

**MINUTES
PUBLIC WORK'S COMMITTEE MEETING
Wednesday, October 11, 2017
5:30 P.M., Allouez Village Hall**

Present: Jim Genrich, Rick King, Curt Beyler, Jim Rafter, Lynn Green, Craig Berndt and Brad Lange

1. MODIFY/ADOPT AGENDA

Green/King moved to adopt the agenda as presented. All ayes

2. APPROVE MINUTES from the September 13, 2017 meeting.

Rafter/Beyler moved to approve the September 13, 2017 minutes. All ayes

OLD BUSINESS:

NONE

NEW BUSINESS:

3. DISCUSSION/ACTION: COMMERCIAL BUSINESSES
GARBAGE/RECYCLING COLLECTION (Village President Rafter).

Discussion: Rafter - do we do any collection of garbage or recycling at any businesses currently? A request for assistance from Doug Meikle, Doug's Take 5.

Beyler/Rafter moved to suspend the rules. All ayes

Doug Meikle, Doug's Take 5, currently shares his commercial dumpsters with another business. He finds that a lot of recycling material is placed in his dumpster from outside sources, which is okay, however it fills his dumpster and it does cost him to have them picked up. Feels he is providing a service for others and would like to be allowed to have a village bin so that the excess can be placed in it and the village pick it up. The recycling bin will be used on an as-needed basis as the excess material is sporadic.

King/Beyler moved to return to order. All ayes

Discussion:

King – years ago the village did pick up businesses

Berndt – we currently pick up at 7 to 8 businesses and would limit it to 1 garbage and 1 recycling.

Rafter – how do we go about it?

Berndt-we can provide these services but the customer must purchase the bins as we no longer provide them at no charge, and the service must be similar to a residential customer, ie, one bin for garbage or one bin for recycling.

Genrich/King moved to have the street department pick garbage and recycling with Meikle purchasing bins from the village. All ayes

4. DISCUSSION/ACTION: DISCUSSION ON ADDITIONAL PEDESTRIAN CROSSINGS IN ALLOUEZ (DPW Berndt).

Berndt – Are there areas in the village where more pedestrian crossings are needed? Staff has no specific plans at this time, but can look at the entire village for additional locations where a “Hawk” or “Rapid Flashing Beacon” may be needed. One possible location could be Webster Ave. and Greene Ave. Riverside Drive has already been determined a location of crossing.

Rafter – Briar and Webster should be looked at.

Berndt – We could do some pedestrian counts at various locations.

Rafter – Suggests contacting the bus service and the Bike/Ped Plan for input.

King/Beyler moved to suspend the rules. All ayes

Jim O’Rourke – Bike/Ped Committee did look into the best locations for crossings that would connect the East River Trail with the Fox River Trail. Derby Lane, Broadview, and Taft are good locations. Create walking loops for neighborhoods.

Rafter/Beyler moved to return to order. All ayes

Beyler – we should look north of St. Joseph

The consensus of the Public Works Committee, per suggestion of Berndt, was to take a look at Webster Avenue and Libal Street based on information we have to determine if preliminary locations can be identified, and to consider methods to obtain pedestrian information on current use, and to integrate this information with the new pedestrian plan for the village. Report back to committee at a future date when further information is available.

5. DISCUSSION/ACTION: LRIP APPLICATION FOR WEST ST JOSEPH ST (DPW Berndt).

Berndt – this is a grant that the village receives every few years. Staff looked at St. Joseph as a possible project since it is in the TIF. A suggested project that is ready to go would be Warren Court. The project is for paving only.

Rafter – is this a state grant? How much will we be receiving?

Berndt - The grant amount is estimated at \$53,000 and is payable after the project is completed. This amount was included as Public Works revenue as part of the 2017 village budget.

Beyler/King moved to suspend the rules. All ayes

Jim O'Rourke – West St. Joseph has a Paser rating of 2. Village policy would be to install sidewalks.

Rafter/Green moved to pick up the rules. All ayes.

Consensus of committee is to move on a project that we can accomplish in 2018 such as Warren Court.

DISCUSSION:

6. DISCUSSION: SIDEWALK ON DERBY LANE PER PEDESTRIAN PLAN (Village President Rafter).

Rafter – this is being discussed tonight as it was brought to the attention of the Village Board at the Oct. 3 meeting and he suggested placing it on this agenda for discussion.

Green/King moved to suspend the rules. All ayes.

Val Hutchinson – What is the plan for sidewalks on Derby? The need was identified in 2004. Kwik Trip has increased traffic on Derby. There should have been an impact study done before Kwik Trip went in. The lack of sidewalks on Derby has forced people to walk in the street. A new sidewalk should be maintained by the village. Does the Bike/Ped Plan identify which side of the street the sidewalk would be placed on? The north side has more trees. Requested a traffic study.

John Abbott – His concerns are safety. Adults and kids in the street. A new sidewalk could be constructed creatively. Derby is very busy.

Jim O'Rourke – Agrees that Derby needs a sidewalk. Life safety issue. Suggests using TIF funds to pay for it. Quality of life. Makes the neighborhood more attractive.

Meg? 803 Derby Lane – Agrees with safety but doesn't see a need for a sidewalk on Derby. No need for a crossing on Derby and Riverside because it goes nowhere.

King – I see people walking all the time.

Beyler/Green – moved to pick up the rules. All ayes

Rafter – we do have a lot of streets with high traffic. We need to prioritize. Do a traffic study on Derby to gather the needed data.

Beyler – Suggests looking at all streets – what streets need to get reconstructed.

Berndt—Summarized the path forward that was established when the bike and pedestrian plan was developed and approved. Sidewalk routes were identified in selected areas/routes to provide connectivity both north/south and east/west to the trails and other communities. The sidewalks will be implemented over the next 15 years as feasible. Sidewalks on reconstruction streets are a high priority because they can be integrated into the projects and funding. The other sidewalk routes, on streets already reconstructed or on streets for future paving only, will be prioritized and completed as funds can be made available. The priority ranking is likely to be in 2018. Also, with the recent addition of the north Riverside Drive pedestrian crossing, Derby Lane provides connectivity to Webster Avenue so this may impact a decision on Derby Lane.

7. DISCUSSION: PUBLIC WORKS DIRECTOR POSITION AND PATH FORWARD (DPW Berndt).

Berndt – I will be retiring shortly after the first quarter of 2018 and would like to begin the process of finding a replacement. The goal is to bring on board a person that closely fits the village culture and that has the skill set to continue the Public Works programs now in place, especially to continue the street and utility reconstruction program. We should be looking for someone with:

Leadership skills—strong emphasis, most important, to ensure keeping the current programs moving forward (reconstruction projects in particular)

Experience-know the correct results/answers from experience, some background in water/sanitary/storm utilities that we have

Personnel management experience to some extent

Professional Engineer Registration desired –this denotes knowledge of civil/environmental engineering, needed for certain work the village does including regulatory reporting to WDNR. A P.E. would save some cost for future engineering projects.

Goal is to provide some transition time with the new DPW if possible. Berndt will help with transition after April if desired by village. Further information to follow.

8. ADJOURNMENT

Rafter/Beyler moved to adjourn at 6:35 pm. All ayes.