

**MINUTES  
PUBLIC WORK'S COMMITTEE MEETING  
Wednesday, February 14, 2018**

Present: Jim Genrich, Jim Rafter, Rick King, Curt Beyler, Craig Berndt and Brad Lange

Excused: Lynn Green

1. **MODIFY/ADOPT AGENDA**

Meeting called to order at 5:30 PM by chairperson Genrich.

**Motion to approve the agenda as presented by Rafter, second by King.**

**Motion carried.**

2. **APPROVE MINUTES** from the January 10, 2018 meeting.

**Motion to approve the minutes of January 10, 2018, as presented by Beyler, second by King. Motion carried.**

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

3. **DISCUSSION/ACTION: RESOLUTION IN SUPPORT OF THE DOTY SRTS PROJECT (DPW Berndt).**

Berndt explained that the resolution is a requirement as part of the grant application that has already been submitted to WisDOT. The purpose of the resolution is to affirm that the governing body will support the proposed project with adequate financial resources to meet its share of the project cost.

**Motion by Beyler to recommend to the Village Board approval of the Resolution in Support of the Doty School Safe Routes to School Project, second by King. Motion carried.**

4. **DISCUSSION/ACTION: STATUS OF NORTH RIVERSIDE DRIVE PEDESTRIAN CROSSING PROJECT (DPW Berndt).**

Berndt gave an update on the status of the north Riverside Drive pedestrian crossing project.

-The permit for installing a rapid flashing beacon has been revoked by The Federal Highway Administration due to the use of a proprietary Product. This affects all Hawk crossing projects that may be in a design phase.

-The village now owns parcel AL-3

-A permit application has been submitted to WDNR for the sidewalk connection to the Fox River Trail as part of this project.

-3 trees will need to be removed from the project site.

-A utility shed will need to be removed and replaced on the adjoining

property.

- Replacement of a sanitary sewer line needs to happen before the sidewalk is installed. This sewer is in poor condition and a commitment was made to the WDNR to upgrade this sanitary sewer line because of its condition.
- Looking at about 45 days before the project can proceed with bidding the work.
- Signal Ahead signs will be installed along with the crossing signals.
- WisDOT will issue a new permit for round flashing signals in the next few weeks.
- This item will be discussed at an upcoming Village Board meeting.

5. DISCUSSION/ACTION: STORMWATER UTILITY ANNUAL REPORT TO WDNR (DPW Berndt).

Berndt gave an update on the report and explained that the stormwater plan update needs to be included in the Annual Report and that is not completed yet. The DNR will provide some phosphorus credit for leaf collection, however, the amount is not known as yet. The draft stormwater plan is expected in the next couple weeks.

The stormwater annual report is attached. It is a simpler form than used in the past. It will be further reviewed prior to the village board meeting.

**Motion by Genrich to recommend to the Village Board to continue moving forward with the annual report as presented, second by Beyler. Motion carried.**

6. DISCUSSION/ACTION: STORMWATER MANAGEMENT PLAN UPDATE (DPW Berndt).

- a. Subject to completion of the draft report before the meeting.  
Berndt is still working on the plan update and will bring back at a later meeting. No action

7. DISCUSSION/ACTION: STORM SEWER ASSESSMENTS FINAL REPORT (DPW Berndt).

Berndt provided a spreadsheet for the 2017 Special Assessments. All specials are less than estimated. These will be mailed out and a property owner has up to 5 years to pay it off with a 3% interest rate.

**Motion by Rafter to recommend approval of the Special Assessments final report, second by King. Motion carried.**

8. DISCUSSION/ACTION: UPDATE ON WATER SYSTEM LEAD SERVICES (DPW Berndt).

Berndt explained that there is \$35,000 left in the Water Utility 2017 budget for water main and water services repairs, and is asking to carry \$25,000 of the funds forward to 2018 and address some additional lead services removal. This concept was discussed in the past and agreed that unused funds for repairs would be used for lead services removal when funds might be available. The carryover

will be handled when the finance director brings 2017 carryovers to the village board for approval. About 15 of the remaining 100 lead services will be removed.

-How is it determined which services are selected?

a. If a street is being repaved then the lead service would be replaced.

b. Any major repairs to a street such as curb and gutter would then replace any lead services.

-How does this fit into our work?

a. Warren Court is in need of repairs and we would look at replacing some at several at this location.

**Motion by Beyler to suspend the rules, second by Rafter. Motion carried.**

Jim O'Rourke, 2339 Oakwood Ave. suggested that any leftover funds from the Hawk Crossing that was installed on Riverside Drive be used to take care of more lead services. The funds allocated for the Hawk Crossing was from the Stadium Tax Refund and WisDOT covered most of the cost to install the crossing.

**Motion by Rafter to pick up the rules, second by Beyler. Motion carried.**

**Motion by Beyler to recommend to the Village Board that \$25,000 be carried over to replace lead services, second by King. Motion carried.**

**DISCUSSION:**

9. ADJOURNMENT

**Motion by King to adjourn at 6 pm, second by Beyler. Motion carried.**

Minutes by B. Lange and C. Berndt, February 26, 2018



# VILLAGE OF ALLOUEZ

Allouez Village Hall • 1900 Libal Street • Green Bay, Wisconsin 54301-2453  
Phone No.: (920) 448-2800 • Fax No.: (920) 448-2850

## Department of Public Works

### RESOLUTION IN SUPPORT OF THE DOTY SCHOOL SAFE ROUTES TO SCHOOL PROJECT

The funding application submitted to WisDOT for the Doty Safe Routes to School Project requires a resolution from the governing body supporting the project. The key element of the support resolution is that the local governing body will provide the necessary funding for its local cost share for the project, and will provide the interim payment for construction services during the project. As construction invoices are submitted to the state the village will be reimbursed.

