

MEMO

Date: June 2, 2016

To: Village Trustees

From: Brad Lange

Re: NEWEYE Audio/Video Equipment for Village Hall

Staff has been working with NEWEYE and two local vendors to determine what equipment would be needed at the Village Hall to livestream meetings through the NEWEYE website and cable access television. The cost for upgrading to the basic AV equipment of 2 cameras, projector, recording hardware, upgraded sound system, cabling and labor is \$22,500 and if we were to add a second portable screen (TV on a cart), additional \$3,500 would be needed.

There are two questions that need to be answered by the Board:

1. Is the Board interested in livestreaming the meetings?
2. If so, how do we fund the improvements?

Various options for funding the AV improvements could include:

1. Using a portion of the Stadium Tax Funds
2. Using Unassigned Fund Balance
3. Or table and discuss during the 2017 budget process