

# Memo

To: Village Board

From: Chris Clark, Director of Parks, Recreation, & Forestry

Re: Special Event Authorization for Christ Alone Church 5K Run & Walk

Date: January 17<sup>th</sup>, 2017

Name of Organization/Person:

Christ Alone Church; Craig Hockers  
505 E. Allouez Ave

Purpose of Event:

5K run / walk to benefit Child Evangelism Fellowship of Northeast Wisconsin.

Location of Event:

Christ Alone Church, Green Isle Park, East River Drive, Greene Ave., Greenwald St., E. Dauphin St.

Date(s) and Time(s) of Event:

April 22, 2017 8:00 am – 10:00 am

Recurring Event:  Yes  No

This is the first year of this event.

Alcohol Sales Request:  Yes  No

Vending/Concessions/Admission Fees:  Yes  No

Other Requests:

None

Background Information:

Christ Alone Church is requesting approval to hold a 5K run/walk on April 22<sup>nd</sup> in Green Isle Park and various streets. This event requires Village Board approval by policy because it is their inaugural event and they are a new applicant. They will also have family fun activities at the church during the event.

Attachments:

Application  
Map  
Event Description



VILLAGE OF ALLOUEZ  
RUNS/WALKS AND SPECIAL EVENT APPLICATION/PERMIT  
Parks and Recreation Department · 1900 Liberal St. · Allouez, WI 54301

**Application Submittal fee: \$25 for Allouez Residents/ \$50 for Non-Allouez Residents**

*This application must be submitted with payment for approval no less than four (4) weeks prior to date of the event.*

**Complete the following information:**

Re-occurring event YES  NO (New applications must be approved by the Village Board)  
\*As of August 7, 2010 the Village Administrator, with department head recommendation, is authorized to approve reoccurring events. Village Board will be notified of the event.

ORGANIZATION/LEAGUE NAME: Christ Alone Church  
Individual  Partnership  Corporation  Association

Main Contact: Craig Hackers Email: hackersc@yahoo.com  
Address: 505 E. Allouez Ave. City/State/Zip: Green Bay, WI 54304  
Primary Phone: 920-471-7701 Other Phone: \_\_\_\_\_

**EVENT INFORMATION**

Date of Event: April 22, 2017 Time of Event: Start Time: 8:00  am  pm End Time: 10:00  am  pm

Number of participants/spectators expected: ~200

Location or route of event (please include map): Mgo of route included, start & End at church

How will the route be marked? yard signs, along with personal at intersections

How will route monitors be identified? Hi Visibility Red shirts

Other traffic control provisions? Will need Police for Allouez Ave / E. River Dr Intersection

Will you need stand-by rescue services?  YES  NO  
\*\* If stand-by Allouez rescue squad service is requested, \$375.00 per hour is charged. If you request police coverage, you must contact Brown County Sheriff's Department and arrange for coverage with them. Allouez does not provide police coverage.  
Will you be selling any goods?  YES  NO  
\*\*If yes a vendor permit is required and village board approval.

**Conditions of Permit:**

- All street intersections along the event route are to be supervised by person 19 years of age or older.
- Events will allowed only during daylight hours.
- No events will be allowed during regular week day rush hours.
- The Village of Allouez will not provide barricades for any events; however the Village will provide traffic cones on an availability basis. The cones must be picked up and returned by the event sponsors. The Village will charge for any missing traffic cones. The village may require a cash deposit from which the cost of missing cones will be deducted.
- The permittee at its sole cost shall obtain and maintain general liability insurance for the activity in the minimum amount of \$1,000,000.00 for damages arising out of personal injuries to any one person and \$250,000.00 for damages to property, in any one accident, and shall furnish the Village with a certificate of insurance naming the Village as an additional insured not less than five (5) business days prior to the start of the event. The permittee (and in case of individuals, partnership and associations, the names responsible person and the person signing this agreement) shall indemnify and save harmless the Village and its officers, employees, and representatives, against any and all injuries and damages to persons and property, and shall defend, indemnify and save harmless the Village and its officers, employees and representatives from any and all claims, demands, suits, actions, costs, expenses and proceedings of every kind and nature, including any claims for injuries and/or damages caused either I while or in part by the negligence of the Village, its officers, employees or representatives, which in any way results from or arise out of such activity.
- MUSIC/DISC JOCKEYS/NOISE:** Ord. 5.07 The use of sound amplifiers outside buildings within the Village of Allouez is prohibited without a permit to do so from the Village. A sound amplifier shall not be operated before 9:00 am or after 9:00 pm or in the vicinity of churches while services are being conducted or near schools that are in session. The village may order a reduction in the volume of an amplifier on complaint being made by a citizen, or when such loud speaker is a nuisance because of the volume, the method in which it is being used, or the location in which it is being operated. Disc Jockeys and Bands are welcome inside Green Isle Park pavilion.
- PORTABLE TOILETS:** When crowd size exceeds the capacity of the permanent toilet facilities, additional toilet facilities must be provided by the renter. There shall be 1 toilet unit for every 100 people. Toilets must be removed following the end of the event. Portable toilets that are on site must also be pumped out by the renter during the event, if necessary, and after the event.
- SALES:** No person shall vend, sell or offer for sale any food, beverage or other commodity or article to the public without authorization from the Village Board. Individuals or groups obtaining such authorization are responsible for obtaining all necessary permits/licenses for their function.