Attached is the draft resolution for approval. It is recommended that this resolution be approved by the village board and a copy provided to WisDOT.

C. Berndt  
February 5, 2018





## Resolution 2018-38 in Support of the Doty School Safe Routes to School Project.

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**WHEREAS**, the Village of Allouez, Wisconsin, is submitting an application to the Wisconsin Department of Transportation for Transportation Alternatives Program funds in the amount of \$524,030 set forth by Moving Ahead for Progress in the 21st Century (MAP-21) and as outlined by the Wisconsin Department of Transportation in the Transportation Alternatives Program Guidance & Application Packet for 2018-2022; and

**WHEREAS**, the Village of Allouez, Wisconsin, is participating as an eligible Project Sponsor in the Transportation Alternatives Program set forth by MAP-21 and administered by the Wisconsin Department of Transportation; and

**WHEREAS**, Federal funds are available under a Transportation Alternatives Program set forth by MAP-21 and administered by the Wisconsin Department of Transportation, for the purpose of creating and promoting the planning and development of active transportation facilities and programs in Wisconsin; and

**WHEREAS**, the Village of Allouez, Wisconsin, acknowledges availability of the required local match of no less than 20% and the availability of funds to pay all upfront costs, since the Transportation Alternatives Program is a cost reimbursement program; and

**WHEREAS**, the Village of Allouez, Wisconsin, agrees to pay any costs that exceeds the project amount if the application is selected for funding; and

**WHEREAS**, after appropriate public input and due consideration, the Village Board of Trustees of the Village of Allouez, Wisconsin, has recommended that an application be submitted to the State of Wisconsin for the Doty School Safe Routes to School Project.

**Now, Therefore, Be It Resolved**, by the Village Board of Trustees of the Village of Allouez, Wisconsin:

SECTION 1. That the Village of Allouez, Wisconsin, does hereby authorize the Village President to submit an application to the Wisconsin Department of Transportation for Transportation Alternatives Program funds set forth by MAP-21 on behalf of the citizens of the Village of Allouez, Wisconsin.

SECTION 2. That the Village of Allouez, Wisconsin, hereby assures the Wisconsin Department of Transportation that sufficient funding for the Doty School Safe Routes to School Project will be available, as the Transportation Alternatives Program is a reimbursement program.

SECTION 3. That the Village of Allouez, Wisconsin, hereby assures the Wisconsin Department of Transportation that sufficient funding for the operation and maintenance of the Doty School Safe Routes to School Project will be available for the life of the project.

SECTION 4. That the Village of Allouez, Wisconsin, hereby assures the Wisconsin Department of Transportation that the Village of Allouez will have title or permanent easement to the Doty School Safe Routes to School Project by the time of project letting, if necessary.

SECTION 5. That the Village President of the Village of Allouez, Wisconsin, is authorized to sign the application to the Wisconsin Department of Transportation for Transportation Alternatives Program funds set forth by MAP-21 on behalf of the citizens of the Village of Allouez, Wisconsin. The Village President is also authorized to submit additional information as may be required and act as the official representative of the Village of Allouez in this and subsequent related activities.

SECTION 6. That the Village of Allouez, Wisconsin, hereby assures the Wisconsin Department of Transportation that the Village of Allouez is willing and able to, if the Doty School Safe Routes to School Project is selected for funding, administer all activities involved with the Doty School Safe Routes to School Project.

***Passed and Approved*** this 6<sup>th</sup> day of March, 2018

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James F. Rafter, Village President

Attest:

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Debra M. Baenen, Village Clerk



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## Submittal of Annual Reports and other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

**NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is deleted.**

Home	Contacts	Measures	Evaluation	Improvement	Attachments	Submit
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### Reporting Information

**Submittal Type:** Annual Report ▾

**Project Name:**

**County:** Brown ▾

**Municipality:** Allouez Village ▾

**Facility Number:** 31085

**Reporting Year:** 2017 ▾

### Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

#### Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Attach the following items as appropriate using the attachments tab above
  - Construction Site Pollution Control Annual Report Summary
  - Illicit Discharge Detection and Elimination Annual Report Summary
  - Leaf and Yard Waste Management
  - Municipal Cooperation Attachment
  - Municipal Facility Inspections
  - Pollution Prevention Annual Report Summary
  - Post-Construction Storm Water Management Annual Report Summary
  - Public Education and Outreach Annual Report Summary
  - Public Involvement and Participation Annual Report Summary
  - Storm Water Consortium/Group Report
  - Storm Sewer Map Annual Report Attachment
  - Storm Water Quality Management Annual Report Attachment
  - TMDL Attachment
  - Winter Road Maintenance
  - Other Annual Report Attachment





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Form 3400-224 (09/17)

**Municipal Contact Information- Complete**

**Notice:** Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

**Note:** Compliance items must be submitted using the Attachments tab.

**Municipality Information**

Name of Municipality: Allouez Village

Facility ID # or (FIN): 31085

Updated Information:  Check to update mailing address information

Mailing Address: 1900 Libal Street

Mailing Address 2:

City: Green Bay

State: Wisconsin

Zip Code: 54301 XXXXX or XXXXX-XXXX

Does the municipality rely on another government entity to satisfy some of the permit requirements?

