



Allouez Village Hall • 1900 Libal Street • Green Bay, WI 54301-2453 • (920) 448-2800 • Fax (920) 448-2850
www.villageofallouez.com

Notice that the Assessment Roll will be open for Examination / Open Book

Village of Allouez, Brown County

Pursuant to Sec. 70.45, Wis. Statutes, the assessment roll for the Year 2021 will be open for examination starting on the 17th day of August, 2021 at the Allouez Village Hall, 1900 Libal Street during regular office hours.

Additionally, the Assessor will be available on August 17th from 8:00 a.m. to 10:00 a.m., August 19th from 11:00 a.m.-1:00 p.m. and August 23rd from 2:00 p.m. – 4:00 p.m. at the Allouez Village Hall to discuss your 2021 assessment.

Instructional material will be provided at the open book to persons who wish to object to valuations under s. 70.47, Wis. Stats.

Notice is hereby given this 26th day of July, 2021 by:

Carrie C. Zittlow, Village of Allouez Clerk

If you have any questions, please contact Village Clerk, Carrie Zittlow at (920)448-2800 extension 111 or Village Assessor at (920)468-9698.

Notice of Board of Review for the Village of Allouez

Notice is hereby given that the **Board of Review** for the Village of Allouez, Brown County, Wisconsin, shall hold its Board of Review meeting on **September 1, 2021 from 9:00 a.m.-11:00a.m. at Allouez Village Hall, 1900 Libal Street.**

Please be advised of the following requirements to appear before the Board of Review and procedural requirements if appearing before the Board of Review:

1. After the first meeting of the Board of Review and before the Board of Review's final adjournment, no person who is scheduled to appear before the Board of Review may contact or provide information to a member of the Board of Review about the person's objection, except at a session of the Board of Review. Open book shall occur no less than 7 days prior to the Board of Review.
2. The Board of Review may not hear an objection to the amount or valuation of property unless, at least 48 hours before the Board of Review's first scheduled meeting, the objector provides to the Board of Review Clerk written or oral notice of an intent to file an objection, except that upon a showing of good cause and the submission of a written objection, the Board of Review shall waive that requirement during the first 2 hours of the Board of Review's first scheduled meeting, and the Board of Review may waive that requirement up to the end of the 5th day of the session, or up to the end of the final day of the session if the session is less than 5 days, with proof of extraordinary circumstances for failure to meet the 48-hour notice requirement and failure to appear before the Board of Review during the first 2 hours of the first scheduled meeting.
3. Objections to the amount or valuation of property shall first be made in writing and filed with the Board of Review Clerk within the first 2 hours of the Board of Review's first scheduled meeting, except that, upon evidence of extraordinary circumstances, the Board of Review may waive that requirement up to the end of the 5th day of the session, or up to the end of the final day of the session if the session is less than 5 days. The Board of Review may require objections to the amount or valuation of property to be submitted on forms approved by the Wisconsin Department of Revenue, and the Board of Review shall require that any forms include stated valuations of the property in question. Persons who own land and improvements to that land may object to the aggregate valuation of that land and improvements to that land, but no person who owns land and improvements to that land may object only to the valuation of that land or only to the valuation of improvements to that land. No person may be allowed in any action or proceedings to question the amount or valuation of property unless the written objection has been filed and that person in good faith presented evidence to the Board of Review in support of the objections and made full disclosure before the Board of Review, under oath, of all of that person's property liable to assessment in the district and the value of that property. The requirement that objections be in writing may be waived by express action of the Board.
4. When appearing before the Board of Review, the objecting person shall specify in writing the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information used to arrive at that estimate.
5. No person may appear before the Board of Review, testify to the Board of Review by telephone, or object to a valuation if that valuation was made by the assessor or the objector using the income method of valuation, unless the person supplies the assessor with all the information about income and expenses that the assessor requests, as specified in the Assessor's Manual under Wis. Stat. § 73.03(2a). The Village of Allouez has an ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph that provides exceptions for persons using information in the discharge of duties imposed by law or the duties of their officer or by order of a court. The information that is provided in this paragraph, unless a court determines that it is inaccurate, is not subject to the right of inspection and copying under Wis. Stat. § 19.35.
6. The Board of Review shall hear upon oath, by telephone, all ill or disabled persons who present to the

Board of Review a letter from a physician, surgeon, or osteopath that confirms their illness or disability. No other persons may testify by telephone unless the Board of Review, in its discretion, has determined to grant a property owner's or their representative's request to testify under oath by telephone or written statement.

7. No person may appear before the Board of Review, testify to the Board of Review by telephone, or contest the amount of any assessment unless, at least 48 hours before the first meeting of the Board of Review, or at least 48 hours before the objection is heard if the objection is allowed under Wis. Stat. § 70.47(3)(a), that person provides notice to the Board of Review Clerk as to whether the person will ask for the removal of a member of the Board of Review and, if so, which member, and provides a reasonable estimate of the length of time the hearing will take.

8. A property owner or the property owner's representative must appear in person to present testimony for an objection or to request a waiver of Board of Review hearing to be heard.

Notice is hereby given this 26th day of July, 2021.

Carrie Zittlow, Village of Allouez Clerk

Revaluation Notice

As required by Wis. Stat §70.05(5)

STATE OF WISCONSIN

Village of Allouez, Brown County

A reevaluation of property assessments in the Village of Allouez shall occur for the 2021 assessment year. Reevaluation notices are expected to be sent to the property owners in August 2021. Please also notice that the Assessor has certain statutory authority to enter land as described in Wis. Stat. §§943.13 and 943.15.

The ability to enter land is subject to several qualifications and limitations, as described in the statutes. Copies of the applicable statutes can be obtained at public depositories through the State of Wisconsin and from the State of Wisconsin Legislative Reference Bureau website (www.legis.state.wi.us/rsb/stats.html), or copy may be obtained from the municipal clerk upon payment of applicable copying charges.

Notice is hereby given this 26th day of July, 2021.

Carrie Zittlow

Village of Allouez Clerk