x6' monument sign

Estimated Project Cost: \$24,409.00

Requested Assistance: \$10,000.00 in grant funds

The project will have to comply with all applicable village zoning and development requirements, the project will have to be completed within one year of grant approval, and no work begun prior to receiving Village Board approval will be eligible for reimbursement.

The Village Board is asked to review the project and determine whether or not to allocate funds to reimburse for up to 50% of the project estimate, not to exceed \$10,000.00.

For further information on the Façade Improvement Program please contact the Village Administrator at (920)448-2800 or email brad@villageofallouez.com.

FAÇADE IMPROVEMENT APPLICATION FORM
APPLICATIONS ARE DUE JANUARY 1ST, APRIL 1ST, JUNE 1ST, AUGUST 1ST, OCTOBER 1ST

Applicant Name: Mari O'Brien

Business Name: The Riviera Bar and Grille, LLC

Address: 2150 Rivierside Drive, Green Bay WI 54301

Business Phone: 9204691000 Alternate Phone: _____

Email: mari@new.rr.com Fax: _____

I am the (Circle one) of the business property: Property Owner or Tenant

If you are a tenant, please provide a written consent letter from the property owner, lease agreement, and complete the following information on the property owner.

Name: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

When does the lease expire? _____

If you are the property owner, please provide proof of ownership.

Façade Project Information

Please submit a contractor's work proposal narrative, 3 detailed cost estimates, and illustration with dimensions. Please briefly describe your project below.

Description of Project:

Cut openings and replace windows and doors on west facade, remove deck structure and repair

replace, signage for business, repair and restore exterior brick work on west facade

Estimated cost (Contractor quote): \$24,500.00

Anticipated start date of project: June 3, 2016

Anticipated completion date of project: June 15, 2016

Façade Improvement Program Rules

After reading, please initial each line that pertains to the proposed project, understanding and agreeing to:

Applicants must pay for a minimum of 50% of the project costs for projects where a grant is awarded. The maximum grant award shall not exceed \$10,000 (grant applicants only).

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For the loan program, the maximum term of the loan shall not exceed 5 years. The maximum loan amount is \$7,500. The interest rate is equal to the interest rate for a State Trust Fund Loan at the time of the application (loan applicants only).

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If business removes façade improvements funded by the grant program within 5 years of receiving grant money, the grant must be repaid in full within 30 days of removal (grant applicants only).

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Applicants must receive a Notice to Proceed and secure all necessary permits before work may begin.

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I have received the "Façade Improvement Program Guidelines"