- Yes
- No
- Unsure

Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

- Yes
- No
- Unsure

**Primary Municipal Contact Person (Authorized Representative for MS4 Permit)**

Select to *create new* primary contact

First Name: Craig

Last Name: Berndt

Select to *update* current contact information

Title:

Mailing Address: 1900 Libal Street

Mailing Address 2:

City: Green Bay

State: Wisconsin

Zip Code: 54301 XXXXX or XXXXX-XXXX

Phone Number: 920-448-2800 Ext: XXX-XXX-XXXX

Email: craig@villageofallouez.com

**Additional Contacts Information (Optional)**

- Individual with responsibility for:  I&E Program  
 (Check all that apply)  IDDE Program  
 IDDE Response Procedure Manual  
 Municipal-wide Water Quality Plan  
 Ordinances  
 Pollution Prevention Program  
 Post-Construction Program  
 Winter roadway maintenance

Active distribution of print media (mail)  100 +  5,000  Yes  No

Add activity

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
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**Topic:** Inform and where appropriate educate those responsible for the design, installation, and maintenance of construction site erosion control practices and storm water management facilities on how to design, install and maintain the practices

Direct one-on-one communication  1 - 9   Yes  No

Add activity

**Topic:** Identify businesses and activities that may pose a storm water contamination concern, and where appropriate, educate specific audiences on methods of storm water pollution prevention

Direct one-on-one communication  1 - 9   Yes  No

Add activity

**Topic:** Promote environmentally sensitive land development designs by developers and designers, including green infrastructure and low impact development

Direct one-on-one communication  1 - 9   Yes  No

Add activity

**Topic:** Other (describe):

Select...  Select...   Yes  No

Add activity

**b.** Any other Public Education and Outreach program information for inclusion in the Annual Report may be added here or attached on the attachments page.

Joint effort with NEWSC on Public Education and Outreach Program.

**Missing Information**


<a href="#">Press to Refresh Missing Fields</a>	Save
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Home	Contacts	Measures	Evaluation	Improvement	Attachments	Submit
Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7

Form 3400-224 (09/17)

**Minimum Control Measures- Section 1 : Complete**

**1. Public Education and Outreach**

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the Mechanism that best describes how the topic message was conveyed to your population. Use the **Add Activity** to add multiple Mechanisms. For Quantity, choose the range for the number of Mechanisms chosen (i.e., number of workshops, events). Quantity and Estimated People reached are both optional.

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
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**Topic:** Detection and elimination of illicit discharges

Passive print media (brochures at front)  20 - 49   Yes  No

Active distribution of print media (mail)  100 +  5,000  Yes  No

Add activity

**Topic:** Management of materials that may cause storm water pollution from automobiles, pet waste, household hazardous waste and household practices

Passive print media (brochures at front)  50 - 99   Yes  No

Active distribution of print media (mail)  100 +  5,000  Yes  No

Add activity

**Topic:** Beneficial onsite reuse of leaves and grass clippings/proper use of lawn and garden fertilizers and pesticides

Active distribution of print media (mail)  100 +   Yes  No

Active distribution of print media (mail)  100 +  5,000  Yes  No

Add activity

**Topic:** Management of stream banks and shorelines by riparian landowners to minimize erosion and restore and enhance the ecological value of waterways

Did not focus on this topic this reporting  Select...   Yes  No

Insert item

**Topic:** Infiltration of residential storm water runoff from rooftop downspouts, driveways and sidewalks

Active distribution of print media (mail)  100 +   Yes  No





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Home	Contacts	Measures	Evaluation	Improvement	Attachments	Submit
Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7

Form 3400-224 (09/17)

**Minimum Control Measures - Section 2 : Complete**

**2. Public Involvement and Participation**

a. Describe how the municipality has kept the following local officials and municipal staff apprised of the municipal storm water discharge permit programs and its requirements.

**Elected Officials**

Public Works Committee and Village Board presentation of SW program and report.

**Municipal Officials**

Same as Elected Officials.

**Appropriate Staff**

Same.

b. Complete the following information on Public Involvement Activities related to storm water. Select the mechanism that best describes how the topic message was conveyed to your population. Use the Add Activity to add multiple mechanisms. For Quantity, choose the range for number Mechanisms chosen (i.e., number of workshops, events). Quantity and Estimated People reached are both optional.

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
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**Topic: Storm Water Management Plan and/or updates**

Government Event (Public Hearing, Cou)  1 - 9   Yes  No

Website  100 +   Yes  No

Add activity

**Topic: Storm water related ordinance and/or updates**

Government Event (Public Hearing, Cou)  100 +   Yes  No

Website  100 +   Yes  No

Add activity

**Topic: MS4 Annual Report**

Government Event (Public Hearing, Cou)  100 +   Yes  No

Website  100+   Yes  No  
 Insert Item

**Topic: Volunteer Opportunities**  
None  Select...   Yes  No  
 Add activity

**Topic: Other (describe) :**  
Select...  Select...   Yes  No  
 Add activity

c. Any other Public Involvement and Participation program information for inclusion in the Annual Report may be added here or attached on the attachments page

**Missing Information**

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Home	Contacts	Measures	Evaluation	Improvement	Attachments	Submit
Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7

Form 3400-224 (09/17)

**Minimum Control Measures - Section 3 : Complete**

**3. Illicit Discharge Detection and Elimination**

- a. How many total outfalls does the municipality have?      52       Unsure
- b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?      13       Unsure
- c. How many were confirmed illicit discharges?      0       Unsure
- d. How many illicit discharge complaints did the municipality receive?      0       Unsure
- e. How many were confirmed illicit discharges?      0       Unsure
- f. How many of the identified Illicit discharges did the municipality eliminate in the reporting year?      0       Unsure
- g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance?       Unsure
  - Verbal Warning      0
  - Written Warning (including email)      0
  - Notice of Violation      0
  - Civil Penalty/ Citation      0
- h. Any other Illicit Discharge Detection and Elimination program information for inclusion in the Annual Report may be added here or attached on the attachments page.

