

Memo

To: Village Board

From: Chris Clark, Director of Parks, Recreation, & Forestry

Re: Special Event Authorization for Greater Green Bay Chamber – Current Young Professionals to Hold a Kickball Tournament at Riverview Park.

Date: August 2, 2016

Name of Organization/Person:

Greater Green Bay Chamber – Current Young Professionals

Purpose of Event:

Fundraising kickball tournament. Proceeds from this event will be used to support programming offered by Current to attract, engage, develop and retain young talent in Greater Green Bay.

Location of Event:

Riverview Park softball facility – 5 diamonds

Date(s) and Time(s) of Event:

Saturday, August 20th, 2016 (one day event) to be held from 9 am – 5 pm.

Recurring Event: ☒ Yes ☐ No

The Current Kickball Classic is a recurring event held annually since 2012 with no known complaints or issues.

Alcohol Sales Request: ☐ Yes ☒ No

They will not be selling alcohol but are requesting approval to consume alcoholic carry ins at the event. Per Village Ordinance 9.01 (O), consumption of alcohol is only allowed within the boundaries of Green Isle Park.

Vending/Concessions/Admission Fees: ☐ Yes ☒ No

Other Requests:

As with previous years, they are requesting the Village Board waive all facility and field fees for rental of the diamonds and concession stand at Riverview Park. With our current fee structure this would be \$25 field practice fee for five fields.

Background Information:

The Greater Green Bay Chamber – Current Young Professionals have been holding the Current Kickball Classic tournament since 2012. This event is expected to have up to 50 participants and volunteers involved.

Possible Motion:

Motion to approve the Greater Green Bay Chamber Current Young Professionals to hold the Current Kickball Classic tournament at Riverview Park, consume alcohol, and waive all facility rental fees.

Attachments:

Facility Rental Application
Fee Waive Letter
Current Kickball Classic Flyer



VILLAGE OF ALLOUEZ
2016 ATHLETIC FACILITY RESERVATION PERMIT
Parks and Recreation Department · 1900 Libal St. · Allouez, WI 54801

Complete the following information:

ORGANIZATION/LEAGUE NAME: Current Young Professionals ☐ Youth ☒ Adult

Main Contact: Eric VandenHeuvel

Email: e.p.vandenheuvel@gmail.com

Address: 311 S. Oneida St

City/State/Zip: Green Bay, WI 54803

Primary Phone: 920-655-8993

Other Phone: 920-494-7090

Secondary Contact:

Email: David Schultz

Address: 300 N Broadway

City/State/Zip: Green Bay, WI 54803

Primary Phone: 920-437-8704

Other Phone: 928-785-6930

RESERVATION INFORMATION

Date (s) of Play:

Start Date: 8/20/16 End Date: 8/20/16

Day (s) of Play:

Monday ☐ Tuesday ☐ Wed. ☐ Thursday ☐ Friday ☐ Sat ☒ Sun ☐

Time of Play:

Start Time: 9:00 am/pm End Time: 5:00 am/pm

Number of participants/spectators expected: 50

Will the fields need to be marked by the Village? ☐ YES ☒ NO

Do you intend to use the concession stand? ☒ YES ☐ NO

Do you plan to sell alcohol? ☒ YES ☐ NO

**If yes a temporary liquor license is required through the village clerk.

Do you intend to use lights? ☐ YES ☒ NO
(Lighted facilities only)

Will you be selling any goods? ☐ YES ☒ NO

**If yes a vendor permit is required and village board approval.

Softball/Baseball	Game (s)	Practice(s)
Green Isle Softball (Lighted)	# <u> </u>	# <u> </u>
Green Isle Baseball (Lighted)	# <u> </u>	# <u> </u>
East Lawn Baseball	# <u> </u>	# <u> </u>
Langlade Softball	# <u> </u>	# <u> </u>
Riverview Softball Complex/5	# <u>20</u>	# <u>0</u>
Webster Baseball/5	# <u> </u>	# <u> </u>

Soccer

Green Isle/2	# <u> </u>	# <u> </u>
Broadview Complex/5	# <u> </u>	# <u> </u>
Klwanis/2	# <u> </u>	# <u> </u>

Football and Multi-purpose

Green Isle Football Field	# <u> </u>	# <u> </u>
Optimist Field	# <u> </u>	# <u> </u>

Tennis

Green Isle	# <u> </u>	# <u> </u>
East Lawn	# <u> </u>	# <u> </u>
Langlade/2	# <u> </u>	# <u> </u>

**If games and practices are planned, a formal game schedule must be submitted before the first reserved date.

PLEASE READ:

League Reservations will not be secured unless the above information is complete and accurate.

By signing below, I hereby acknowledge that I have completed the above information to the best of my knowledge, read the above information, received a copy of the Athletic Facility Rules, and will agree to all said rules and guidelines governing the use of the Village Athletic Facilities.

Signature: [Signature]

Date: 6/3/16

FOR OFFICE USE ONLY:

Date Reservation Made:

Amount Paid: Date Paid:

Staff Initials: Director Approval:

Key Issued Date Issued: Keys Returned (Date):

Games Fees dates x \$ rate \$

Practice Fees dates x \$ rate \$

Light Fees dates x \$ rate \$

Other Fees: \$

Total Due: \$



This event is coordinated and hosted by [Current](#), the Greater Green Bay Chamber's young professionals group targeting individuals age 21-40.

Visit the [Current Kickball Classic](#) page for team updates and other information.

The tournament will be hosted on all five diamonds at Riverview Park in Allouez. Off-field entertainment will be provided to make this a fun and enjoyable day for players and spectators alike. Concessions will be available.

A team registration fee of \$200 is required for each team. This event will occur rain or shine. No refunds. Individuals interested in playing on a team but unable to secure a full team may register as free agents for \$20.

This is a co-ed tournament. A team shall be composed of 10 players, minimum of five women if playing 10 players and four women if playing eight players.

Please note this is not a double elimination tournament, rather, teams will play their first two games and based on scoring criteria outlined in the rules will be seeded in the final championship and consolation games. See [tournament rules](#) for complete details.

Additional details and requirements will be sent to registered team captains including:

- Team registration form requiring team name and co-ed roster of 10 players. Rosters must be submitted no later than Friday, Aug. 12, 2016.
- All registered players must be 18 years of age to participate and submit a completed liability waiver. Waivers are due at the time rosters are submitted.
- Individual registrants will receive a complimentary "Current Kickball Classic" T-shirt. Shirt sizes must be submitted with the team roster.
- Tournament rules.

Proceeds from this event will be used to support programming offered by Current to attract, engage, develop and retain young talent in Greater Green Bay. Current is a program of the Greater Green Bay Chamber Foundation and is exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code and classified as a public charity under section 509(a)(2) of the Code.



Current
Young Professionals

GREATER GREEN BAY CHAMBER

July 28, 2016

Dear Village of Allouez Board,

We request a waive in fees for use of the Allouez Park (Riverview Park) fields on Saturday, August 20, 2016. The Current Young Professionals Program wishes to utilize the fields for a kickball tournament that day. The Current Young Professionals Program is part of the non-profit, 501c3 program of the Greater Green Bay Chamber Foundation. The Current mission is to recruit, attract, retain and develop young professionals between the ages of 21-40.

Thank you for considering the request of waiving the park fee for our non-profit.

Sincerely,

Sue Zittlow
Director of Workforce Development
Greater Green Bay Chamber Foundation