

Memo

To: Village Board

From: Chris Clark, Director of Parks, Recreation, & Forestry

Re: Request by Green Bay East Side Youth Baseball to Sell Beer at Youth Baseball Tournaments

Date: March 3rd, 2020

Name of Organization/Person:

Green Bay East Side Youth Baseball / Eric Hunter, Vice President

Purpose of Event:

Youth baseball tournament to support their Sluggers baseball program. This tournament brings in teams from throughout Wisconsin.

Location of Event:

PH Martin Webster Park – 4 diamonds

Date(s) and Time(s) of Event:

June 5-7, 2020 5 pm Friday – 7 pm Sunday

June 19-21, 2020 5 pm Friday – 7 pm Sunday

Recurring Event: Yes No

This is the second year that Green Bay East Side Youth Baseball has held the Sandlot tournament in Allouez. Last year's tournament was a great success with no issues.

Alcohol Sales Request: Yes No

They are requesting permission to sell beer at the two tournament dates. Per Village Code, no alcohol is allowed at this location without board approval. Operator and retailer license applications are attached.

Vending/Concessions/Admission Fees: Yes No

They will be selling typical concessions.

Other Requests:

None

Background Information:

The Green Bay East Side Baseball organization reached out to Allouez last year for use of facilities after their home park (Green Bay Optimist Park) was not available for their annual Sandlot tournament due to a construction project. We were able to accommodate their needs at PH Martin Webster Park and have since worked with the organization at Riverview Park for their fall baseball

program. This year the group is using PHM Webster Park for the Sandlot Tournament as well as some league games this summer. This has been a very good partnership, with the organization assisting with field maintenance during their use as well as paying for their field usage.

Previous Information:

The Allouez Parks, Recreation, and Forestry Committee discussed the request at the February 25, 2020 meeting and recommended approval to the Village Board with the following conditions:

- Approval to sell beer on the second weekend is contingent on no issues resulting from the beer sales during the first weekend,
- The group is to provide a police/sheriff officer throughout the tournament to be paid for by the group, and
- Future requests for beer sales would need approval by the committee.

Attachments:

Letter from GBESYB

Athletic Facility Rental Application

Temp. Operator's License Application

Class B Retailers License Application

Green Bay East Side Youth Baseball
Eric Hunter
2406 Heather Court
Green Bay, WI 54311
January 31, 2020

Village of Allouez
1900 Libal Street
Green Bay, WI 54301

Dear Village of Allouez:

Please accept this letter as our formal request to sell beer at our annual Sandlot Tournament to be held at Webster Park. The dates are set for June 5th to June 7th and June 19th to June 21st. Last summer, we hosted our Sandlot Tournament at Webster Park for the first time due to some unforeseen circumstances. The Village of Allouez Parks Department was outstanding in accommodating us! We worked together to ready the park and everyone really did a great job pulling it off. We had numerous compliments about the park from many of the teams that we hosted and we are certainly excited to be back at Webster Park this year.