**Missing Information**

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Home	Contacts	Measures	Evaluation	Improvement	Attachments	Submit
Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7

Form 3400-224 (09/17)

**Minimum Control Measures - Section 4 : Complete**

**4. Construction Site Pollutant Control**

- a. How many total construction sites were active at any point in the reporting year? 4  Unsure
- b. How many construction sites did the municipality issue permits for in the reporting year? 4  Unsure
- c. Do the above numbers include sites <1 acre?  Yes  No  Unsure
- d. How many erosion control inspections did the municipality complete in the reporting year? 100  Unsure

e. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.  Unsure

- Verbal Warning 2
- Written Warning (including email) 0
- Notice of Violation 0
- Civil Penalty/ Citation 0
- Stop Work Order 0
- Forfeiture of Deposit 0
- No Authority
- Other - Describe below

f. Any other Construction Site Pollutant Control program information for inclusion in the Annual Report may be added here or attached on the attachments page.

**Missing Information**

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Home	Contacts	Measures	Evaluation	Improvement	Attachments	Submit
Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7

Form 3400-224 (09/17)

**Minimum Control Measures - Section 5 : Complete**

**5. Post-Construction Storm Water Management**

- a. How many new construction sites with new structural storm water management practices have received local approvals? 1  Unsure
- b. How many privately owned storm water facility inspections were completed in the reporting year? 0  Unsure

c. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.  Unsure

- Verbal Warning 2
- Written Warning (including email) 0
- Notice of Violation 0
- Civil Penalty/ Citation 0
- Forfeiture of Deposit 0
- Complete maintenance 0
- Bill responsible part 0
- No Authority
- Other - Describe below

d. Any other Post-Construction Storm Water Management program information for inclusion in the Annual Report may be added here or attached on the attachments page.

**Missing Information**

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Home	Contacts	Measures	Evaluation	Improvement	Attachments	Submit
Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Facility Inspections (ponds, biofilters, etc.)  Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water facilities?  Unsure
- b. How many new municipally owned storm water facilities were installed in the reporting year? 0  Unsure
- c. How many municipally owned storm water devices were inspected in the reporting year? 6  Unsure
- d. How many of these facilities required maintenance? 0  Unsure  
If so, attach report on attachments page.

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review)  Not Applicable

- e. How many inspections of municipal properties been conducted in the reporting year? 12  Unsure
- f. Have amendments to the SWPPPs been made?  Yes  No  Unsure

Collection Services - Street Sweeping / Cleaning Program  Not Applicable

- g. Did the municipality conduct street sweeping/cleaning during the reporting year?  Yes  No  Unsure
- h. If known, how many tons of material was removed? 161  Unsure
- i. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?  Yes  
 No - Explain \_\_\_\_\_  
 Not Applicable  
 Unsure

Collection Services - Catch Basin Sump Cleaning Program  Not Applicable

- j. Did the municipality conduct catch basin sump cleaning during the reporting year?  Yes  No  Unsure
- k. How many catch basin sumps were cleaned in the reporting year? 80  Unsure
- l. If known, how many tons of material was removed?  Unsure
- m. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?  Yes  
 No - Explain \_\_\_\_\_  
 Not Applicable  
 Unsure

Collection Services - Leaf Collection Program  Not Applicable

- n. Does the municipality conduct curbside leaf collection?  Yes  No  Unsure
- o. Does the municipality notify homeowners about pickup?  Yes  No  Unsure  
Where are the residents directed to store the leaves for collection?  
 Pile on terrace  Pile in street  Bags on terrace  Unsure  
 Other - Describe \_\_\_\_\_
- p.








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Form 3400-224 (09/17)

**Minimum Control Measures - Section 7 : Complete**

**7. Storm Sewer System Map**

a. Did the municipality update their storm sewer map this year?  Yes  No  Unsure

If yes, check the areas the map items that got updated or changed:

- Storm water treatment facilities
- Storm pipes
- Vegetated swales
- Outfalls
- Other - Describe below

b. Any other Storm Sewer System Map information for inclusion in the Annual Report may be added here or attached on the attachments page.

**Missing Information**

<a href="#">Press to Refresh Missing Fields</a>	Save
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Form 3400-224 (09/17)

**Final Evaluation - Complete**

**Fiscal Analysis**

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
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**Element: Public Education and Outreach**

2017	1000	1000	Storm water utility	▾
------	------	------	---------------------	---

Add Program Element

**Element: Public Involvement and Participation**

2017	1000	1000	Storm water utility	▾
------	------	------	---------------------	---

Add Program Element

**Element: Illicit Discharge Detection and Elimination**

2017	4000	5000	Storm water utility	▾
------	------	------	---------------------	---

Add Program Element

**Element: Construction Site Pollutant Control**

2017	1000	1000	Storm water utility	▾
------	------	------	---------------------	---

Add Program Element

**Element: Post-Construction Storm Water Management**

2017	4000	4000	Storm water utility	▾
------	------	------	---------------------	---

Add Program Element

**Element: Pollution Prevention**

2017	1000	1000	Storm water utility	▾
------	------	------	---------------------	---

Add Program Element

**Element: Storm Water Quality Management**

2017	2600	10000	Storm water utility	▾
------	------	-------	---------------------	---

Add Program Element

**Element:** Storm Sewer System Map

2017                      500                      5000                      Storm water utility                     

Add Program Element

**Other (describe)**

2017                      28660                      25000                      Storm water utility                     

Add Program Element

**Water Quality**

**a:** Were there any known water quality improvements or degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes    No    Unsure      If Yes, explain below:

**b:** Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes    No    Unsure

**c:** Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes    No    Unsure

**Additional Information**

Based on the municipality's storm water program evaluation in Part II, describe any proposed changes to the municipality's storm water program.

