

Memo

To: Plan Commission, Village Board

Fr: Trevor Fuller, Director of Planning and Community Development

Re: ACTION RE: MEETING TIME AND SCHEDULE

Date: 19 May 2022

Plan Commission has scheduled meetings for the fourth Monday of every month at 6:00p.m., if there is business. Plan Commission is reminded that this time is set by the committee and can be changed through a vote.

Plan Commission is asked to consider the current meeting schedule and determine whether or not to change the day, time, or frequency of the meetings.