

**ALLOUEZ VILLAGE BOARD BUDGET MEETING  
MONDAY, OCTOBER 17, 2022  
5:00 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 5:00 p.m.

Present: Atwood, Deutsch, Genrich, Sampson, Harris, Rafter

Excused: Green

Also Present: Beauchamp, Clark, Gehin, Lange

MODIFY / ADOPT AGENDA

**Harris / Deutsch moved to adopt the agenda as presented. Motion carried.**

2023 BUDGET REVIEW / WORK SESSION WITH VILLAGE STAFF

President Rafter- commended Finance Director Beauchamp and village staff on working hard to keep the budget flat in a world of rising costs.

Finance Director, Julie Beauchamp, provided an overview of the proposed 2023 budget:

- A revaluation of the assessed value of all homes and businesses located in the Village was completed in 2021. The revaluation resulted in a 33% increase in assessed value, bringing it in line with the equalized value. For 2022, assessed value increased by less than 1% while equalized value grew by 11%.
- 2023 proposed budget levy of \$7,941,749 represents an increase of \$429,488 as compared to the 2022 adopted budget levy. Proposed 4.91% increase on the tax rate of \$0.30 per thousand of value is projected to result in an increase in village taxes of approximately \$5/month for the average homeowner.
- The \$352,116 increase in the proposed Village tax levy consists of a \$246,488 increase in the general fund levy, a \$47,500 increase in the public bus service levy, \$5,000 increase in compensated absences reserve fund levy and an increase of \$53,128 in debt service levy.
- Public bus service levy increased due to the regionalization of the bus service charges resulting in a significant increase (85.8%) in combined fixed route and paratransit service charges.
- Village derives nearly 90% of its general fund revenues from property taxes (76%) and state aids (13%). With state aids remaining flat, increase in expenditures result in increased property taxes.
- Gave an overview of the history of budget cuts/and or fund balances applied.

Discussion:

- Items having the most effect on the budget? Where do we focus our attention to get control of the costs? Some areas we can control, others we cannot.
- Municipalities around the area range from 5-8% on wage increase. Consensus was to budget for a 5% wage increase.
- Green Bay Metro Fire Department increase of \$80,182 (non-controllable)

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- Brown County Sheriff's Department- Investigative charges- increase of \$28,243 (non-controllable)

Board and staff recessed from 5:25 p.m.- 5:45 p.m. for dinner.

Sean Gehin, Director of Public Works

Gehin provided an overview of his draft 2023 budget:

### Engineering Budget:

- Estimated at \$91,000 (matches 2022 budget)
- Includes shared portion of GIS Mapping, Autodesk Civil 3D and Adobe Acrobat Pro subscription cost of \$19,000.
- Fund GIS mapping system renovations and updates with ARPA funding. Cost to update over the next few years around \$200,000.
- Professional services (\$9,000) for soils reporting, construction material testing, and miscellaneous engineering tasks.

### Public Works Budget:

- Estimated at \$2.45 million, increase around \$100,000.
- 2023 State General Transportation Aid funding increase of \$21,000.
- Does not anticipate the Village will generate revenue from sale of recyclables in 2023. (Est. this year a netted revenue of \$35,000).
- Purchase of salt estimated at \$28,500, increase of \$18,500. Due to mild winters in 2021 and 2022, village used less salt.
- Street maintenance/ repair: \$500,000 (street paving), \$50,000 (street patching), \$25,000 (crack filling), \$10,000 (spot repair of defective curb/gutter) and \$10,000 (spot repair of defective sidewalk)
- Street lighting cost to increase by \$10,000 to a budgeted amount of \$200,000.
- Landfill/MRF disposal cost to increase by \$40,000 compared to 2022 budget. Land tipping fee to increase resulting in \$17,000 increase to dispose garbage. Due to market of recyclables, anticipated village will pay approximately \$20/ton to dispose of recyclables at an estimated cost of \$23,000
- Looking ahead: Use of leaf vacuum trucks has led to \$35,000 reduction in equipment and labor costs, hope to bid construction projects early for better pricing and possibility of obtaining and reviewing contractor pricing for the collection of garbage and recycling.

### Sewage Treatment Budget:

- Rate case completed earlier this year has led to an increase in operating revenues (around \$400,000). 2023 forecasted revenue is \$3.2 million. Forecasted operating expense is \$2.72 million, \$42,000 increase.
- NEW Water is proposing a 4.7% cost increase for treatment of wastewater.

### Water Department Budget:

- Rate case from earlier this year has generated additional operating revenue. Forecasted revenue is \$3.74 million. Projected operating costs are \$3.38 million, a decrease of \$55,000 compared to 2021 budget.

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- Cost to purchase water from the CBCWA to increase from \$4.86 to \$4.87 per 1,000 gallons.
- Water conservation practices installed at GBCI and ongoing leak detection program have led to the overall use of less water. (5% decrease over the past 5 years)
- Expand HydroCorp contract services to include residential cross connection inspections.

### Storm Water Utility Budget:

- Forecasted revenue remains stagnant at \$690,000. Rate case necessary to increase utility revenue.
- \$50,000 storm sewer budget combined with previously approved ARPA funding to be used to tackle growing number of storm sewer and inlet failures.
- Use of ARPA funds in the amount of \$300,000 to improve fund balance is recommended until rate study can be completed.

### Discussion:

- Salt Storage Shed Repair (\$30,000-\$40,000 repair, bid next year)
- Fuel islands at Village Hall leaking (temporary repair- \$10,000)
- Equipment Replacement Fund charges are estimated to fall short (\$224,000) of budgeted operation and maintenance expenses.
- Three garbage trucks are at the end of their service lives and in need of replacement at an estimated cost of \$300,000 each.

Chris Clark, Director of Parks, Recreation & Forestry

Clark provided an overview of his draft 2023 budget:

- Expenditures have decreased by 6%
- Increase in summer camp fees (\$8,000)
- EAB budget for ash tree removal (decreased budget from \$60,000 to \$7,500)
- Village Hall maintenance decreased (\$21,342)
- Park maintenance increase-supply & utility costs

Brad Lange, Administrator

Lange provided an overview of the General Government budget:

- Computer maintenance services constantly rising (Office 365 in future-costly)
- Attorneys fees reduced (Development Agreements)
- Explore possibility of leasing equipment (cost saving?)

### Discussion:

- State Aid
- Equipment Replacement Fund
- Expenditure Restraint/Levy Limit
- Net new construction
- Maintain services, costs rising

Village Board Budget Meeting (October 17, 2022)

Consensus:

- Publish budget as proposed.

ANNOUNCEMENTS

No budget workshop needed on Wednesday, October 19<sup>th</sup>. Budget Hearing on November 15, 2022.

ADJOURNMENT

**Deutsch / Harris moved to adjourn at 6:24 p.m. Motion carried.**

*Minutes submitted by Carrie Zittlow, Clerk-Treasurer*