

PUBLIC WORK'S COMMITTEE MEETING Minutes
Wednesday, October 12th, 2022
5:30 P.M., Allouez Village Hall

Present: Genrich, Green, Lefebvre
Also present: Gehin, Lange
Excused: Collin, Beyler

MODIFY/ADOPT AGENDA

Meeting called to order by Chairperson Genrich at 5:30pm

Lefebvre/Green moved to adopt the agenda as presented. Motion carried.

APPROVE MINUTES

- a. From the June 20th, 2022 meeting **Lefebvre/Green moved to approve. Motion carried.**
- b. From the September 14th, 2022 meeting **Green/Lefebvre moved to approve. Motion carried.**

ANNOUNCEMENTS

- c. Resignation of Cole Erickson, Engineering Technician
- d. Fall Clean-up Begins October 17th – November 17th

PUBLIC APPEARANCES

None

NEW BUSINESS:

DISCUSSION/ACTION RE: 2023 PUBLIC WORKS BUDGET

Gehin – Village Board Budget Workshop will be on Monday, Oct. 17th at 5pm. Public Works will be presenting the 2023 proposed budget.

Highlights:

Engineering Budget:

- Estimated at \$91,000 (matches 2022 budget)
- Includes shared portion of GIS Mapping, Autodesk Civil 3D and Adobe Acrobat Pro subscription cost.
- Professional services (\$9,000) for soils reporting, construction material testing, and miscellaneous engineering tasks.
- Budgeting of a Seasonal Engineering Inspector position.

Street Dept. Budget:

- Estimated at \$2.5 million, increase around \$100,000.
- 2023 State General Transportation Aid funding increase of \$21,000.

- Purchase of salt estimated at \$28,500, increase of \$18,500. Due to mild winters in 2021 and 2022, village used less salt.
- Street maintenance: \$500,000 (street paving), \$50,000 (street patching), \$25,000 (crack filling), and \$10,000 (spot repair of defective sidewalk)
- Street lighting cost to increase by \$10,000 to a budgeted amount of \$200,000.
- Landfill/MRF disposal cost to increase by \$40,000 compared to 2022 budget.
- Due to market of recyclables, anticipated village will pay to dispose of recyclables.

Sanitary Sewer Utility Budget:

- Rate case completed earlier this year has led to an increase in operating revenues (around \$400,000). Forecasted operating expense is \$2.72 million, \$42,000 increase.
- NEW Water is proposing a 5.0% cost increase for treatment of wastewater.

Water Utility Budget:

- Forecasted revenue is \$3.74 million. Projected operating costs are \$3.38 million, a decrease of \$55,000 compared to 2021 budget.
- Water conservation practices installed at GBCI has led to the overall use of less water.

Stormwater Utility Budget:

- Forecasted operating cost is \$630,000 (matches 2022 budget).

No action required.

DISCUSSION/ACTION RE: 2023 STREET RECONSTRUCTION – PROPOSED ROADWAY WIDTHS

Gehin – The design of the 2023 street reconstruction project has started. The topographic survey has been completed. Before getting to far into the design of the project, staff is looking to gain feedback and acceptance on the roadway widths. Four street are being proposed for reconstruction. The existing and proposed paved roadway widths for the four street projects are as follows:

Karen Lane – An existing 31’ Back of curb to Back of curb (B-B) width; proposing to match the existing width of which, in general, is the commonly found width in the Village.

Allouez Terrace – An existing 24’ B-B width; proposing to match the existing width due to the constrained conditions.

Jackson Street – An existing 30’ B-B width; proposing to match the existing width due to the constrained conditions.

Roselawn Blvd. – 2 existing roadway sections. Outside of the island areas the paved width is 37’ B-B; proposing to match the existing paved width. In the island areas proposing to match the existing paved width (21’ B-B lane width); similar to the 2021 reconstruction project island width to be reduced 2-ft (northside) to accommodate future sidewalk.

By Code, the minimum pavement width for a local residential street is 33-feet measured from Back of Curb. With the exception of Roselawn Blvd, the existing paved widths are less than that required by code, but by Resolution the Village can go under the 33ft requirement.

Green/Lefebvre moved to recommend to the Village Board approval of the proposed roadway widths and the resolution allowing for an exception to the minimum width requirement. Motion carried.

DISCUSSION/ACTION RE: HYDROCORP RESIDENTIAL PROPOSAL FOR CROSS-CONNECTION CONTROL SERVICES

Gehin – With the departure of our Building Inspector who assisted the Water Department with the residential cross-connection control inspections, staff reached out to HydroCorp to provide inspection services to meet DNR mandated requirement.

The service agreement is for one year at a cost of \$18,600 and includes:

- Program administration
- Answering calls
- Scheduling inspections
- Inspection documentation
- Program compliance and DNR reporting

Discussion:

- What do the inspectors look for?
- How many inspections have we completed?

Lefebvre/Genrich moved to recommend to the Village Board the approval of the HydroCorp Residential Cross-Connection Control Services contract for one year. Motion carried.

DISCUSSION/REPORT:

REPORT RE: AMENDMENT NO. 2 OF LIBAL STREET ENGINEERING AGREEMENT

Gehin – the amendment number 2 was recently approved by the Village Board in order to keep the project on task. The primary reasons for this amendment are as follows:

- Redesign of the storm sewer between Mission Road and Allouez Ave and the incorporation of Municipality-provided memorandum regarding storm sewer design into project documentation – Water Quality and Design Reports.
- Incorporation of McMahon’s culvert replacement plan sheets, construction details, line work and bid items into Strand’s plan set.
- Identifying and the proper reporting of any wetland impacts associated with the replacement of the existing culvert south of Optimist Park (Sta. 88+40)
- The drafting of proposed storm laterals to include preparation of a construction detail and preparing contract special provisions for storm lateral and connector.

The amendment in the amount of \$14,218.43 will increase the engineering agreement cost from \$590,483.44 to \$604,701.87. The Federal Surface Transportation Block Grant received for the project will reimburse the Village up to 80% of the design and construction.

REPORT RE: TDS UTILITY PROJECT – LOCATING OF STORM LATERALS

Gehin – Staff has met several times with TDS regarding concerns about the avoidance of residential storm laterals. It has been agreed to reduce the bury depth of the fiber optic line at a depth of eighteen inches and TDS will require their contractor to dig pot holes to expose residential sump pump lines. An official MOU is being worked on.

ADJOURNMENT

Lefebvre/Green moved to adjourn at 6:39 p.m. Motion carried.

Minutes submitted by Brad Lange and Sean Gehin