Preparing the long range plan to meet the Fox River TMDL.

**Missing Information**





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Home	Contacts	Measures	Evaluation	Improvement	Attachments	Submit
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Form 3400-224 (09/17)

**Requests for Assistance on Improving Permit Programs**

Would municipality like the Department to contact them about providing more information on developing or improving any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement
- Illicit Discharge Detection and Elimination
- Post-Construction Storm Water Management
- Storm Water Quality Management
- Storm Sewer System Map
- Construction Site Pollutant Control
- Pollution Prevention
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation



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**Required Attachments and Supplemental Information**

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit)

- [Help reduce file size and trouble shoot file uploads](#)

\*Required Item

**Note:** To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

**Attach Documents**

[Click here to attach a file](#)



Add additional attachments

(To remove additional items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

**Draft and Share PDF Report with Municipality's Governing Body.**

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been approved by the governing body, you will have to come back to the MS4 eReporting system to submit the report to the DNR.

[Draft and Share PDF Report with Municipality's Governing Body](#)

**RESOLUTION 2018-35**  
**FINAL RESOLUTION TO LEVY SPECIAL ASSESSMENTS**

BE IT RESOLVED by the Village Board of Allouez, Brown County, Wisconsin:

THAT the plans and specifications for performing the following municipal work or improvements in the following assessment districts:

STORM SEWER LATERALS ON BRYAN STREET  
-FINAL COST \$1,115.02 PER LATERAL

are hereby approved, and such work or improvements are hereby directed to be carried out in accordance with the report as the same was finally approved at the hearing held January 17, 2017.

THAT payment for such work or improvements shall be as provided in such report as finally approved, and as to each special assessment shall be due and payable within thirty (30) days from the date of the invoice to be issued by the Clerk-Treasurer. No interest shall be due if the assessment is paid in full within thirty (30) days from the date of invoice; and in all other cases, interest shall be payable at the rate of three percent (3%) per annum on the unpaid balance of the principal amount from the date of invoice.

Assessments having principal amount of One Hundred Dollars (\$100.00) or more may be paid in consecutive annual installments as follows: installments shall be of equal principal amounts of not less than One Hundred Dollars (\$100.00) except for the final residual payment; each installment shall include all accrued interest in addition to the principal amount; and there shall be not more than five (5) installments.

PASSED AND ADOPTED by the Village Board on the 6<sup>th</sup> day of March, 2018.

\_\_\_\_\_  
James F. Rafter, Village President

ATTEST:

\_\_\_\_\_  
Debra M. Baenen, Clerk-Treasurer

Published this \_\_\_\_\_ day of March, 2018.

2017 STREET UTILITY RECONSTRUCTION -- ASSESSMENT REPORT

BRYAN STREET -- STORM SEWER LATERALS

VILLAGE OF ALLOUEZ -- AL-2017-01

	PROPERTY OWNER	PROPERTY ADDRESS	PARCEL NUMBER	NUMBER OF LATERALS	ESTIMATED ASSESSMENT	ACTUAL ASSESSMENT	MAILING ADDRESS
1	Carl Freeland & Rita Baril	127 Bryan Street	AL - 694	1	\$1,173.91	\$1,115.02	Same
2	Mitchell Eisenberg & Sunny Dubois	138 Bryan Street	AL - 687	1	\$1,173.91	\$1,115.02	Same
3	Christopher & Mimi Howard	139 Bryan Street	AL - 696	*1	\$1,173.91	\$1,115.02	Same
4	Lucille Kane	146 Bryan Street	AL - 686-1	1	\$1,173.91	\$1,115.02	Same 1787 Rainbow Ave De Pere WI 54115
5	Jon & Kathleen Vandenbusch	154-156 Bryan Street	AL - 686	1	\$1,173.91	\$1,115.02	Same
6	Richard & Mary Jensen	155 Bryan Street	AL - 698	*1	\$1,173.91	\$1,115.02	Same 910 Raven Claw Ct De Pere WI 54115
7	Sanjaya Senanayake	160 Bryan Street	AL - 684	1	\$1,173.91	\$1,115.02	Same 155 Bryan St Green Bay WI 54301
8	Richard & Mary Jensen	163 Bryan Street	AL - 700	1	\$1,173.91	\$1,115.02	Same
9	Dennis Sachs	175 Bryan Street	AL - 702	1	\$1,173.91	\$1,115.02	Same
10	Matthew & Amanda Sabor	176 Bryan Street	AL - 682	1	\$1,173.91	\$1,115.02	Same
11	Charles & Elizabeth Sagan	207 Bryan Street	AL - 704	1	\$1,173.91	\$1,115.02	Same
12	Kurt & Krystal Schlichting	210 Bryan Street	AL - 680	1	\$1,173.91	\$1,115.02	Same
13	Allan & Nancy Burbank	215 Bryan Street	AL - 705	1	\$1,173.91	\$1,115.02	Same
14	Paul Smale	220 Bryan Street	AL - 678	1	\$1,173.91	\$1,115.02	Same 840 Holshuh Ln Green Bay WI 54311
15	Arsenard Investment LLP	225-227 Bryan Street	AL - 707	1	\$1,173.91	\$1,115.02	Same
16	Susan Voskamp	226 Bryan Street	AL - 677	1	\$1,173.91	\$1,115.02	Same
17	Alexis Caelwatts	233 Bryan Street	AL - 709	1	\$1,173.91	\$1,115.02	Same
18	Amy Gilson	236 Bryan Street	AL - 676	*1	\$1,173.91	\$1,115.02	Same
19	Tina Schmechel	244 Bryan Street	AL - 674	*1	\$1,173.91	\$1,115.02	Same
20	Katie Andrus	245 Bryan Street	AL - 711	1	\$1,173.91	\$1,115.02	Same
21	Beth Blahnik	250 Bryan Street	AL - 673	1	\$1,173.91	\$1,115.02	Same
22	Julie Maas	255 Bryan Street	AL - 711-1	*1	\$1,173.91	\$1,115.02	Same
23	Dale Johnson & Loann Irwin-Johnson	256 Bryan Street	AL - 672	1	\$1,173.91	\$1,115.02	Same
24	Kurt Salzbrun	261 Bryan Street	AL - 713	*1	\$1,173.91	\$1,115.02	Same
25	Justin & Leigh Drossart	262 Bryan Street	AL - 671	1	\$1,173.91	\$1,115.02	Same