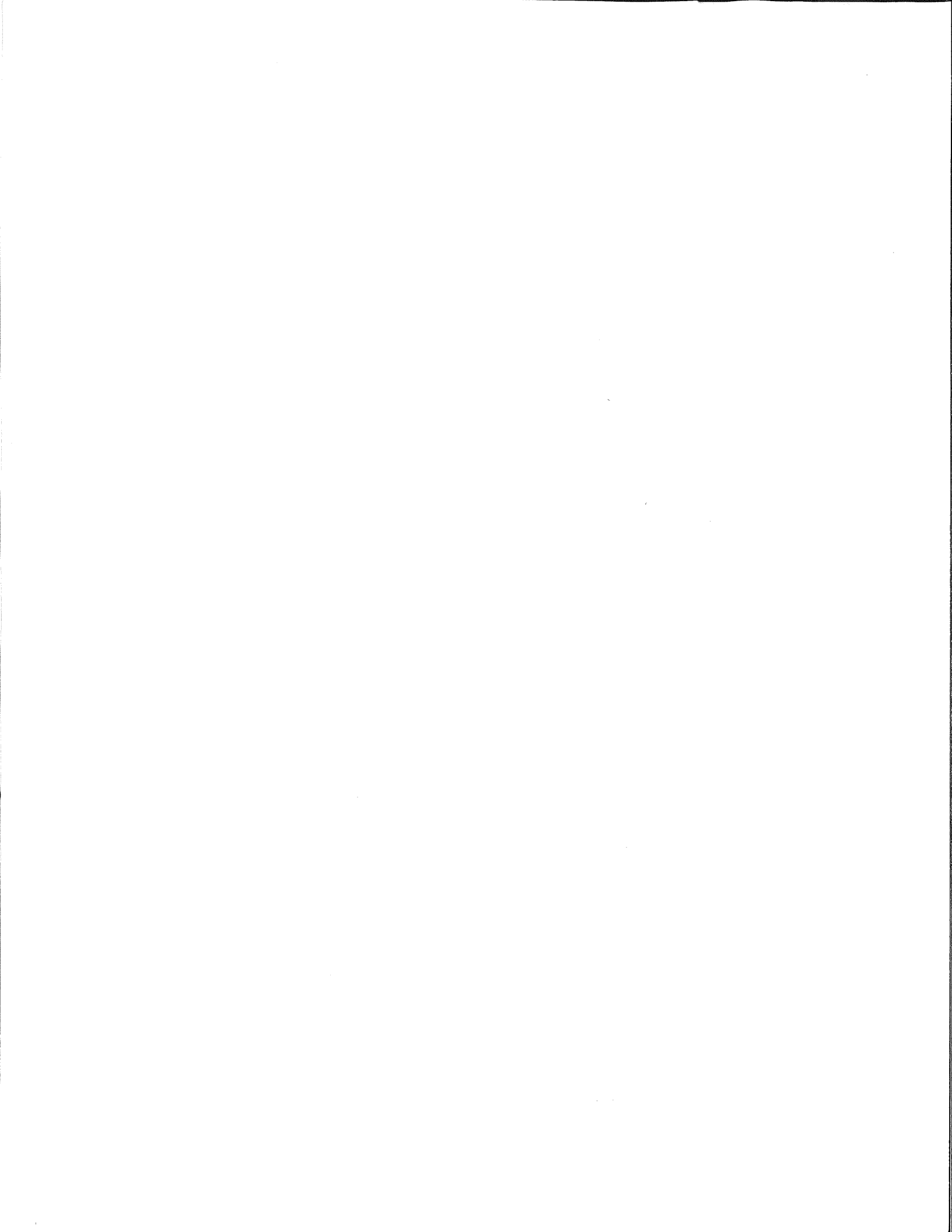
With that said, we would like to request the opportunity to sell beer at our concession stand in addition to normal concession fare. We have not pursued this in the past, but feel now it is the right time to do it. We've been able to attend other youth baseball tournaments and they've been able to responsibly sell beer and we feel we can do the same. All proceeds from our tournament go directly back in to our Slugger program. This tournament is our largest fundraiser and frankly, is what allows us to continue running our entire Slugger program at an affordable cost to our baseball families.

We ask that you please consider our request and if there is anything you need from our organization or would like myself or another representative to meet with the board, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to be "Eric Hunter", with a stylized, somewhat abstract flourish at the end.

Eric Hunter
Vice President
Green Bay East Side Youth Baseball





VILLAGE OF ALLOUEZ
ATHLETIC FACILITY RESERVATION PERMIT
 Parks and Recreation Department · 1900 Libal St. · Allouez, WI 54301

Complete the following information:

ORGANIZATION/LEAGUE NAME: GREEN BAY EAST SIDE YOUTH BASEBALL Youth Adult

Main Contact: ERIC HUNTER

Email: eric.b.hunter@charter.com

Address: 2406 HEATHER CT

Primary Phone: (920) 371-4148

City/State/Zip: GREEN BAY, WI 54311

Other Phone: _____

Secondary Contact:

