

**PRELIMINARY RESOLUTION OF INTENT
TO LEVY SPECIAL ASSESSMENTS**

RESOLUTION 2017-02

BE IT RESOLVED by the Village Board of Allouez, Brown County, Wisconsin:

THAT it intends to perform the following municipal work or improvements:

STORM SEWER LATERAL INSTALLATION

in the following assessment district:

BRYAN STREET – South Webster Avenue to Linck Court
LONGVIEW AVENUE – Clay Street to Delahaut Street
JOURDAIN LANE – Dauphin Street to Brookridge Street

 X Under general taxation powers, and special assessment shall not exceed the benefits to the property.

 Under police powers, and special assessments shall be determined by the Village Board.

The number of installment payments in which the special assessments may be paid shall be determined at the hearing to be held concerning the matters contained in this resolution and the following report.

THAT the Village's Public Work's Director shall prepare the report required by Wisconsin Statute 66.0703, and file the same with the Village Clerk-Treasurer.

PASSED AND ADOPTED by the Village Board on the 17th day of January, 2017.

Jim Rafter, Village President

ATTEST:

Debbie M Baenen, Village Clerk-Treasurer

VILLAGE OF ALLOUEZ

Allouez Village Hall • 1900 Libal Street • Green Bay, Wisconsin 54301-2453
Phone No.: (920) 448-2800 • Fax No.: (920) 448-2850

Department of Public Works

STORM SEWER LATERAL ASSESSMENTS FOR 2017 RECONSTRUCTION PROJECT

Attached is the information for the storm lateral assessments for the new storm sewer laterals to be provided on Longview Avenue, Jourdain Lane, and Bryan Street as part of the 2017 Street and Utility Reconstruction Project. Per village ordinance the installation of storm laterals is assessed to properties. These three streets do not have storm sewer or laterals.

In summary, the process is as follows:

1. Public Works Committee recommends to the Village Board approval (at the January 17th board meeting) of the preliminary resolution initiating the intent to assess for storm laterals for the properties and establishing the February 21st board meeting for a public hearing.
2. On January 17th the Village Board approves the preliminary assessment resolution and establishes March 7th for the public hearing.
3. Public Works prepares the engineering report for the project and on February 8th mails the letter notice and engineering report to residents to be assessed.
4. A public notice of the assessment process is published by the village clerk two weeks before the public hearing. Target date is February 8th.
5. Public Works conducts a public information meeting on Monday February 27th for the residents to be assessed. This meeting should handle most resident questions and concerns. This meeting is only for residents that will receive a lateral assessment not for all property owners in the project.
6. On March 7th the Village Board conducts the assessment public hearing and receives comments from residents. Subsequent to the hearing, the Village Board adopts the engineering report.
7. At a date to be set after January 1, 2018, the Village Board approves the final assessment resolution which establishes the final costs to be assessed based on the final construction costs of the project. Subsequent to this the invoices are sent to residents (usually April/May).
8. Residents can pay for the entire lateral cost or utilize the 5-year payment plan offered by the village. Residents select this option at the time of invoice.

These are the steps to be followed to complete this process.

VILLAGE OF ALLOUEZ

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Department of Public Works

ENGINEERING REPORT ON SPECIAL ASSESSMENTS
INSTALLATION OF:
STORM SEWER LATERALS
HEARING DATE:
March 7, 2017 6:30 P.M.

This report is submitted in accordance with the requirements of Wisconsin §66.0703, and the preliminary resolution of the governing body of the Village of Allouez, Wisconsin, dated January 17, 2017, determining the levy of special assessments on benefitted properties for public improvements described in this report.

Purpose of Project:

The purpose of this project is to provide the residents on the following streets with a dependable storm sewer system and/or lateral to collect sump pump discharges, in compliance with Village of Allouez Ordinance Chapter 3.

Assessment Area:

1. Longview Avenue – Clay Street to Delahaut Street
2. Bryan Street – South Webster Avenue to Linck Court
3. Jourdain Lane – Dauphin Street to Brookridge Street

Improvements:

Installation of storm sewer laterals from the main line to the property line within the village right-of-way on the above listed streets shall include 6-inch schedule 40 PVC pipe properly bedded in clear stone with a minimum of $\frac{1}{4}$ inch per foot slope and tracer wire for future locating.