2017 STREET UTILITY RECONSTRUCTION -- ASSESSMENT REPORT  
**BRYAN STREET -- STORM SEWER LATERALS**  
 VILLAGE OF ALLOUJZ -- AL-2017-01

PROPERTY OWNER	PROPERTY ADDRESS	PARCEL NUMBER	NUMBER OF LATERALS	ESTIMATED ASSESSMENT	ACTUAL ASSESSMENT	MAILING ADDRESS
26 Paul & Karla Culbertson	267 Bryan Street	AL - 714	1	\$1,173.91	\$1,115.02	403 Ridgelyview Terr Green Bay WI 54901
27 Scott & Katrina Pearson	268 Bryan Street	AL - 670	1	\$1,173.91	\$1,115.02	Same
28 Delbert & Marion Skelton	301 Bryan Street	AL - 715	1	\$1,173.91	\$1,115.02	Same
29 Ronald & Kathleen Middlesteadt	302 Bryan Street	AL - 669	1	\$1,173.91	\$1,115.02	Same
30 Justin & Racheal Boerst	307 Bryan Street	AL - 716	1	\$1,173.91	\$1,115.02	Same
31 Lori Legos	308 Bryan Street	AL - 668	1	\$1,173.91	\$1,115.02	Same
32 Patrick Olejniczak	314 Bryan Street	AL - 666	1	\$1,173.91	\$1,115.02	Same
33 Kendra Meinert	319 Bryan street	AL - 717	1	\$1,173.91	\$1,115.02	Same
34 Steven Carlson	325 Bryan street	AL - 719	1	\$1,173.91	\$1,115.02	4 Wheaton Center #415 Wheaton IL 60187
35 Christina Aerts	326 Bryan Street	AL - 665	1	\$1,173.91	\$1,115.02	Same
36 Carrie Ison	332 Bryan Street	AL - 664	*1	\$1,173.91	\$1,115.02	Same
37 David Schneider	333 Bryan Street	AL - 720	1	\$1,173.91	\$1,115.02	Same
38 Douglas Steenbock	343 Bryan Street	AL - 722	1	\$1,173.91	\$1,115.02	Same
39 Rebecca Arndt	344 Bryan Street	AL - 662	*1	\$1,173.91	\$1,115.02	Same
40 Olga Tipps C/O Barbara Tipps	349 Bryan Street	AL - 723	*1	\$1,173.91	\$1,115.02	20440 104th SE Kent WA 98031
41 Tracy Herdman	350 Bryan Street	AL - 660	*1	\$1,173.91	\$1,115.02	Same
42 Sandra Vanboxel	355 Bryan Street	AL - 724	*1	\$1,173.91	\$1,115.02	Same
43 Michael & Rebecca Goodwin	361 Brayn Street	AL - 725	1	\$1,173.91	\$1,115.02	Same
44 Steve Vue	362 Bryan Street	AL - 659	*1	\$1,173.91	\$1,115.02	Same
45 Jeffrey & Victoria Kostka	367-369 Bryan Street	AL - 726	1	\$1,173.91	\$1,115.02	367 Bryan St Green Bay WI 54301
46 Raymond & Lori Wasieleski	370 Bryan Street	AL - 658	1	\$1,173.91	\$1,115.02	Same

Assessment Calculations:

ESTIMATED FEET OF 6" STORM LATERALS	ESTIMATED COST PER FOOT	TOTAL	NUMBER OF PROPERTIES	EST. COST/LATERAL
1350	\$40.00	\$54,000	46	\$1,173.91

Assessment Calculations:

ACTUAL FEET OF 6" STORM LATERALS	COST PER FOOT	TOTAL	NUMBER OF PROPERTIES	EST. COST/LATERAL
1251	\$41.00	\$51,291	46	\$1,115.02

0 -- New Lot  
 12 -- \*Shared In Right-of-Way  
 46 -- New Lots

**RESOLUTION 2018-36**  
**FINAL RESOLUTION TO LEVY SPECIAL ASSESSMENTS**

BE IT RESOLVED by the Village Board of Allouez, Brown County, Wisconsin:

THAT the plans and specifications for performing the following municipal work or improvements in the following assessment districts:

STORM SEWER LATERALS ON LONGVIEW AVENUE  
-FINAL COST \$1,105.55 PER LATERAL

are hereby approved, and such work or improvements are hereby directed to be carried out in accordance with the report as the same was finally approved at the hearing held January 17, 2017.