Email: ED PICHETTE

Address: 2521 ANTADES TER

Primary Phone: (920) 265-3289

City/State/Zip: GREEN BAY, WI 54311

Other Phone: _____

RESERVATION INFORMATION

Date (s) of Play: 6/5/2020 6/7/2020
 Start Date: 6/19/2020 End Date: 6/21/2020

Day (s) of Play:
 Monday ___ Tuesday ___ Wed. ___ Thursday ___ Friday X Sat X Sun X

Time of Play:
 Start Time: 5:00 PM am/pm End Time: 7:00 Sun am/pm

Number of participants/spectators expected: _____

Will the fields need to be marked by the Village? YES NO

Do you intend to use the concession stand? YES NO

*Availability must be confirmed with Village

Do you plan to sell alcohol? YES NO

**If yes a temporary liquor license is required through the village clerk

Do you intend to use lights? YES NO

(Lighted facilities only)

Will you be selling any goods? YES NO

**If yes a vendor permit is required and village board approval.

Please write the field(s) numbers you plan to use: All

Softball/Baseball	Game (s)	Practice(s)
Green Isle Softball (lighted)	# _____	# _____
Green Isle Baseball (lighted)	# _____	# _____
East Lawn Baseball	# _____	# _____
Langlade Softball	# _____	# _____
Riverview Softball Complex/5	# _____	# _____
Webster Baseball/5	# _____	# _____
Soccer		
Green Isle/2	# _____	# _____
Broadview Complex/5	# _____	# _____
Kiwanis/2	# _____	# _____
Football and Multi-purpose		
Green Isle Football Field	# _____	# _____
Optimist Field	# _____	# _____
Tennis		
Green Isle	# _____	# _____
East Lawn	# _____	# _____
Langlade/2	# _____	# _____

**If games and practices are planned, a formal game schedule must be submitted before the first reserved date.

PLEASE READ:

League Reservations will not be secured unless the above information is complete and accurate. By signing below, I hereby acknowledge that I have completed the above information to the best of my knowledge, read the above information, received a copy of the Athletic Facility Rules, and will agree to all said rules and guidelines governing the use of the Village Athletic Facilities.

Signature: [Signature]

Date: 1/31/2020

FOR OFFICE USE ONLY:		Games Fees		Practice Fees		Light Fees		Other Fees:	
Date Reservation Made:	_____	_____ dates x \$ _____ rate \$ _____	_____ dates x \$ _____ rate \$ _____	_____ dates x \$ _____ rate \$ _____	_____	_____	_____	_____	_____
Amount Paid:	_____	Date Paid:	_____	_____	_____	_____	_____	_____	_____
Staff Initials:	_____	Director Approval:	_____	_____	_____	_____	_____	_____	_____
Key Issued	_____	Date Issued:	_____	Keys Returned (Date):	_____	Total Due:	\$ _____	_____	_____



VILLAGE OF ALLOUEZ ATHLETIC FACILITY RESERVATION RULES AND GUIDELINES

1. All facilities will be clean and clear of garbage.
2. The permittee at its own cost shall obtain and maintain general liability insurance for the event in the minimum amount of \$2,000,000 for damages arising out of personal injuries to any one person and \$50,000 property damages. Product liability is required only if permittee dispenses food, confections, refreshments, and/or beverages.
3. The permittee (and in case of individuals, partnerships and associations, the named contact person and the person signing this agreement), shall indemnify and save harmless the Village and its employees and representatives, against any and all injuries and damages to persons and property, and shall defend, indemnify and save harmless the Village and its employees and representatives from any and all claims, demands, suits, actions, costs, expenses and proceedings of any kind and nature, including any claims for injuries and/or damages caused in whole or in part by the negligence of the Village, its employees and representatives, which in any way result from or arise out of such activity.
4. No bus parking allowed within facility parking lots.
5. Access to bathrooms will be provided upon advance request; bathrooms must be left in good, clean condition. Renter is responsible for supplying toilet paper & paper toweling. **PORTABLE TOILETS:** When crowd size exceeds the capacity of the permanent toilet facilities, additional toilet facilities must be provided by the renter. There shall be 1 toilet unit for every 100 people. Toilets must be removed following the end of the event. Portable toilets that are on site must also be pumped out by the renter during the event, if necessary, and after the event.
6. The Director of the Parks, Recreation & Forestry Department has the right to cancel an event due to inclement weather.
7. Renter is responsible for the removal of all garbage. Dumpster rental is required for tournaments.

