

PUBLIC WORK'S COMMITTEE MEETING Minutes
Wednesday, September 14th, 2022
5:30 P.M., Allouez Village Hall

Present: Genrich, Beyler, Lefebvre, Collison
Also Present: Gehin, Lange
Excused: Green

Chairperson Genrich called the meeting to order at 5:30pm.

MODIFY/ADOPT AGENDA

Beyler/Lefebvre moved to adopt the agenda as presented. Motion carried.

APPROVE MINUTES from the August 10th, 2022 meeting

Lefebvre/Beyler moved to approve the August 10, 2022 minutes as presented. Motion carried.

ANNOUNCEMENTS

- Hiring of Michael S. Mincheski to fill Vacant Special Equipment Operator Position
- Water Main Flushing September 6th – 30th
- Central Brown County Water Authority 2023 Budget Hearing on September 28th at 3:00 p.m.

PUBLIC APPEARANCES

- None

PRIVATE COLLECTING AND HAULING OF GARBAGE AND RECYCLABLES

Gehin - Currently, garbage and recycling collection services are provided by the Village's Street Department.

The garbage and recyclables are hauled and disposed of at two Brown County Transfer Stations (Recycling and Refuse). In 2021 the Village entered into a low-cost long-term Solid Waste Management Agreement with Brown County.

The Village's garbage and recycling trucks are at or nearing the end of their service life and over the next couple years will need to be replaced at an estimated cost of \$300,000 per truck. In addition, due to a number of recent retirements, there are currently 2 vacancies in the Street Department.

A number of our neighboring communities contract with Harters Fox Valley Disposal for the hauling and collection of Garbage and recyclables of which include Bellevue, Howard, Suamico and Town of Ledgeview. Garbage and recyclable collection services are provided on a combined cost per household per month basis. This cost does not include the disposal of garbage and recyclables as for they are also under agreement with Brown County for the disposal of their waste.

For comparison purposes a contract length of seven years was evaluated. The 7-year term closely coincides with the expected/typical service life of garbage truck. However contract terms of 3- and 7- years are not uncommon by providers. An annual consumer price index of 2.5% was applied to the provided contract rates. Not included in the cost breakout are fuel surcharges and disposal cost.

Based on the cost data collected it appears that a significant amount of money can be saved by the contracting out of the Garbage and Recycling Collection Services. Ultimately how best to effectively and efficiently offer service will be determined by public comment and discussion provided at committee meetings and at the Village Board.

Discussion:

- Don't see a down side for looking into this
- Would there be a staff reduction and if so, would it be through retirement only
- Is 2.5% CPI correct with current inflation
- Would we still do our bulk pick up in house?
 - Yes, the contract would be for daily garbage/recycling only
- Is an RFP the best option and how do you intend on scoring the proposals?

Collison/Beyler moved to recommend to the Village Board sending out a formal Request for Proposal for the weekly collection of garbage and recyclables. Motion carried.

RECYCLING INTERGOVERNMENTAL COOPERATIVE AGREEMENT

Gehin –

- The Village of Allouez on an annual basis applies for a DNR recycling grant.
- In 2022 the Village received approximately \$98,500 from the program. To be eligible for the grant a resolution from the Village Board is required supporting a collective effort with our neighboring communities to educate residents about the importance of recycling and their responsibility to do so.
- Village Board approval of the attached Recycling Intergovernmental Cooperative Resolution will ensure our eligibility for the 2023 recycling grant. The grant application is due October 1st.

Beyler/Collison moved to recommend to the Village Board the adoption of the Intergovernmental Cooperative Resolution. Motion carried.

LOCAL ROAD IMPROVEMENT GRANT AGREEMENT FOR GREENE AVENUE

Gehin –

- The village was recently notified by Wisconsin DOT that we have been awarded a \$400,000 Local Road Improvement Program (LRIP) Grant for the reconstruction of Greene Ave. from East River Drive to Libal Street.
- Included in the grant will be sidewalks on one side of Greene Ave and a Rapid Flashing Beacon at Greene Ave and Webster Ave. Tentatively speaking looking to construct in 2025.