Method of Assessment:

The amount assessed for the storm sewer laterals will be on a per street basis and shall be based on the amount equal to the actual cost per foot of pipe installed from the main to the property line. The total footage of 6-inch pipe installed on a street shall be multiplied by the cost per foot then divided equally by the number of property owners receiving a lateral including shared laterals in the right-of-way. The actual cost is obtained from the official bid document of the low bidder.

Storm Sewer Lateral Cost Example:

Feet Installed	600
Cost Per Foot	\$50.00
Total Cost of Pipe	\$30,000.00
Total Number of Properties:	20
Cost Per Service	\$1,500.00

Establishment of Storm Sewer Lateral Rate:

The costs generated in this report are based on estimates only. The cost assessed to a property owner may not exceed the estimated amount on the engineers estimate spreadsheet and are anticipated to be lower.

Financing of Assessment:

The Village of Allouez has budgeted funds for the financing of this project and will assess back to the property owner the total cost of pipe installed on your street divided by the number of residents receiving a lateral. Assessments having a principal of One Hundred dollars (\$100.00) or more may be paid over a 5 year period with annual payments of one-fifth of the principal plus interest on the unpaid balance. Assessments and/or a balance of less than One Hundred dollars (\$100.00) are due upon receipt. The total assessment balance may be paid in full at any time. The 5 year payback period begins after all project quantities have been gathered, verified and calculated. Interest shall be payable at the rate of three percent (3.00%) per annum on the unpaid balance of the principal amount from the date of the invoice.

Public Informational Meetings & Hearing:

The Department of Public Works will be holding an informational meeting for residents on:

Monday, February 27, 2017 - 6:00 - 7:00 pm

All persons interested, or their representatives, may appear at the hearing and be heard on Tuesday, March 7, 2017 at 6:30 pm in the Village of Allouez Municipal Building, located at 1900 Libal Street. You are also encouraged to attend the informational meeting as valuable construction information will be available.

**2017 STREET UTILITY RECONSTRUCTION -- ASSESSMENT REPORT
LONGVIEW AVENUE -- STORM SEWER LATERALS
VILLAGE OF ALLOUEZ -- AL-2017-01
ENGINEERING ESTIMATE**

	PROPERTY OWNER	PROPERTY ADDRESS	PARCEL NUMBER	NUMBER OF LATERALS	ESTIMATED ASSESSMENT	MAILING ADDRESS
1	James & Eiko Barrabee	231 Longview Avenue	AL-1370-8	1	\$1,250.00	Same
2	Raymond & Lorelle Berglund	236 Longview Avenue	AL-1380-8	1	\$1,250.00	Same
3	Mabel Anne Mc Carthy	225 Longview Avenue	AL-1370-7	1	\$1,250.00	Same
4	Abby Nelson & John Fritz	230 Longview Avenue	AL-1380-7	1	\$1,250.00	Same
5	Angela Notz	219 Longview Avenue	AL-1370-2	1	\$1,250.00	Same
6	Marvin & Violet Calwarts	222 Longview Avenue	AL-1380-6	1	\$1,250.00	Same
7	Terrance Murphy	215 Longview Avenue	AL-1370-6	1	\$1,250.00	Same
8	Wayne Baudhuin	218 Longview Avenue	AL-1380-5	1	\$1,250.00	Same
9	Shirley & Stephen Thomas	211 Longview Avenue	AL-1370-5	1	\$1,250.00	Same
10	Jeffrey & James Brook	212 Longview Avenue	AL-1380-4	*1	\$1,250.00	Same
11	Matthew & Jean Debroux	208 Longview Avenue	AL-1380-3	*1	\$1,250.00	Same
12	Bonita Parrott	207 Longview Avenue	AL-1370-4	*1	\$1,250.00	Same
13	Richard Baren & Danielle Blaser	201 Longview Avenue	AL-1370-3	*1	\$1,250.00	Same
14	Amanda Kriger	200 Longview Avenue	AL-1380-2	1	\$1,250.00	Same
15	Ali Teymorian	147 Longview Avenue	AL-1370-1	1	\$1,250.00	Same
16	John Binish	146 Longview Avenue	AL-1380-1	1	\$1,250.00	Same
17						
18						