Fee Schedule

Softball/Baseball Diamonds	Category 1 & Category 2	Category 3
Ball Diamond (game)	\$35 /field/day	\$50 /field/day
Light Use	\$25 extra/field/night	\$25 extra/field/night
Season Practice	\$175 per season	\$200 per season
Hourly Practice	\$5 field/hour (*Max 4 Hours)	\$5 field/hour (*Max 4 Hours)
Sport Camp Fee	\$60 /field/day	\$75 /field/day
Tournament Fee	\$100 /field/day	\$100 /field/day
Tournament Deposit	\$250 /tournament	\$350 /tournament
Concession Stand	\$50 /day	\$50 /day
Soccer/Football Fields	Category 1 & Category 2	Category 3
Soccer/Football Fields (game)	\$20 field/day	\$35 field/day
Light Use	\$25 extra/field/night	\$25 extra/field/night
Season Practice	\$175 per season	\$200 per season
Hourly Practice	\$5 field/hour (*Max 4 Hours)	\$5 field/hour (*Max 4 Hours)
Sport Camp Fee	\$60 /field/day	\$75 /field/day
Tournament Fee	\$100 /field/day	\$100 /field/day
Tournament Deposit	\$250 /tournament	\$350 /tournament
Concession Stand	\$50 /day	\$50 /day
Tennis Courts	Category 1 & Category 2	Category 3
Tennis Courts (hour)	\$5 /hour/court	\$10 /hour/court
Tennis Courts (season)	\$150 /season/court	\$175 /season/court

Category 1: Government Agencies, Non-Profit Organizations, Rec Groups within the Village of Allouez

Category 2: Village of Allouez Residents, Charitable Groups within the Village of Allouez, Schools

Category 3: Non-Residents of Allouez, For-Profit Businesses

Examples:

Government Agencies: Department of Transportation, Department of Natural Resources, Brown County Library

Non-Profit Organizations: (any group with 501 (c) (3) status): Boy/Girl Scouts, Youth Association Groups, YMCA

Charitable Groups within the Village of Allouez: (any group without 501 (c) (3) status): Special Interest Groups, Church Organizations, Sports Teams/Clubs

Schools: Langlade, Webster, Doty, St. Matthew's and Resurrection, Home School,

Non-Residents of Allouez: Any individual who lives outside of the Allouez Village limits

For-Profit Businesses: Any group or individual who operates for a profit

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 1/31/2020
 County of BROWN

Town Village City of ALQUER

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.
 at the premises described below during a special event beginning 6/5/2020 and ending 6/7/2020 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name GREEN BAY EAST SIDE YOUTH BASEBALL
 (b) Address 2406 HEATHER CT., GREEN BAY, WI 54311
(Street) Town Village City

(c) Date organized _____
 (d) If corporation, give date of incorporation N/A
 (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
 President ED PICHELTE, 2521 ANTOINETTE TER, GREEN BAY, WI 54311
 Vice President ERIC HUNTER, 2406 HEATHER CT., GREEN BAY, WI 54311
 Secretary HEIDI KRAUSE, 3500 GLEN ABBEY DR, GREEN BAY, WI 54311
 Treasurer NATE SELK, 2748 ONTARIO RD., GREEN BAY, WI 54311

(g) Name and address of manager or person in charge of affair: NICK HEINTZ
4724 FOREST RD, HEBART, WI 54155

