

Memo

To: Village Board

From: Chris Clark, Director of Parks, Recreation, & Forestry

Re: Authorization to Purchase a Replacement Pickup Truck for the Parks Department; 2017 Budgeted Item

Date: February 7, 2017

Background Information:

Replacement of Fleet #27 – 2004 Chevy Pickup Truck

The Parks, Recreation, and Forestry Department is requesting authorization to replace a 2004 Chevrolet pickup truck with 59,000 miles. This is a fleet truck used for buildings and grounds maintenance in the Parks Department.

Fleet equipment is on a replacement schedule according to estimated useful life. Once equipment reaches its estimated useful life it is evaluated for replacement utilizing the Equipment Replacement Fund. The useful life of pickup trucks is typically 10 years.

The Department will sell the 2004 pickup at public auction. We anticipate a sale price greater than \$7500 because of the condition and the high quality of maintenance performed on equipment by our staff mechanics. Proceeds from this auction will be placed back into the Equipment Replacement Fund to offset the purchase cost of the new truck. Historically, the Village has received a better price for used equipment from public auction versus trade in value.

In addition, the Department is requesting authorization to purchase a mechanical lifting tailgate for this truck. A lift gate would allow staff to load heavy equipment and supplies into the bed of the truck safely and efficiently. From a staff safety standpoint, the lift gate would greatly reduce the possibilities of potential workers comp claims associated with lifting and injuries. This piece of equipment was not originally budgeted for.

Budget Information:

The replacement of Fleet #27 pickup truck has been approved in the 2017 equipment replacement budget at \$27,725.00 to come from the Equipment Replacement Fund.

Equipment Make	Dealer	Quote
2017 Ford F250 XL 4x4	Dorsch Ford	\$26,636.12
2017 Ford F250 XL 4x4	Broadway Automotive	\$27,414.26
2017 Chevrolet 2500 HD 4x4	Broadway Automotive	\$29,764.26
2017 Chevrolet 2500 HD 4x4	Gandrud Auto Group	\$29,775.26

Equipment Make	Dealer	Quote
Tommy Lift Gate – G2 Series	Quality Truck & Equipment	\$2814.00
Tommy Lift Gate – G2 Series	Inlad Truck & Van Equipment	\$2822.00
Tommy Lift Gate – G2 Series	Industrial Products	\$2841.00
Tommy Lift Gate – G2 Series	Olson Trailer & Body	\$3400.00

The total cost of the pickup truck with the aftermarket lift gate will range from \$29,450 to \$33,175. With the anticipated price for the auction of the current fleet truck of a minimum of \$7500, the total investment will be less than the budgeted amount of \$27,725.

Staff Recommendation:

Staff recommends that the Village Board authorize the purchase of the 2017 Ford F250 XL 4x4 from Dorsch Ford with the addition of a mechanical lift gate.

Attachments:

- Information from the Allouez Capital Improvement Program
- Tommy Lift Gate Photos

Capital Improvement Plan
Village of Allouez, Wisconsin

2017 thru 2021

Department Parks and Recreation
Contact Director of Parks, Recreation
Type Equipment
Useful Life 10 years
Category Equipment: Miscellaneous
Priority 2 Very Important
Status Active

Project # PR-2017-27
Project Name Replace Fleet #27 - 2004 Chevy Pickup

Total Project Cost: \$27,725

Description

Replace Fleet #27 - 2004 Chevy Pickup used for building and ground maintenance in the Parks department.

Justification

Village equipment is placed on a replacement schedule according to estimated useful life. Once equipment reaches its estimated useful life, it is evaluated for repairs and/or replacement. The Village maintains an Equipment Replacement Fund, supported by user charges from other Village departments, to finance the acquisition and replacement of Village equipment.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	27,725					27,725
Total	27,725					27,725

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Replacement Fund	27,725					27,725
Total	27,725					27,725

Budget Impact/Other

