

PUBLIC WORK'S COMMITTEE MEETING Minutes
Monday, June 20th, 2022 (rescheduled from June 15, 2022)
5:30 P.M., Allouez Village Hall

Present: Collison, Lefebvre, Beyler, Genrich
Also Present: Lange, Gehin
Excused: Green

MODIFY/ADOPT AGENDA

Meeting called to order by Chairperson Genrich at 5:32pm.

Collison/Lefebvre moved to adopt the agenda as presented. Motion carried.

APPROVE MINUTES from the May 11th, 2022 meeting

Beyler/Genrich moved to approve the May 11, 2022 minutes. Motion carried.

PUBLIC APPEARANCES

- None

ANNOUNCEMENTS

- Resignation of Derek Taylor, Engineering Tech
- Retirement of Joe Frisbie, Street Department
- Promotion of Bob Lamine to the Street Foreman Position

AUTHORIZATION TO FILL OPEN ENGINEERING TECHNICIAN POSITION

Gehin informed the committee that with the departure of the previous Engineer Technician, he would like to post for the position. Gehin indicated that he is requesting a change in the number of years of experience to read 0 to 3 years of experience.

Discussion:

- Suggest changing years of experience to 0 – 5 years
- Post the entire pay range

Beyler/Lefebvre moved to recommend to the village Board the filling of the open Engineering Technician position with the changes discussed. Motion carried.

AUTHORIZATION TO FILL OPEN STREET DEPARTMENT SPECIAL EQUIPMENT OPERATOR POSITION

Gehin – Due to a recent retirement, we have an open Special Equipment Operator position to fill.

Discussion:

- Do we pay for CDL certification? Include entire pay range.

Lefebvre/Collison moved to recommend to the Village Board filling of the Special Equipment Operator position with the recommended changes. Motion carried.

AUTHORIZATION TO FILL OPEN STREET MECHANIC II POSITION

Gehin – with the promotion of Bob Lamine to Street Foreman, the Street Mechanic II position is currently vacant.

Discussion:

- Post for the position internally first
- Degree in Auto Mechanic required and 5 years of experience
- Post the salary range

Beyler/Collison moved to recommend to the Village Board the filling of the Street Mechanic II position with the recommended changes. Motion carried.

PROPOSED LOCATIONS OF LONGVIEW AVE. TDS NODE AND EASEMENT

Gehin –

- TDS will be installing 3 Nodes total in the village during their fiber optic project.
- Two of these Nodes will be located on village property (St. Joseph and Longview) and one will be on private property.
- The St. Joseph Node has already been approved and staff is looking for approval of the proposed Longview Ave. Node location.
- Node to be placed on Village property within an existing 12' utility easement.

Lefebvre/Collison moved to recommend to the Village Board approval of the TDS node placed on Village property. Motion carried.

2021 CMAR

Gehin - Annually we are required to put together a report summarizing our maintenance and operational activities for our sanitary sewer collection system.

- DNR requires the Village Board pass a resolution indicating we reviewed and approved it.
- Provided an overview of the annual report of the sanitary sewer collection system, what we had done in 2021 and our goals.
 - o Continue to replace aging sanitary sewer (Relayed, lined and pipe burst 6,570 ft of sanitary sewer under village projects in 2021.)
 - o Replace aging & failing sanitary sewer laterals
 - o Annual televising (12,250 feet)
 - o Annual sewer cleaning program- cleaned over 33% of the sewer system
 - o Develop more extensive sewer TV program, purchased a new Sewer Jetting Truck in 2022 equipped with jets can camera.
 - o Identify and minimize I & I

- Improve accuracy of sewer mapping. Hired consultant to renovate Village GIS platform and mapping system

Discussion:

Are we seeing any results in our proactive approach?

Beyler/Collison moved to recommend to the Village Board the adoption of the Resolution 2022-15 and the 2021 CMAR report. Motion carried.

CAMEO COURT STREET LIGHTING REQUEST

Lefebvre/Beyler moved to table until the residents of Cameo Court can attend. Motion carried.

2022 CONSTRUCTION PROJECT UPDATE

Gehin –

- Streets resurfacing projects have been paved and landscaping is completed.
- 14" water main replacement project has been completed.
- Doty Safe Routes to School project has started.

ADJOURNMENT

Beyler/Lefebvre moved to adjourn at 6:22pm. Motion carried.

Minutes submitted by Brad Lange and Sean Gehin