ENGINEERING SERVICES FOR 2023 STREET AND UTILITY RECONSTRUCTION PROJECT

Gehin - two proposals were received for the engineering and preparation of plans for the reconstruction of four streets in 2023.

Three Village staff members reviewed and scored the proposals and selected RaSmith.

RaSmith has designed and prepared the street reconstruction plans in 2019 and 2021. With the challenges posed by a center median, we feel raSmith's cost for Roselawn Blvd. is justifiable and in line with project scope. Because of their previous experience and commendable workmanship, Village staff has selected raSmith to design and prepare plans for next year's street reconstruction project.

As of now the proposed street reconstruction project includes the following streets:

- Roselawn Blvd (1400 ft East of Riverside Dr to Webster Ave)
- Karen Ln (Libal St to Greenwald St)
- Allouez Terrace (Riverside Dr to Termini)
- Jackson Street (Allouez Terr to Derby Ln)

RaSmith's engineering fee is \$102,765.

AMENDMENT NO. 1 OF LIBAL ST. ENGINEERING AGREEMENT

Gehin - Strand Associates has prepared an engineering amendment to the three-party design engineering services agreement. WDOT and Village staff have reviewed and provided comment. The primary reasons for this amendment are as follows:

1. To amend the pavement design report between Allouez Avenue and Kalb Avenue to reflect a mill and overlay instead of a pavement replacement.
2. An alignment shift between STH 172 and Allouez Avenue.
3. The review of nine curb ramp locations for Americans with Disabilities Act (ADA) compliance (four curb ramps along Brookridge Street, four curb ramps along East St. Joseph Street, and the southwest curb ramp of Kalb Avenue); the work includes the design of six existing curb ramps that failed to meet ADA compliance (above the original estimate of 43 curb ramp designs).
4. To assist with the review of existing storm sewer lateral locations between Hwy 172 to Allouez Ave. and assistance with on-site review of the condition of storm sewer structures between Allouez Avenue and Kalb Avenue.
5. The relocation of sidewalk encroachments between Allouez Avenue and Kalb Avenue to avoid purchasing permanent right of way; the number of affected parcels requiring title searches increased from the original estimate of 85 to a new estimate of 109.

The amendment in the amount of \$57,771.82 will increase the original engineering agreement cost from \$532,711.62 to \$590,483.44. The Federal Surface Transportation Block Grant received for the project will reimburse the Village up to 80% of the design and construction cost. The estimated project cost for design and construction is \$5,300,000.

EXISTING CONDITION OF THE ST. FRANCIS DR. PUBLIC UTILITIES (LANGLADE RD. TO CRESCENT DR.)

Gehin –

- Last week back-to-back water main breaks occurred on St. Francis Dr. between Langlade Rd. and Crescent Dr.
- Averaging 2 – 4 per year.
- Records indicate water and sewer were installed in the late 1920's or early 1930's.
- Storm sewer was constructed in 1965.
- Further staff evaluation of underground utilities will be completed.
- Future 5-yr Capital Improvement Planning to consider when best to improve St. Francis Dr. infrastructure.

TDS UTILITY PROJECT – LOCATING OF STORM LATERALS

Gehin –

- High volume of complaints and concerns received from Village residents regarding fate of private storm laterals.
- Due to a lack of records, utility locator is unable to determine where the laterals are located and not willing to guess.
- All permits issued to date have highlighted the fact we do not know where these are located and it is the responsibility of the contractor to determine a method in the field to do so.
- Contractor has repaired those they have hit, but we are unsure of those that may have been hit but not yet reported by homeowner.
- Meeting with TDS to come up with a plan to avoid conflict with private storm laterals.

2022 CONSTRUCTION PROJECT UPDATE

Gehin - Doty Safe Route to School sidewalk project is wrapping up.
Street Resurfacing Projects have been completed.
14" Watermain Replacement Project has been completed.

ADJOURNMENT

Beyler/Collison moved to adjourn at 6:30pm. Motion carried.

Minutes submitted by Brad Lange and Sean Gehin