

VILLAGE OF ALLOUEZ

Allouez Village Hall • 1900 Libal Street • Green Bay, Wisconsin 54301-2453
Phone No.: (920) 448-2800 • Fax No.: (920) 448-2850

Department of Public Works

Date: March 11th, 2021

DOTY SRTS ENGINEERING CONTRACT AMENDMENT

The Village has received an amendment to the DOTY SRTS engineering agreement. An amendment in cost is necessary for:

- The preparation of the plat and temporary limit easement exhibits,
- Purchase of title searches
- For the additional design completed to connect to De Pere's sidewalk

The original engineering agreement did not include the items above because at the time right-of-way impacts were unknown.

The cost of the r/w acquisition documents and plat is approximately \$15,000. The cost of the additional design effort is approximately \$2,500. The total cost of the amendment is \$17,531.96.

The amendment also includes a revised schedule with no real impact to the completion date of the project.

Sean J. Gehin, P.E.

AMENDMENT NO. 1 TO THE CONTRACT
BETWEEN THE VILLAGE OF ALLOUEZ (MUNICIPALITY),
THE WISCONSIN DEPARTMENT OF TRANSPORTATION
AND JT ENGINEERING, INC (CONSULTANT) FOR

Project 4579-01-00
V of Allouez, Longview Ave
Hoffman Rd – South Village Limit
Loc Str
Brown County

The contract made and entered into by and between the MUNICIPALITY, DEPARTMENT and CONSULTANT, dated June 3, 2019 is hereby amended as set forth on the following pages.

The primary reason(s) for this amendment:

The original design included sidewalk along the west side of East River Drive with a connection to the existing sidewalk at the south end of the project. Through discussions between the village of Allouez and city of De Pere a connection to the existing sidewalk on the east side of East River Drive, south of Lebrun Drive, was added. Additional effort is required for the survey, design, and preparation plans for the additional sidewalk, pedestrian ramp, and drainage improvements.

The design of this project has resulted in the need for right of way easements sporadically throughout the project limits. Additional effort is required for the preparation of the documentation to provide to the Village for the acquisition of these easements.

The design of the project was delayed due to COVID-19 as the design team attempted to wait for the opportunity to hold a traditional face to face Public Involvement Meeting. This delayed the progress of the design, resulting in the revised design schedule included in the attached special provisions.

The CONSULTANT will be compensated by the DEPARTMENT for services provided under this CONTRACT on the following basis:

For design plans, right-of-way easement acquisition documentation and project documentation services performed by the CONSULTANT, actual costs to the CONSULTANT up to \$67,497.67 (an increase of \$16,779.17), plus a fixed fee of \$4,495.80 (an increase of \$752.79), not to exceed \$71,993.47 (an increase of \$17,531.96).

Compensation for all SERVICES provided by the CONSULTANT under the terms of the CONTRACT shall be for an amount not to exceed \$71,993.47 (an increase of \$17,531.96).

The DEPARTMENT REPRESENTATIVE is: Tim Verhagen; Project Manager; 944 Vanderperren Way, Green Bay, WI 54304; timothy.verhagen@dot.wi.gov; and 920-362-1267.

The MUNICIPALITY REPRESENTATIVE is: Sean Gehin, Director of Public Works; 1900 Libal Street, Green Bay, WI 54301; seang@villageofallouez.com; and 920-448-2800.

The CONSULTANT REPRESENTATIVE is: Rich Glen, Project Manager; 1077 Centennial Centre Blvd., Hobart, WI 54155-8820; richg@jt-engineering.com; and 920-468-4771.

In witness whereof, the parties hereto have caused this amendment to be executed and approved on the date signed by their authorized officers or representatives.

For the CONSULTANT

By: _____

Title: _____

Date: _____

For the DEPARTMENT

By: _____

Title: _____

Date: _____

For the MUNICIPALITY

By: _____

Title: _____

Date: _____

Amendment #1
Project 4579-01-00
V of Allouez, Longview Ave
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THREE PARTY DESIGN CONTRACT SPECIAL PROVISIONS – Amended as follows

Add the following:

K. Right of Way Plat

1. Prepare a right of way plat for the acquisition of up to two(2) Permanent Limited Easements.
2. Provide right of way descriptions for all individual parcels of land to be acquired as a permanent limited easement for the PROJECT. An individual legal description shall be provided for each parcel, or an envelope description that does not cover more than one page of the plat. Descriptions shall be by metes and bounds in accordance with the provisions as set forth in the MANUAL, or in the case of platted property by suitable reference to the platted data. For all unplatted property the descriptions shall be referenced to and tied into the pertinent section or quarter section corners. Submit the legal descriptions on a hard copy and on a CD/DVD or an electronic e-mail file to the DEPARTMENT.
3. Prepare the descriptions in line item format and provide an electronic copy to the MUNICIPALITY.
4. Provide on the Right-of-Way Plat, point numbers for all new right-of-way points to be monumented and all existing right-of-way points.
5. Be responsible for all changes to the plat sheets and legal descriptions until the Real Estate Certification is completed. Changes on the R/W plat that occur following the initial relocation order (excluding hardship or protective purchase) are to be anticipated and are part of this contract.
6. Prepare up to 6 TLE Acquisition Exhibits (Up to 16 Tax Parcels) in accordance with the MANUAL.
7. Submit the TLE Acquisition Exhibits to the MUNICIPALITY for review and approval. The MUNICIPALITY shall record all TLE documents.
8. Prepare and submit a relocation order to the MUNICIPALITY.
9. Perform up to eighteen (18) title searches of the titles to properties or premises through which the Right of Way for the PROJECT is to be acquired.

PROSECUTION AND PROGRESS

The original contract schedule is revised as identified below (revisions in italics). The revised dates are based on an approval date for the Amendment of 3/15/21.

Report Title	Date
60% Plan, Estimate, and Road Builder's Quantities Submittal	4/1/21 6/15/20
Design Study Report	4/1/21 7/11/20
<i>Right of Way Documents</i>	4/1/21
Plans Sent to Utilities	4/1/21 8/15/20
90% Plan, Estimate, and Road Builder's Quantities Submittal	8/1/21
Draft PS&E submittal	10/1/21
Final P.S. & E.	12/1/21
Project Letting	1/25/22
Attend Pre-construction Conference	Spring 2022

CONSULTANT CONTRACT TOTAL FEE COMPUTATION
JT Engineering

V of Allouez, Longview Ave
Hoffman Rd - South Village Limit

Brown County

Project ID 4579-01-00 - AMENDMENT #1

Project ID	4579-01-00 - Amendment #1	4579-01-00 - Original Contract			TOTALS
Number of Staff Hours	134	616			750
Total Direct Labor	\$4,153.32	\$20,651.08			\$24,804.40
Total Indirect Costs	\$6,129.05	\$29,450.50			\$35,579.55
Fixed Fee Amount	\$752.79	\$3,743.01			\$4,495.80
Direct Expenses	\$6,496.80	\$616.92			\$7,113.72
Subtotal	\$17,531.96	\$54,461.51	\$0.00	\$0.00	\$71,993.47
					\$0.00
					\$0.00
					\$0.00
Subcontract Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL COST	\$17,531.96	\$54,461.51	\$0.00	\$0.00	\$71,993.47

Home Office Indirect Rate
 (%)

147.57%

Fixed Fee (%) 7.25%