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 2111 JOURDAIN LANE, GREEN BAY, WI 54301
 (b) Lot _____ Block _____
 (c) Do premises occupy all or part of building? _____
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event SANDLOT TOURNAMENT
 (b) Dates of event 6/5/2020 TO 6/7/2020 & 6/19/2020 TO 6/21/2020

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] 1/31/2020
(Signature / Date)

GREEN BAY EAST SIDE
YOUTH BASEBALL
(Name of Organization)

Date Filed with Clerk _____ Date Reported to Council or Board _____
 Date Granted by Council _____ License No. _____

Additional Information

May be Granted and Issued only to (secs. 125.26(6), and 125.51(10), Wis. Stats.):

- (1) Bona fide clubs.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
- (4) Posts of veterans organizations.
- (5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (secs. 125.26(1) and 125.51(10), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:

Class "B" (Beer):

- a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (sec. 125.04(3)(f), Wis. Stats.)
- b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

"Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.

- (4) Seller's Permit: (sec. 77.54 (7m), Wis. Stats.), provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
 - (5) Publication: Not required. (sec. 125.04(3)(g), Wis. Stats.)
- Fee:** Determined by the municipality, but may not exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.) (secs. 125.26(6) and 125.51(10), Wis. Stats.)

Duration: The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time. (sec. 125.51(10)(b), Wis. Stats.)

Restrictions:

- (1) License may not be issued to individuals. (secs. 125.02 (14), 125.26(6), 125.51(10), Wis. Stats.)
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (3) License may cover either a specified area or the entire picnic grounds. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (4) License issued to a county or district fair must cover the entire fairgrounds (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (5) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (sec. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (6) Licensed operator(s) must be present at all times (secs. 125.17, 125.26(6), 125.32(2) - Beer; 125.17, 125.51(10), 125.68(2) - Wine; Wis. Stats.)
- (7) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (sec. 125.32(6), Wis. Stats.)
- (8) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit. (sec. 125.51(10), Wis. Stats.)
- (9) Licensed organizations must purchase their alcohol beverages only from permitted Wisconsin wholesalers, breweries and brewpubs. (secs. 125.33(6), and 125.69(6), Wis. Stats.)

FEE: \$10.00
Copy of Driver's License

Receipt No. _____

TEMPORARY OPERATOR'S LICENSE APPLICATION
(application should be on file 3 weeks prior to event)

TO THE VILLAGE BOARD OF THE VILLAGE OF ALLOUEZ, COUNTY OF BROWN, STATE OF WISCONSIN:

I hereby apply for a temporary operator's license to serve, on (date) JUNE 5-7, 2020
JUNE 19-21, 2020
(time), 5:00PM FRIDAY TO 8:00PM SUNDAY, Inclusive, Fermented Malt Beverages, subject to the limitations imposed by Section 66.054(11) and 176.05(1) Wis. Stats. and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages if a license be granted to me. I will be serving fermented malt beverages at the SANDLOT TOURNAMENT sponsored by the GREEN BAY EAST SIDE YOUTH BASEBALL (SLUGGERS)

I certify that I am 18 years of age, a citizen of the United States and a resident of the State of Wisconsin for at least one year.

NAME (PLEASE PRINT) ERIC HUNTER
ADDRESS 2406 HEATHER CT., GREEN BAY, WI 54311
DATE OF BIRTH 10/13/1977
PHONE (920) 371-4148

Have you ever been convicted of any felony or of violating any law of the State of Wisconsin or of the United States? No If yes, state the date of such conviction, the name and location of the Court in which the conviction took place and the nature of the offense:

Have you been convicted of violating any license law or ordinance regulating the sale of fermented malt beverages or intoxicating liquors? No

Signature of Applicant [Signature] Date 2/27/2020

_____, being first duly sworn on oath says that she/he is the person who made and signed the foregoing application for a temporary operator's license;

Subscribed and sworn to before me
this _____ day of _____, 20 _____.

Person authorized to administer oaths

If a Notary Public, Brown County, Wisconsin,
state date that your commission expires: _____