Signature of Responsible Person: [Signature] Date: 12/3/16  
Signature of Administrator: [Signature]  
Date of Approval by Village: \_\_\_\_\_

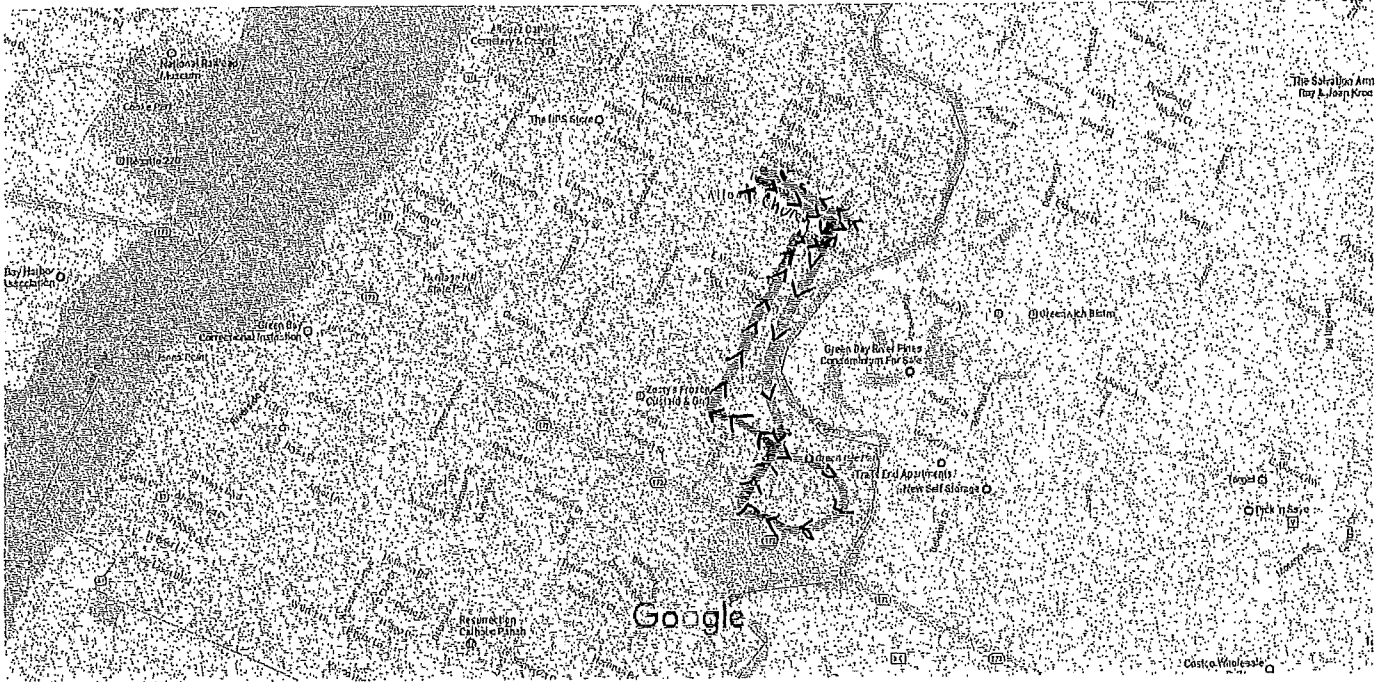
**STAFF APPROVAL:** Review for other events that may conflict with this request. If other events are requested, Please approve with signature and date below.