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Mari O'Brien

Applicant Signature

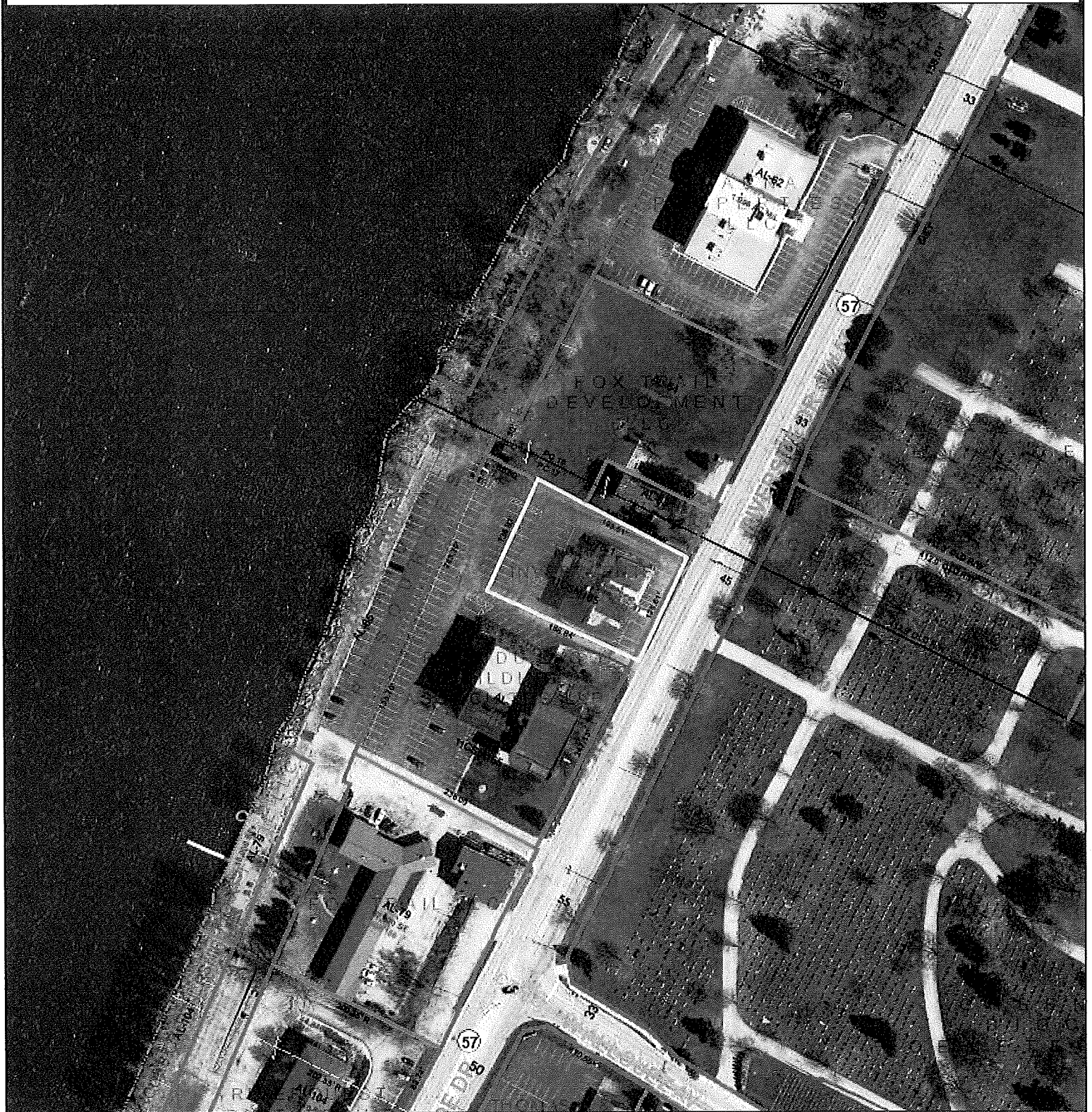
5/13/2016

Date

Please submit all paperwork to: Brad Lange, Village Administrator
1900 Libal Street
Green Bay, WI 54301
Phone: (920) 448-2800 ext. 106
Email: brad@villageofallouez.com
Website: www.villageofallouez.com

2150 Riverside Drive

Riviera Bar & Grille



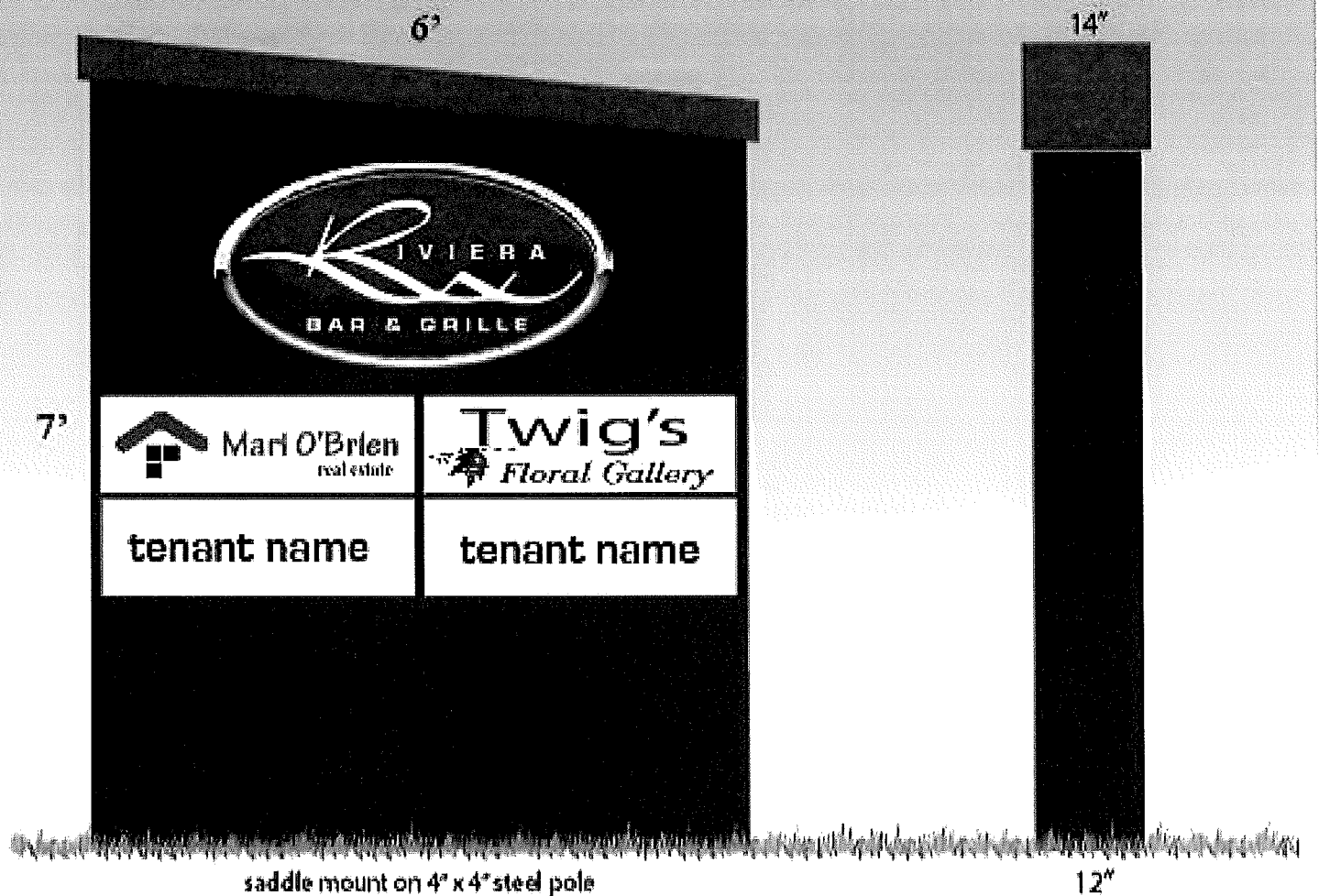
Map provided by the Brown County Planning & Land Services Department - Land Information Office (LIO)

A map key (legend) and other information about this map is available at: maps.gis.co.brown.wi.us

This map is intended for advisory purposes only. It is based on sources believed to be reliable, but Brown County distributes this information on an "As Is" basis. No warranties are implied. Boundaries shown on this map are general representations only and should not be used for legal documentation, boundary survey determinations, or other property boundary issues.

05/13/2016
Scale 1:1800





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DESIGNED FOR:



Mari O'Brien
 real estate