THAT payment for such work or improvements shall be as provided in such report as finally approved, and as to each special assessment shall be due and payable within thirty (30) days from the date of the invoice to be issued by the Clerk-Treasurer. No interest shall be due if the assessment is paid in full within thirty (30) days from the date of invoice; and in all other cases, interest shall be payable at the rate of three percent (3%) per annum on the unpaid balance of the principal amount from the date of invoice.

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PASSED AND ADOPTED by the Village Board on the 6<sup>th</sup> day of March, 2018.

\_\_\_\_\_  
James F. Rafter, Village President

ATTEST:

\_\_\_\_\_  
Debra M. Baenen, Clerk-Treasurer

Published this \_\_\_\_\_ day of March, 2018.

2017 STREET UTILITY RECONSTRUCTION -- ASSESSMENT REPORT  
**LONGVIEW AVENUE -- STORM SEWER LATERALS**  
 VILLAGE OF ALLOUEZ -- AL-2017-01

PROPERTY OWNER	PROPERTY ADDRESS	PARCEL NUMBER	NUMBER OF LATERALS	ESTIMATED ASSESSMENT	ACTUAL ASSESSMENT	MAILING ADDRESS
1 James & Eiko Barrabee	231 Longview Avenue	AL-1370-8	1	\$1,250.00	\$1,105.55	Same
2 Raymond & Lorelle Berglund	236 Longview Avenue	AL-1380-8	1	\$1,250.00	\$1,105.55	Same
3 Mabel Anne Mc Carthy	225 Longview Avenue	AL-1370-7	1	\$1,250.00	\$1,105.55	Same
4 Abby Nelson & John Fritz	230 Longview Avenue	AL-1380-7	1	\$1,250.00	\$1,105.55	Same
5 Angela Notz	219 Longview Avenue	AL-1370-2	1	\$1,250.00	\$1,105.55	Same
6 Marvin & Violet Caiwartz	222 Longview Avenue	AL-1380-6	1	\$1,250.00	\$1,105.55	Same
7 Terrance Murphy	215 Longview Avenue	AL-1370-6	1	\$1,250.00	\$1,105.55	Same
8 Wayne Baudhuin	218 Longview Avenue	AL-1380-5	1	\$1,250.00	\$1,105.55	Same
9 Shirley & Stephen Thomas	211 Longview Avenue	AL-1370-5	1	\$1,250.00	\$1,105.55	Same
10 Jeffrey & James Brook	212 Longview Avenue	AL-1380-4	*1	\$1,250.00	\$1,105.55	Same
11 Matthew & Jean Debroux	208 Longview Avenue	AL-1380-3	*1	\$1,250.00	\$1,105.55	Same
12 Bonita Parrott	207 Longview Avenue	AL-1370-4	*1	\$1,250.00	\$1,105.55	Same
13 Richard Baren & Danielle Blaser	201 Longview Avenue	AL-1370-3	*1	\$1,250.00	\$1,105.55	Same
14 Amanda Kriger	200 Longview Avenue	AL-1380-2	1	\$1,250.00	\$1,105.55	Same
15 Ali Teymorian	147 Longview Avenue	AL-1370-1	1	\$1,250.00	\$1,105.55	Same
16 John Binish	146 Longview Avenue	AL-1380-1	1	\$1,250.00	\$1,105.55	Same

Assessment Calculations:

ESTIMATED FEET OF 6" STORM LATERALS	ESTIMATED COST PER FOOT	TOTAL	NUMBER OF PROPERTIES	EST. COST/LATERAL
500	\$40.00	\$20,000	16	\$1,250.00

Assessment Calculations:

ACTUAL FEET OF 6" STORM LATERALS	COST PER FOOT	TOTAL	NUMBER OF PROPERTIES	COST/LATERAL
445	\$39.75	\$17,688.75	16	\$1,105.55

0 -- New Lot  
 4 -- \*Shared In Right-of-Way  
 14 -- New Lots



**RESOLUTION 2018-37**  
**FINAL RESOLUTION TO LEVY SPECIAL ASSESSMENTS**

BE IT RESOLVED by the Village Board of Allouez, Brown County, Wisconsin:

THAT the plans and specifications for performing the following municipal work or improvements in the following assessment districts:

STORM SEWER LATERALS ON JOURDAIN LANE  
-FINAL COST \$973.28 PER LATERAL

are hereby approved, and such work or improvements are hereby directed to be carried out in accordance with the report as the same was finally approved at the hearing held January 17, 2017.

THAT payment for such work or improvements shall be as provided in such report as finally approved, and as to each special assessment shall be due and payable within thirty (30) days from the date of the invoice to be issued by the Clerk-Treasurer. No interest shall be due if the assessment is paid in full within thirty (30) days from the date of invoice; and in all other cases, interest shall be payable at the rate of three percent (3%) per annum on the unpaid balance of the principal amount from the date of invoice.

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PASSED AND ADOPTED by the Village Board on the 6<sup>th</sup> day of March, 2018.

\_\_\_\_\_  
James F. Rafter, Village President

ATTEST:

\_\_\_\_\_  
Debra M. Baenen, Clerk-Treasurer

Published this \_\_\_\_\_ day of March, 2018.



