

Village Board Meeting (August 2, 2022)

**ALLOUEZ VILLAGE BOARD MEETING
TUESDAY, AUGUST 2, 2022
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 p.m.

Present: Atwood, Deutsch, Genrich, Harris, Rafter, Sampson
Excused: Green
Also Present: Beauchamp, Clark, Gehin, Lange

MODIFY / ADOPT AGENDA

Harris / Deutsch moved to adopt the modified agenda, move item #10, 2021 Audit Report to #5a. Motion carried.

ANNOUNCEMENTS

- a. Movie in the Park on Friday, August 12th "Sing 2"
- b. National Night Out on August 2nd from 5:00 p.m.-8:00 p.m. at Willow Creek Park

PUBLIC COMMENT

- None

RESOLUTION 2022-16, THANKING DAVE DUESCHER FOR HIS 43 YEARS OF SERVICE AS PARKS & FACILITY FOREMAN

Genrich / Atwood moved to approve Resolution 2022-16 thanking Dave Duescher for his 43 years of service as Parks & Facility Foreman with the Village of Allouez. Motion carried.

APPOINTMENT OF COMMITTEE MEMBERS

Atwood / Sampson moved to approve the following citizen appointments to village committees and commissions. Motion carried.

Plan Commission

Randy Lynn (2nd alt.) 04/30/23

Parks, Recreation & Forestry Committee

Marc Seidl 04/30/23

Economic Development Committee

Carmen Gonzalez (3rd alt.) 04/30/24

REQUIRING BOARD APPROVAL FOR JOB OPENINGS (President Rafter from VB 6/21/22)

Discussion:

- Forgo requiring board approval for job openings as positions have already been budgeted for and do not want to delay the hiring process.
- In the future, continue to keep the Board up to date on hiring process.

Rafter/Atwood moved to update village policy not requiring staff to have board approval to fill village job openings. Motion carried.

ENGINEERING SERVICES FOR 2023 STREET AND UTILITY RECONSTRUCTION PROJECT

S. Gehin:

- Two proposals received for the engineering and preparation of plans for the reconstruction of the following streets:
 - o Roselawn Blvd (1400 ft East of Riverside Dr to Webster Ave)
 - o Karen Lane (Libal St to Greenwald St)
 - o Allouez Terrace (Riverside Drive to Termini)
 - o Jackson Street (Allouez Terrace to Derby Ln)
- Village staff reviewed, scored the proposals, and recommend raSmith to design and prepare plans for the project.
- Underground utility work will include the removal and replacement of the watermain. The sanitary and storm sewer will be televised to determine existing pipe conditions and scope of the sewer improvements.
- Proposed utility work to likely also include replacement of laterals (water, sanitary and storm) from the main to property line.

Atwood / Genrich moved to approve raSmith to design and prepare plans for the 2023 Street and Utility Reconstruction Project, AL-2023-01. Motion carried.

CONSENT AGENDA

Harris / Sampson moved to:

- a. Approve Village Board minutes dated 7/19/22
- b. Accept and Place on File minutes from:
 - i. Joint Review Board dated 7/21/21
 - ii. Finance/Personnel Ad Hoc Committee 6/27/22
- c. Approve accounts payable dated 7/15/22, 7/22/22, 7/29/22

Motion carried.

REPORT RE: 2021 AUDIT REPORT

Leah Lasecki, CliftonLarsonAllen

- Provided an overview of the:
 - o Financial Report
 - o Management Communications Letter
- The Village's general fund balance totaled \$3,266,227 on December 31, 2021, an increase of \$16,289 from the prior year.
- The unassigned general fund balance increased \$215,803. The Village's fund balance policy recommends the Village will maintain an unassigned general fund balance of 30% of the subsequent year's budgeted general fund expenditures, or \$2,367,758 as of December 31, 2021. The unassigned balance of \$3,095,629 exceeds the minimum level. If the Village elects to apply general fund balances, we will continue to recommend it be used for one-time projects.
- The TIF District has a maximum life of October 18, 2038 or 27 years from creation.
- The Sanitary Sewer Utility enterprise fund generated an operating income of \$131,547 in 2021 to an operating income of \$201,659 in the prior year.
- Cash provided from operation of \$287,795, along with special assessment collections, were sufficient to fund the Utility's debt service requirement for 2021. They recommend the Village continue to monitor the results for the fund and implement periodic rate increases, as considered necessary.

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- Water Utility generated an operating income of \$732,820 in 2021, compared to an operating income of \$639,398 in the prior year. Utility has consistently been under the authorized rate of return since their latest rate increase in March 1, 2016.
- The Storm Water Utility generated an operating income of \$100,053 in 2021, compared to an operating income of \$44,996 in the prior year. Cash provided from operations of \$291,757, along with assessment collections, were not sufficient to fund the Utility's debt service requirement for 2021.

DISCUSSION RE: ARPA FUND USE

B. Lange:

- Around \$1.3 million remaining in ARPA funds. Various departments have received feedback from committees on potential use of funds.
- Suggested staff put together a list of potential projects they recommend and bring back to the Board next month as some items have budget impacts for 2023.
- Rafter: funds should be spent on projects that benefit the entire village.
- Harris: in the decision making process, review short and long term benefits as well as cost savings and include items close to making the list.
- Consensus by the Board was for staff to put together a list of recommended ARPA fund projects and bring back to the Board to discuss at an upcoming meeting.

FUTURE AGENDA ITEMS

- None

ADJOURNMENT

Genrich/ Deutsch moved to adjourn at 7:35 p.m. Motion carried.

Minutes submitted by Carrie Zittlow, Clerk/Treasurer