Assessment Calculations:

ESTIMATED FEET OF 6" STORM LATERALS	ESTIMATED COST PER FOOT	TOTAL	NUMBER OF PROPERTIES	EST. COST/LATERAL
500	\$40.00	\$20,000	16	\$1,250.00

0 -- New Lot

4 -- *Shared In Right-of-Way

14 -- New Lots

2017 STREET UTILITY RECONSTRUCTION -- ASSESSMENT REPORT
BRYAN STREET -- STORM SEWER LATERALS
VILLAGE OF ALLOUEZ -- AL-2017-01
ENGINEERING ESTIMATE

	PROPERTY OWNER	PROPERTY ADDRESS	PARCEL NUMBER	NUMBER OF LATERALS	ESTIMATED ASSESSMENT	MAILING ADDRESS
1	Carl Freeland & Rita Baril	127 Bryan Street	AL - 694	1	\$1,173.91	Same
2	Mitchell Eisenberg & Sunny Dubois	138 Bryan Street	AL - 687	1	\$1,173.91	Same
3	Christopher & Mimi Howard	139 Bryan Street	AL - 696	*1	\$1,173.91	Same
4	Lucille Kane	146 Bryan Street	AL - 686-1	1	\$1,173.91	Same
5	Jon & Kathleen Vandebusch	154-156 Bryan Street	AL - 686	1	\$1,173.91	1787 Rainbow Ave De Pere WI 54115
6	Richard & Mary Jensen	155 Bryan Street	AL - 698	*1	\$1,173.91	Same
7	Sanjaya Senanayake	160 Bryan Street	AL - 684	1	\$1,173.91	910 Raven Claw Ct De Pere WI 54115
8	Richard & Mary Jensen	163 Bryan Street	AL - 700	1	\$1,173.91	155 Bryan St Green Bay WI 54301
9	Dennis Sachs	175 Bryan Street	AL - 702	1	\$1,173.91	Same
10	Matthew & Amanda Sabor	176 Bryan Street	AL - 682	1	\$1,173.91	Same
11	Charles & Elizabeth Sagan	207 Bryan Street	AL - 704	1	\$1,173.91	Same
12	Kurt & Krystal Schlichting	210 Bryan Street	AL - 680	1	\$1,173.91	Same
13	Allan & Nancy Burbank	215 Bryan Street	AL - 705	1	\$1,173.91	Same
14	Paul Smale	220 Bryan Street	AL - 678	1	\$1,173.91	Same
15	Arsenard Investment LLP	225-227 Bryan Street	AL - 707	1	\$1,173.91	840 Holshuh Ln Green Bay WI 54311
16	Susan Voskamp	226 Bryan Street	AL - 677	1	\$1,173.91	Same
17	Alexis Caelwatts	233 Bryan Street	AL - 709	1	\$1,173.91	Same
18	Amy Gilson	236 Bryan Street	AL - 676	*1	\$1,173.91	Same
19	Tina Schmechel	244 Bryan Street	AL - 674	*1	\$1,173.91	Same
20	Katie Andrus	245 Bryan Street	AL - 711	1	\$1,173.91	Same
21	Beth Blahnik	250 Bryan Street	AL - 673	1	\$1,173.91	Same
22	Leigh Neville Neil	255 Bryan Street	AL - 711-1	*1	\$1,173.91	Same
23	Dale Johnson & Loann Irwin-Johnson	256 Bryan Street	AL - 672	1	\$1,173.91	Same
24	Kurt Salzbrun	261 Bryan Street	AL - 713	*1	\$1,173.91	Same
25	Justin & Leigh Drossart	262 Bryan Street	AL - 671	1	\$1,173.91	Same

**2017 STREET UTILITY RECONSTRUCTION -- ASSESSMENT REPORT
 BRYAN STREET -- STORM SEWER LATERALS
 VILLAGE OF ALLOUEZ -- AL-2017-01
 ENGINEERING ESTIMATE**

