

VILLAGE OF ALLOUEZ

RUNS/WALKS AND SPECIAL EVENT APPLICATION/PERMIT

Parks and Recreation Department · 1900 Libal St. · Allouez, WI 54301

Application Submittal fee: \$25 for Allouez Residents/ \$50 for Non-Allouez Residents

This application must be submitted with payment for approval no less than four (4) weeks prior to date of the event.

Complete the following information: Is this a re-occurring event XYESNO (New applications must be approved by the Village Board) *As of August 7, 2010 the Village Administrator, with department head recommendation, is authorized to approve reaccurring events. Village Board will be notified of the event. ORGANIZATION/LEAGUE NAME: Allower Optimist Club						
	NT NAME: Allowez fest					
Mai	a Contact: Beth Kennerhed Email: beth. Kennerhed @ greenbayymca					
Add:	ess: PO Box 818 City/State/Zip: Green Bay, wt 54303					
Prin	ary Phone:Other Phone:					
	INT INFORMATION					
Da	te of Event: June 14, 2020 Time of Event: Start Time: 7:00 pm					
	End Time: 5:00 am/pm					
Nu	mber of participants/spectators expected: 550					
Ple 1.)	Community picnic and classic car show. All proceeds go to the Allowez Optimist Club, which supports youth educational and recreational activities in Bown County Location! Green Isle Park sase answer the following questions: Is this event a run/walk? YES NO for YES, please continue with questions below. If NO please skip to question 2.					
1.	1a.) Location or route of event (please include map)					
	1b.) How will the route be marked?					
	1c.) How will route monitors be identified?					
	1d.) Other traffic control provisions?					
	Will you need stand-by rescue services? TYES INO ** If YES stand-by Allouez rescue squad service is requested, \$375.00 per hour is charged. If you request police coverage, you must contact Brown County Sheriff's Department and arrange for coverage with them. Allouez does not provide police coverage.					
	Will you be selling any goods? **If YES a vendor permit is required and village board approval. Extra fees will apply for this.					
	Will you be selling any alcohol? **If YES a temporary sellers permit is required and village board approval. Extra fees will apply for this.					
	Will you be requiring any Village Facilities?					
	Will you be requiring any Village Athletic Fields or Courts?					

Conditions of Permit:

- 1.) All street intersections along the event route are to be supervised by person 19 years of age or older.
- 2.) Events will allowed only during daylight hours.
- 3.) No events will be allowed during regular week day rush hours.
- 4.) The Village of Allouez will not provide barricades for any events; however the Village will provide traffic cones on an availability basis. The cones must be picked up and returned by the event sponsors. The Village will charge for any missing traffic cones. The village may require a cash deposit from which the cost of missing cones will be deducted.
- 5.) For all walk/run events, any permanent markings of course is prohibited. Event organizers shall use only temporary signs, paint, chalk, etc.
- 6.) The permitee at its sole cost shall obtain and maintain general liability insurance for the activity in the minimum amount of \$1,000,000.00 for damages arising out of personal injuries to any one person and \$250,000.00 for damages to property, in any one accident, and shall furnish the Village with a certificate of insurance naming the Village as an additional insured not less than five (5) business days prior to the start of the event. The permitee (and in case of individuals, partnership and associations, the names responsible person and the person signing this agreement) shall indemnify and save harmless the Village and its officers, employees, and representatives, against any and all injuries and damages to persons and property, and shall defend, indemnify and save harmless the Village and its officers, employees and representatives from any and all claims, demands, suits, actions, costs, expenses and proceedings of every kind and nature, including any claims for injuries and/or damages caused either I while or in part by the negligence of the Village, its officers, employees or representatives, which in any way results from or arise out of such activity.
- 7.) MUSIC/DISC JOCKEYS/NOISE: Ord. 302-5 The use of sound amplifiers outside buildings within the Village of Allouez is prohibited without a permit to do so from the Village. A sound amplifier shall not be operated between 10pm-7am or in the vicinity of churches while services are being conducted or near schools that are in session. The village may order a reduction in the volume of an amplifier on complaint being made by a citizen, or when such loud speaker is a nuisance because of the volume, the method in which it is being used, or the location in which it is being operated. Disc Jockeys and Bands are welcome inside Green Isle Park pavilion.
- 8.) PORTABLE TOILETS: When crowd size exceeds the capacity of the permanent toilet facilities, additional toilet facilities must be provided by the renter. There shall be 1 toilet unit for every 100 people. Toilets must be removed following the end of the event. Portable toilets that are on site must also be pumped out by the renter during the event, if necessary, and after the event.
- 9.) SALES: No person shall vend, sell or offer for sale any food, beverage or other commodity or article to the public without authorization from the Village Board. Individuals or groups obtaining such authorization are responsible for obtaining all necessary permits/licenses for their function.

