

**MINUTES  
PUBLIC WORK'S COMMITTEE MEETING  
Wednesday, April 12, 2017  
5:30 P.M., Allouez Village Hall**

*Present: Jim Rafter, Lynn Green, Clarence Matuszek, Craig Berndt, and Brad Lange*

*Excused: Jim Genrich and Rick King*

1. MODIFY/ADOPT AGENDA

***Rafter/Matuszek moved to adopt the modified agenda changing item 5 to 2(a).  
All ayes***

2. APPROVE MINUTES from the March 15, 2017 meeting.

***Matuszek/Rafter moved to approve the March 15, 2017 minutes. All ayes***

2(a) **DISCUSSION/ACTION: TRAFFIC ITEMS FROM 3/28/2017 VILLAGE BOARD MEETING (DPW Berndt).**

*Berndt provided a memo that summarized his thoughts on how to best address the issues brought up at the Village Board meeting on March 28<sup>th</sup>.*

*Discussion was held on when or should a stop sign be installed at the corner of McCormick and Irwin making the intersection a 4 way stop*

*Rafter: interested in doing a traffic study prior to and after the coffee shop opens.*

*Green: Feels a stop sign should be installed now.*

*Matuszek: concerned that we putting a sign in before a problem even exists.*

***Green/Rafter moved to recommend that a stop sign be installed once the coffee shop is open for business. Motion carried 2 – 1 with Matuszek voting no.***

*Discussion was held on the issues presented to the Village Board regarding traffic concerns at and near the CP Center.*

*Berndt provided a memo with his thoughts on how to address the concerns.  
Berndt also explained that it is the contractor's responsibility to provide parking and traffic control. Berndt did pose the question to Brown County Public Works Director about a temporary traffic control light at Broadview and Webster. Cost of doing so and the fact that this intersection is close to the lights on Webster/172 may not be an option.*

*Berndt indicated that the Street Foreman will monitor the situation and can be the contact person should any concerns arise.*

*Matuszek suggested setting up a meeting with the contractor to discuss issues and clarify their responsibilities.*

***Motion by Green/Rafter to suspend the rules and open the meeting for public comments. All ayes***

*Sharon Gutowski, 2813 Waubenoor Court, stated that there is conflicting information being shared on the number of cars that will be using the temporary driveway.*

*Rafter felt a letter should be sent to all residents in the neighborhood and that we install a temporary yield sign at Waubenoor Ct. and Orchard Lane.*

*Jim Orourke, 2339 Oakwood Ave., asked that if Webster Ave. is ever upgraded, pedestrian accommodations as identified by the Ad Hoc Bike/Ped Committee be addressed at the intersection of Webster Ave. and Broadview Drive. More specifically a pedestrian island.*

***Green/Rafter moved to return to regular business. All ayes.***

***Consensus of the committee is to have Berndt contact CP Center and explain the concerns and how we feel they should be addressed, set up a meeting with the contractor, install a temporary yield sign at Waubenoor Ct. and Orchard Lane, and monitor the situation and respond accordingly.***

**OLD BUSINESS:**

3. DISCUSSION/ACTION: EMERGENCY SERVICES AGREEMENT WITH BROWN COUNTY (DPW Berndt).

***Matuszek/Rafter moved to recommend to the village board that the Emergency Services Agreement be approved. All ayes.***

4. DISCUSSION/ACTION: SIDEWALK SNOWPLOWING POLICY UPDATES (DPW Berndt).

***Consensus of the committee was to bring this item back in May.***

**NEW BUSINESS:**

5. DISCUSSION/ACTION: PUBLIC WORKS COMMITTEE MEETING SCHEDULE (Village President Rafter).

*Rafter/Matuszek moved to leave the committee meetings on 2<sup>nd</sup> Wednesday of each month with a start time of 5:30pm. All ayes*

6. ADJOURNMENT

*Rafter/Matuszek moved to adjourn at 6:35pm. All ayes.*

Minutes by B. Lange and C. Berndt, April 18, 2017

