

ORDINANCE NO. 2021 - 04

AN ORDINANCE AMENDING SECTION 5-2, MEETINGS, OF THE VILLAGE OF ALLOUEZ MUNICIPAL CODE

THE VILLAGE BOARD OF THE VILLAGE OF ALLOUEZ, BROWN COUNTY, WISCONSIN, DOES ORDAIN THAT SECTION 5-2, MEETINGS, OF THE VILLAGE OF ALLOUEZ MUNICIPAL CODE BE AMENDED TO READ AS FOLLOWS:

SECTION 1.

§ 5-2 Meetings.

- A. Regular meetings. Regular meetings of the Village Board shall be held at least once during each calendar month, on such day and at such hour as the Board shall designate. All meetings of the Board, including special and adjourned meetings, shall be held in the Village Hall. Any meeting which the Village Board designates to be held shall be a regular meeting.
- B. Special meetings.
 - (1) Special meetings of the Village Board may be called by the President, or by any two Trustees, in writing filed with the Clerk-Treasurer at least 48 hours prior to the time specified for such meeting. The Clerk-Treasurer shall immediately notify the President and each Trustee of the time and purpose of such meeting by causing a written notice thereof to be personally delivered to each Board member, if he or she can be found, or, if he or she cannot be found, then by leaving a copy of such notice at the home of such person in the presence of an adult member of his or her family. If the period between the time the meeting is called and the time fixed for such meeting makes it not practicable to give 48 hours' notice, the longest possible notice of such meeting shall be given each member by the Clerk-Treasurer, and the notice shall be signed by at least five members of the Board. The Clerk-Treasurer shall cause an affidavit showing service of such notice as herein provided to be filed in his or her office prior to the time fixed for such special meeting.
 - (2) Special meetings may be held without such notice when all members of the Village Board are present in person or consent in writing to the holding of such meeting, such written consent to be filed with the Clerk-Treasurer prior to the beginning of the meeting.
 - (3) Any special meeting attended by the President and all the Trustees shall be a regular meeting for the transaction of any business that may come before such meeting.
- C. Adjournments. The Board may, by a majority vote of those present but by not fewer than three affirmative votes, adjourn from time to time to a specific date and hour.
- D. Open meetings. All meetings shall comply with the notice and other requirements of the Wisconsin Open Meeting Law.
- E. Remote attendance at meetings.

(a) Remote attendance permitted. Any Village employee, member of a governmental body, or any other person may appear at any meeting, as defined in Wis.Stats. § 19.82, by telephone, video

conference, or other remote method of participation.

(b) *Remote attendance by members.* Any member of a Village governmental body desiring to attend a meeting remotely shall be entitled to participate and vote to the fullest extent possible.

(1) *Exception.* No member shall participate or vote on any matter that requires the visual assessment of physical evidence or exhibits that have not been previously reviewed by the member.

(2) *Quorum.* A member who appears remotely under this section shall count toward a quorum during said appearance.

(3) *Proper equipment.* Appropriate equipment shall be used so that the attending public can readily observe or hear such person's participation in the meeting.

(c) *Notice.* The agenda for any meeting of a governmental body shall specifically and conspicuously provide information concerning all available methods of attendance.

SECTION 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall take effect upon its adoption and publication.

Dated this 17th day of August, 2021.

James F. Rafter, President

ATTEST:

Carrie C. Zittlow, Clerk-Treasurer