Date of Approval by Village: 2-6-2020 Signature of Administrator

STAFF APPROVAL: Review for other events that may conflict with this request, street repairs/construction that may interfere or if rescue services are requested. Please approve with signature and date below. Public Works Director 1 2 02/6/2020 Assistant Fire Chief/
Park and Recreation Director Watgelout Luke 45/2020 DEO Officer

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions. FEE \$ Application Date: 1-31-20 City of Allowez County of Brown Town ▼ Village The named organization applies for: (check appropriate box(es).) 🔀 A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats. A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats. at the premises described below during a special event beginning and ending ____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted. 1. Organization (check appropriate box) → Bona fide Club Church ☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization ☐ Veteran's Organization ☐ Fair Association (c) Date organized (d) If corporation, give date of incorporation (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: (f) Names and addresses of all officers: President Chris Robinson Vice President Secretary David Jake Jirschele (g) Name and address of manager or person in charge of affair: Chris Robinson 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored: (a) Street number Green ISL Pork Block (c) Do premises occupy all or part of building? (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: 3. Name of Event (a) List name of the event Allouez fest (b) Dates of event June 14 2020 **DECLARATION** The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief. Officer. (Signature/date) Officer (Signature/date) Date Reported to Council or Board Date Filed with Clerk Date Granted by Council License No. Wisconsin Department of Revenue AT-315 (R. 11-15)



Allouez Village Hall • 1900 Libal Street • Green Bay, WI 54301-2453 • (920) 448-2800 • Fax (920) 448-2850

NOISE VARIANCE PERMIT APPLICATION

Completed application must be filed with the Village Administrator 30 days prior to the event or activity. The Village Administrator may waive the time limit when compliance therewith is impractical.

Type of Event/Activity: Car Show / Community Picnic				
Date(s) of Event/Activity: June 14, 2020 Time(s) of Operation: 8-4				
Location of Event: Green Isle Park # of people attending (approx.): 580				
Reasonable measures that will be taken to minimize noise & reduce impact to neighbors: face speakers toward center of park				
Noise generating equipment that will be used: DJ Equipment - Speakers / amps				
Person in charge of & responsible for the event/activity: Nick Linz				
Address: PO Box 818, GB, LET Contact phone #: <u>920-606-475</u> 7				
Applicant's Signature 2-4-20 Date				

*** All additional police service expenditures will be billed to applicant ***

§ 302-5: The use of sound amplifiers outside buildings within the Village of Allouez is prohibited without a permit to do so from the Village. The Village shall not grant a permit to use a sound amplifier during nighttime hours (10:00 p.m. to 7:00 a.m.) or to operate such sound amplifier in the vicinity of health facilities, churches while services are being conducted, or schools which are in session. The Village may order a reduction in the volume of such sound amplification on complaint being made by a citizen or when such sound amplification is a nuisance because of the volume, the method in which it is being used, or the location in which it is being operated.

OFFICE USE ONLY
DEO approval after consultation
Village Board approval



VILLAGE OF ALLOUEZ BROWN COUNTY, WISCONSIN

VENDOR PERMIT – SPECIAL EVENTS IN VILLAGE PARKS AND FACILITIES $\frac{\text{TRANSIENT MERCHANT}}{\text{TRANSIENT MERCHANT}}$

(Vendors under sponsorship of non-profit or profit organizations)

Allower Name of sponsoring	Optimist	Club			
Name of sponsoring	organization		,		
PO Boy 818	Green Bay	WI TUS	Green Isla	Pack	
Address	•		Event Location		
Nick Li	NZ				
Name of organization	agent		,		
Car Sho	of commi	unity Picnic			
Nature or Character o	f Special Event	,			
June 1	1,2020	8 am - 4 pr	L		
Date and Length of T	ime of Event				
	Vendor Permit	s Subject to Village B	oard Approval		
Village Board Approv	al Granted	****			
Fee Schedule per Ever	<u>nt</u>				
\$25.00	0-25 Vendors				
\$50.00 \$75.00	25-50 Vendors Over 50 Vendo	340			
\$75.00	Over 30 verido	rs .			
Sponsoring organization shall pay the appropriate fee listed above to the village. Non-profit vendors shall be exempt from the fee. (Tax Exempt number is required)					
For Office Use Only: FEE:					
DATE RECEIVED: _					

List Name of Each Vendor Selling At The Event:

Name of Vendor	<u>Product</u>	Tax Exempt #
		(if applicable)
Hobby Town Kona	remote control cars	
Kona	shave 10	
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