	PROPERTY OWNER	PROPERTY ADDRESS	PARCEL NUMBER	NUMBER OF LATERALS	ESTIMATED ASSESSMENT	MAILING ADDRESS
26	Paul & Karla Culbertson	267 Bryan Street	AL - 714	1	\$1,173.91	403 Ridgeview Terr Green Bay WI 54301
27	Scott & Katrina Pearson	268 Bryan Street	AL - 670	1	\$1,173.91	Same
28	Delbert & Marion Skelton	301 Bryan Street	AL - 715	1	\$1,173.91	Same
29	Ronald & Kathleen Middlesteadt	302 Bryan Street	AL - 669	1	\$1,173.91	Same
30	Justin & Racheal Boerst	307 Bryan Street	AL - 716	1	\$1,173.91	Same
31	Lori Legos	308 Bryan Street	AL - 668	1	\$1,173.91	Same
32	Patrick Olejniczak	314 Bryan Street	AL - 666	1	\$1,173.91	Same
33	Kendra Meinert	319 Bryan street	AL - 717	1	\$1,173.91	Same
34	Steven Carlson	325 Bryan street	AL - 719	1	\$1,173.91	4 Wheaton Center #415 Wheaton IL 60187
35	Christina Aerts	326 Bryan Street	AL - 665	1	\$1,173.91	Same
36	Carrie Ison	332 Bryan Street	AL - 664	*1	\$1,173.91	Same
37	David Schneider	333 Bryan Street	AL - 720	1	\$1,173.91	Same
38	Douglas Steenbock	343 Bryan Street	AL - 722	1	\$1,173.91	Same
39	Rebecca Arndt	344 Bryan Street	AL - 662	*1	\$1,173.91	Same
40	Olga Tipps C/O Barbara Tipps	349 Bryan Street	AL - 723	*1	\$1,173.91	20440 104th SE Kent WA 98031
41	Tracy Herdman	350 Bryan Street	AL - 660	*1	\$1,173.91	Same
42	Sandra Vanboxel	355 Bryan Street	AL - 724	*1	\$1,173.91	Same
43	Michael & Rebecca Goodwin	361 Bryan Street	AL - 725	1	\$1,173.91	Same
44	Steve Vue	362 Bryan Street	AL - 659	*1	\$1,173.91	Same
45	Jeffrey & Victoria Kostka	367-369 Bryan Street	AL - 726	1	\$1,173.91	367 Bryan St Green Bay WI 54301
46	Raymond & Lori Wasieleski	370 Bryan Street	AL - 658	1	\$1,173.91	Same
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Assessment Calculations:

ESTIMATED FEET OF 6" STORM LATERALS	ESTIMATED COST PER FOOT	TOTAL	NUMBER OF PROPERTIES	EST. COST/LATERAL
1350	\$40.00	\$54,000	46	\$1,173.91

0 -- New Lot

12 -- *Shared in Right-of-Way

46 -- New Lots

2017 STREET UTILITY RECONSTRUCTION -- ASSESSMENT REPORT
JOURDAIN LANE -- STORM SEWER LATERALS
VILLAGE OF ALLOUEZ -- AL-2017-01
ENGINEERING ESTIMATE

PROPERTY OWNER	PROPERTY ADDRESS	PARCEL NUMBER	NUMBER OF LATERALS	ESTIMATED ASSESSMENT	MAILING ADDRESS
1 David & Megan Nipp	2140 Jourdain Lane	AL-293	1	\$1,500.00	Same
2 Mary Heilmann	2137 Jourdain Lane	AL-295	1	\$1,500.00	Same
3				\$1,500.00	
4				\$1,500.00	

Assessment Calculations:

ESTIMATED FEET OF 6" STORM LATERALS	ESTIMATED COST PER FOOT	TOTAL	NUMBER OF PROPERTIES	EST. COST/LATERAL
60	\$50.00	\$3,000	2	\$1,500.00

0 -- New Lot
 0 -- Shared
 2 -- New Lats