

May 23, 2022 (Plan Commission Meeting)

**PLAN COMMISSION MEETING  
MONDAY, MAY 23, 2022  
6:00 PM, ALLOUEZ VILLAGE HALL**

CALL TO ORDER/ROLL CALL

Lefebvre called the meeting to order at 6:00 p.m.

Present: Capichano-Simmons, Cody, Honold, Lefebvre, Wheeler  
Excused: Deutsch, Nohr-Valley  
Also Present: Fuller

ELECTION OF CHAIR

**Cody / Capichano-Simmons moved to nominate and elect Nohr-Valley as chair. Motion carried**

ELECTION OF VICE CHAIR

**Capichano-Simmons / Cody moved to nominate and elect Wheeler as vice chair. Motion carried.**

MODIFY/ADOPT AGENDA

**Lefebvre /Capichano-Simmons moved to adopt the agenda as presented. Motion carried.**

MINUTES FROM MARCH 28, 2022

**Cody / Lefebvre moved to approve the minutes dated March 28, 2022 as presented. Motion carried.**

ANNOUNCEMENTS

- New alternate member, Patrick Normoyle was appointed to the Plan Commission.
- Becky Nyberg has resigned from Plan Commission and has taken the position as Neighborhood Compliance Inspector for the Village of Allouez.
- The first "Movie in the Park" will be on Friday, June 10<sup>th</sup> at Green Isle Park.
- The Poches and Pints Summer Kick-Off event will be on Thursday, June 16<sup>th</sup> at Green Isle Park.

PUBLIC APPEARANCES

- None.

ACTION RE: AMERICAN RESCUE PLAN ACT OF 2021

Staff presented the list of American Rescue Plan Act projects that were recommended by the Plan Commission to the Village Board at the March 28, 2022 meeting. Plan Commission was asked to rank or prioritize the projects and send back to the Village Board.

Discussion included:

- What are projects specific to Plan Commission and are there any overlapping projects with other departments?
- What are the “above and beyond” projects?
- Are there any projects that need the funding or could not be funded in another way?

**No action taken at this time.**

ACTION RE: APPROVAL OF COMPREHENSIVE PLAN CONTRACT AGREEMENT WITH BROWN COUNTY PLANNING COMMISSION

Staff presented a contract agreement with Brown County Planning Commission to update the Comprehensive Plan. The only change is to correct the email address for Devin Yoder.

**Lefebvre / Capichano-Simmons moved to recommend approval of the Comprehensive Plan Contract Agreement with Brown County Planning Commission by the Village Board with the recommended changes by staff. Motion carried.**

ACTION RE: MEETING TIME AND SCHEDULE

Staff asked Plan Commission if the scheduled meeting time and day still works for the group. Plan Commission did not have an issue with the current schedule.

**Capichano-Simons / Cody moved to leave the scheduled meetings to the fourth Monday of the month at 6:00p.m. Motion carried.**

DISCUSSION RE: ANNUAL SITE TOUR

Staff would like to schedule the annual site tour meeting for June 6, 2022 at 5:30p.m. An email to the Plan Commission will be sent out confirming the meeting date and agenda.

REPORT/DISCUSSION RE: VILLAGE PROJECTS AND PROPERTIES UPDATE

Staff provided an update on the following:

- Infrastructure projects for 2022 will be wrapping up in June – i.e. road resurfacing, Webster Avenue water main, and Doty Elementary sidewalk.
- Velay Apartment project at 1905 S. Webster Avenue – demo and site clearing should begin this summer.
- Ash Tree removals are continuing this year.
- TDS, AT&T, and WPS all have major utility projects taking place throughout the village this summer.

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NEXT MEETING DATE AND AGENDA ITEMS

Next meeting date: Monday, June 27, 2022, 6:00p.m.

Agenda items: Comprehensive Plan update, American Rescue Plan Act 2021 funds

ADJOURNMENT

**Lefebvre / Honold moved to adjourn at 6:28p.m. Motion carried.**

Minutes submitted by Trevor Fuller, Director of Planning & Community Development.