

February 10, 2021 (Public Works Comm. Mtg)

**PUBLIC WORK'S COMMITTEE MEETING (Virtual)  
Wednesday, February 10<sup>th</sup>, 2021  
5:30 P.M., Allouez Village Hall**

Chair Green called the meeting to order at 5:30 p.m.

Present: Collison, Beyler, Green, Genrich

Also Present: Lange, Gehin, Mahloch, Rich Glenn – JT Engineering

MODIFY/ADOPT AGENDA

**Genrich/Collison moved to adopt the agenda as presented. Motion carried.**

APPROVE MINUTES from the January 13<sup>th</sup>, 2021 meeting

**Beyler/Genrich moved to approve minutes dated January 13, 2021. Motion carried.**

PUBLIC APPEARANCES

- none

**NEW BUSINESS:**

DISCUSSION/ACTION: PRELIMINARY RESOLUTION TO LEVY SPECIAL ASSESSMENT

Gehin

- Summarized the process for storm lateral assessments for new laterals to be provided on Roselawn Blvd., Beaumont St. and Kalb Ave. as part of the 2021 Street Reconstruction project.
  - New storm laterals will be installed from the main to property line.
  - Removal and replacement of existing laterals are not assessable.
  - A Preliminary resolution to levy special assessments is necessary to begin the assessment process.
  - Special Assessment Letters to be sent to residents in the near future.
  - Engineering Report. The report contains the estimated lateral assessment cost (not to exceed cost).
  - 2019 Street Reconstruction unit pricing used to estimate the lateral cost.
  - Establish date for Notice of Special Assessment Hearing.

Discussion:

Property owners are not charged for removal and replacement of an existing lateral. They are only special assessed when we install a new lateral in the street right-of-way.

Shared laterals. Those that have connected to their neighbors' lateral will be provided a separate lateral and assessed.

It is the Village's policy to install new storm laterals at the time of the street improvement project to those properties that don't currently have a lateral.

The Public Hearing date of March 2<sup>nd</sup> was established.

**Genrich/Collison moved to recommend to the Village Board approval of the Preliminary Resolution to Levy Special Assessment and to set a Public Hearing Date of March 2, 2021. Motion Carried.**

DISCUSSION/ACTION: EPA DRINKING WATER RISK & RESILIENCY ASSESSMENT

To assist with the completion of an EPA mandated Drinking Water Risk and Resiliency Assessment, staff sent out an RFP to Strand and McMahon Associates for assistance.

- Staff selected McMahon Associates due to their working knowledge of the Village's water system and their assistance with the Vulnerability Assessment (2004) and Emergency Response Plan (2013).
- Study will identify water system assets and vulnerability from intentional acts and natural disasters.
- Recent news of a cyber-attack to a water system in Florida stresses importance of the assessment.

Discussion:

- Has staff been through the process before?
- With assistance from McMahon Associates staff has worked on similar studies and plans.
- McMahon Associates has obtained the required certification to complete the assessment.
- Unfunded mandate.
- McMahon's cost to complete the assessment is \$8000.
- For security reasons details of the completed assessment will not be shared with the public.

DISCUSSION/ACTION: NEW WATER MUNICIPAL GROUP

Lange updated the committee on a possible resolution drafted by the Village of Suamico for a Creation of a New Water Municipal Committee that would recruit, vet and recommend one individual to the Brown County Executive for consideration to be nominated for one seat on NEW Water's Board of Commissioners.

The goal is to have municipal representation on NEW Water's Board of Commissioners thus giving a contact person to share the municipal customers concerns with.

Municipalities have met a couple times to discuss how we can have a voice.

A meeting was held on February 5, 2021 with Tom Sigmund to share the idea of creating a Committee and the possibility of a Resolution being passed by local municipalities.

Discussion:

Would there be a chance for more than one municipal representative

DISCUSSION: 2021 STREET RECONSTRUCTION PROJECT PUBLIC INVOLVEMENT MAILER

Gehin reviewed the upcoming mailer notifying residents of 2021 street reconstruction projects on Beaumont St, Roselawn Blvd, and Kalb Ave.

- One-on-one appointments scheduled by homeowner instead of traditional public information meeting due to COVID-19.
- Includes scope of Street reconstruction projects.
  - o Construction of 5' sidewalk bid as an alternate to the Beaumont St and Roselawn Blvd projects.
- Village offered program for the voluntary replacement of private side sanitary sewer laterals.
  - o Additional paperwork required for residents who elect to have private sanitary sewer laterals replaced.
- Encroachments. Homeowner placed dog fences, sprinkler systems, landscaping or any other item placed in the street right-of-way shall be removed before the start of construction.
- Landscape restoration.
- Construction timeline- May-October 2021
- Includes form asking property owners for construction access to their property during the project for:
  - o Renewal of laterals
  - o To properly restore landscaping and driveways.
- The streets will be closed to through traffic during construction. Contractor to maintain roadway for residents and emergency personnel.
- Trees in conflict with the street reconstruction will be removed. Chris Clark, Park's Department Director, has completed an overall assessment of the street trees.
- In-person appointments February 17 & 19 to answer any questions from property owners.
- Plans showing the street improvements have also been included with the letter.

#### DISCUSSION: DOTY SRTS SIDEWALK PUBLIC INVOLVEMENT COMMENTS

Rich Glenn, Project Manager from JT Engineering, reviewed the public comments received for the DOTY SRTS project. In light of COVID-19 a project packet was mailed out to adjacent residents rather than an in-person public informational meeting. In total 11 responses were received containing 23 questions/comments.

- Will sidewalk cost be assessed to property owners?
- Project timeline- 2 months.
- Do we avoid removing trees if possible?
- Questions on the proposed terrace and sidewalk width.
- Generally, not many trees affected by sidewalk construction. Many of the trees needing to be removed are Emerald Ash Borer infested Ash trees.
- Comments concerning sidewalk snow removal.

Overall, very few negative comments received which isn't typical for the placement of sidewalk.

#### ADJOURNMENT

**Beyler/Genrich moved to adjourn at 6:29 p.m. Motion carried.**

Minutes submitted by Brad Lange and Sean Gehin