Public Works Director: \_\_\_\_\_  
Parks and Recreation Director: \_\_\_\_\_

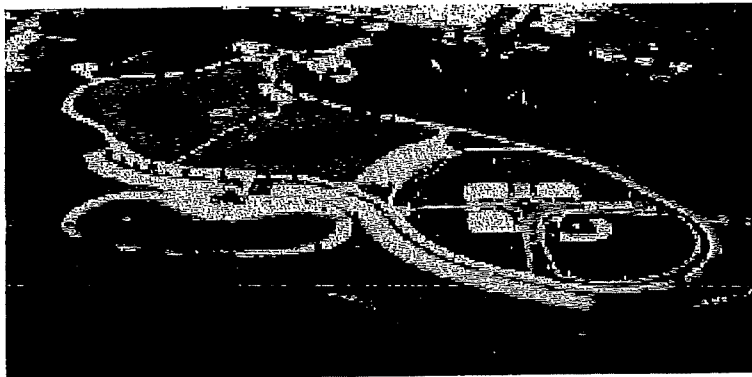
Assistant Fire Chief: \_\_\_\_\_  
DEO Officer: \_\_\_\_\_

People also search for: \_\_\_\_\_

# Google Maps Allouez



Map data ©2017 Google 1000 ft



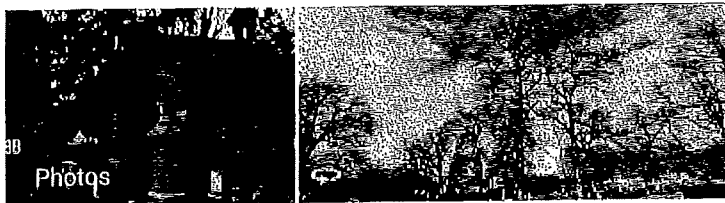
## Proposed Course Route

Dauphin St to <sup>(1)</sup> E. River Dr.  
 E. River Dr. to Green Isle Park  
 Run through road in park back  
 onto E. River Dr. to <sup>(2)</sup> Greene Ave  
 Greene Ave to <sup>(3)</sup> Greenwald St.  
 Greenwald to <sup>(4)</sup> Allouez Ave  
 Allouez Ave to <sup>(5)</sup> E. River Dr.  
 E. River Dr. to <sup>(6)</sup> Dauphin Loop back  
 around Dauphin until arriving back  
 at Christ Alone Church

### Allouez

Wisconsin 54301

Cloudy · 34°F  
7:39 PM



### Quick facts

Allouez is a village in Brown County in the U.S. state of Wisconsin. The population was 13,975 at the 2010 census. It is part of the Green Bay Metropolitan Statistical Area. [Wikipedia](#)

# CAC Cross-Training 5K Run & Walk

A Benefit for CEF (Child Evangelism Fellowship)

April 22, 2017

Christ Alone Church (CAC) is located in Allouez, WI and will be hosting the CAC Cross-Training 5K Run & Walk on April 22, 2017. This event is a benefit for CEF (Child Evangelism Fellowship) of Northeast Wisconsin.

Runners and walkers and their families will be treated to a great day of fun with the run and walk, and the event will also include fun games for the children, face painting, music and much more. All of these fun activities and efforts are to support and benefit CEF – a faith-based ministry whose vision is to reach Every Child, Every Nation, Every Day.

CAC is an Evangelical Presbyterian Church (EPC) established in 2010, and its mission is to introduce people to the life-transforming Jesus. As part of its efforts to fulfill its mission, CAC shares in the commitment with CEF of loving and caring for children.

## Sponsorship Opportunities

CAC is looking for local companies and organizations to join them in their efforts to support CEF. Below is a listing of sponsorship opportunities to consider:

- Platinum - \$1,000: Prominent logo placement on all promotional materials including but not limited to t-shirts, banners, registration materials, website and runner/walker kits. Participate in day of announcements and race start.
- Gold - \$500: Logo placement on t-shirts, registration materials and runner/walker kits.
- Silver - \$250: Logo placement on t-shirts and runner/walker kits.
- Bronze - \$100 Logo placement on t-shirts.

## More information about CEF

Child Evangelism Fellowship is a Bible-centered organization composed of born-again believers whose purpose is to evangelize boys and girls with the Gospel of the Lord Jesus Christ and to establish (disciple) them in the Word of God and in a local church for Christian living. Their main ministries are Good News Clubs, 5 Day Clubs and teacher training.

The Good News Club and 5-Day Club ministries take place in neighborhood settings such as homes, backyards, schools and community centers all over the world. These fast-paced, one-hour programs are designed to bring the Gospel of Christ to children on their level in their environment.

Along with these clubs, CEF also has fair, camping, open-air, and internet ministries for children. Last year through these combined ministries over 19.8 million children worldwide heard the Good News.

CEF has over 2,900 missionaries overseas, approximately 2,200 of whom are nationals. In the USA and Canada 700 full-time workers and an estimated 40,000 volunteers serve the ministry. CEF was founded by Jesse Irvin Overholtzer in 1937.

## Contact Information

Race Director: Craig Hockers – 920-471-7701  
Assistant Race Director: David Roth – 920-632-7607

[www.ChristAloneChurch.org](http://www.ChristAloneChurch.org) and check us out on Facebook  
505 E. Allouez Avenue, Green Bay, WI 54304