2017 STREET UTILITY RECONSTRUCTION -- ASSESSMENT REPORT  
**JOURDAIN LANE -- STORM SEWER LATERALS**  
 VILLAGE OF ALLOUEZ -- AL-2017-01

	PROPERTY OWNER	PROPERTY ADDRESS	PARCEL NUMBER	NUMBER OF LATERALS	ESTIMATED ASSESSMENT	ACTUAL ASSESSMENT	MAILING ADDRESS
1	David & Megan Nipp	2140 Jourdain Lane	AL-293	1	\$1,500.00	\$973.28	Same
2	Mary Heilmann	2137 Jourdain Lane	AL-295	1	\$1,500.00	\$973.28	Same

Assessment Calculations:

ESTIMATED FEET OF 6" STORM LATERALS	ESTIMATED COST PER FOOT	TOTAL	NUMBER OF PROPERTIES	EST. COST/LATERAL
60	\$50.00	\$3,000	2	\$1,500.00

Assessment Calculations:

ACTUAL FEET OF 6" STORM LATERALS	COST PER FOOT	TOTAL	NUMBER OF PROPERTIES	COST/LATERAL
57	\$34.15	\$1,946.55	2	\$973.28

0 -- New Lot  
 0 -- \*Shared In Right-of-Way  
 2 -- New Lots

# VILLAGE OF ALLOUEZ

Allouez Village Hall • 1900 Libal Street • Green Bay, Wisconsin 54301-2453  
Phone No.: (920) 448-2800 • Fax No.: (920) 448-2850

## Department of Public Works

RIVERSIDE DRIVE UPDATE MEETING WITH WISDOT  
February 8, 2018

Present: Andy Fulcer, Dan Sederstrom, Alan Rommel, WisDOT  
Jim Rafter, Brad Lange, Craig Berndt, Allouez

Purpose: WisDOT to present revised schedule for Riverside Drive project.

Summary of the meeting:

1. WisDOT just completed its 6-year project plan (2018-2024) for all highway projects. The Riverside Drive project has been deleted from the 6-year plan. This is due to the good condition of the paving project.
2. If the Riverside Drive project is resurrected as a project, it would be evaluated as either a re-pave or reconstruction project. If the current pavement holds up well (now nearly 2 years old) DOT would look at re-paving as a lower cost option compared to reconstruction.
3. Options for adding pedestrian crossing sooner than the delayed plan. Apply for HSIP or other alternative funding options. However, Allouez would be competing with other projects statewide. Allouez would be lower rated because of no fatalities on Riverside route.
4. Allouez could submit an application for the Allouez Avenue intersection for stoplights and pedestrian crossing. This would be a competitive submittal based on highway safety. There have not been pedestrian injuries so this would not rate high.
5. WisDOT would consider village needs in a review of the highway plan in the future. If Allouez submits a plan for the stormwater pond projects including the timetable (for the project at the 172 intersection) DOT would consider our plan in its evaluation of the Riverside project. A more limited reconstruction project at 172 could be considered and may move up part of the Riverside Drive WisDOT project.
6. The same would be true if the village needs to replace underground utilities within the roadway. WisDOT would consider this need in its evaluation of the future schedule for Riverside.

*C.B.*  
C. Berndt, February 11, 2018

# VILLAGE OF ALLOUEZ

Allouez Village Hall • 1900 Libal Street • Green Bay, Wisconsin 54301-2453  
Phone No.: (920) 448-2800 • Fax No.: (920) 448-2850

## Department of Public Works

### NORTH RIVERSIDE DRIVE PEDESTRIAN CROSSING STATUS

The following is the current status of the north pedestrian crossing project on Riverside Drive.

1. The village now owns parcel AL-3, which will be used for the sidewalk from Riverside Drive to Marine Street. Marine Street is too narrow to place a sidewalk within the existing right of way.
2. The permit application to connect the sidewalk to the Fox River Trail was submitted to the WDNR on 2/2/2018. It will take a few weeks to obtain this permit.
3. Parcel AL-3 will require removing three trees to clear for the sidewalk. A small shed is also located on the parcel, which will be removed prior to construction.
4. The existing sanitary sewer will be repaired or replaced prior to the sidewalk install. This sewer is in poor condition.
5. The original rectangular rapid flashing beacon (RRFB) planned and permitted for this crossing has been dropped from the MUTCD as of December 21, 2017. The RRFB cannot be used on this state trunk highway.
6. The current approvable alternative to the RRFB is a single round flashing beacon signal. This signal tentatively will include:
  - a. A pole mounted single round flashing beacon, solar powered, on each side of the roadway at the crosswalk.
  - b. A "Pedestrian Crossing" sign on each pole with arrow pointing to the crosswalk.
  - c. A single pole mounted flashing beacon with a "Crossing Ahead" sign located south of the crossing to provide advance warning when the pedestrian crossing is actuated.
  - d. A "Crossing Ahead" sign only will be located north of the crossing.
7. A twin round flashing beacon signal is being considered for approval by WisDOT. This may be approved in the next few months and would provide a wig-wag flashing pattern on each pole when actuated. The twin flashing beacon should be implemented if approved before construction, or if approved after the start of construction be retrofit. The twin beacons is more effective.
8. A yellow lighted crosswalk sign with red trim cannot be approved on the same pole as the beacon(s). It is an either/or option.

Based on the above information and tasks to be completed, the path forward is to complete the tree and shed removal, re-apply for the WisDOT permit for the single beacon with a request to approve a twin beacon signal, and proceed with bidding when these items are completed.

The latest item to complete is the permit to connect to the Fox River Trail. The project timing will match with obtaining this permit so the sidewalk can be installed at one time.

C. Berndt, February 7, 2018