

# Memo

To: Historic Preservation Committee, Village Board

Fr: Trevor Fuller, Planning and Zoning Administrator

Re: ACTION RE: 2017 CERTIFIED LOCAL GOVERNMENT GRANT FOR THE NOMINATION OF THE ROBINSON HILL HISTORIC DISTRICT AND THE ROGER MINAHAN HOUSE TO THE NATIONAL REGISTER

Date: 17 August 2017

## Background

In June 2016, the village invited residents from the proposed Robinson Hill Historic District to learn the benefits of listing their homes on the National Register of Historic Places. Of the 84 households that were sent invitations, 14 showed “active” interest – either attending a meeting or contacting staff directly – and three more provided a proxy vote in favor of the nomination. It should also be noted that staff had received no concerns or reasons of contempt with proceeding to list the proposed district to the National Register. As a result, the committee decided to proceed with applying for a grant to nominate the district.

Efforts were also made to reach out to interested individually eligible properties that were identified in the 2012 Architectural and Historical Intensive Survey Report. The owners of the Roger Minahan House (3430 Langlade Road) expressed interest.

The village applied for the Certified Local Government (CLG) grant in 2016, but because of the priority of how projects are funded, the village did not receive the funds.

## Action

Staff has reached out to the property owners for the Roger Minahan House, as well as the neighborhood association covering the Robinson Hill Historic District, inquiring if both are still interested in pursuing a nomination. Both are still interested.

The village will have to submit a letter of intent by September 8<sup>th</sup>, describing the proposed project and the estimated amount of funds requested, in order to submit an application in November. Staff has received updated estimates for the proposed projects that can be shared at the meeting.

The committee is asked to determine whether or not to proceed with the CLG grant process to nominate the proposed Robinson Hill Historic District and the Roger Minahan House to the National Register of Historic Places.