

**ALLOUEZ VILLAGE BOARD MEETING
TUESDAY, JANUARY 17, 2023
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 p.m.

Present: Atwood, Deutsch, Genrich, Harris, Rafter, Sampson

Excused: Green

Also Present: Clark, Fuller, Gehin, Lange, DEO Vogel, Animal Control Officer Shane Lestrud

MODIFY / ADOPT AGENDA

- B. Lange asked to remove the Wis. Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved under the section of closed session.
- T. Fuller requested #11 re: Wildlife Management be moved up on the agenda due to residents attending meeting that would like to speak.

Sampson / Harris moved to adopt the amended agenda removing the language of Wis. Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and moving item #11 discussion regarding Wildlife Management to occur after item #5. Motion carried.

ANNOUNCEMENTS

- a. Seroogy's Valentine Run on February 5, 2023 (recurring event)
- b. Candidates for Village Trustee who have filed forms to appear on the April Ballot
- c. Promotion of Jason Wolfe to Parks Mechanic
- d. Crossing Guard Appreciation Week January 9th – 13th
- e. Notice of Spring Primary Election, February 21st, 2023

PUBLIC COMMENT

Jim O'Rourke, 2339 Oakwood Avenue, Green Bay, WI 54301

- Would like the Village to celebrate the 200 year anniversary of the founding of the State along with the 150 year celebration of the Village of Allouez.

ACTION RE: TDS UTILITY PROJECT – LOCATING OF STORM LATERALS MOU

S. Gehin

- Village of Allouez and TDS attorneys have completed their review and come to terms on the TDS storm lateral MOU.
- Revisions made by attorney's did not change best management practices (BMP's) as originally agreed upon between Village and TDS staff. Those BMP's included raising depth of conduit to 18 inches, the strategic locating of bore pits to align with stormwater lateral at home, and commitment to the timely repair of any compromised laterals at TDS cost.

Genrich / Atwood moved to approve the TDS - Locating of Storm Laterals Memorandum of Understanding. Motion carried.

WILDLIFE MANAGEMENT

T. Fuller

- This item came before the Board late last year, specifically regarding the deer population. Since the meeting, staff has met with our Humane Officer and has connected with the DNR to look at what we can and cannot do. The discussion has expanded to cover all wildlife, not just deer.

Village Board Meeting (January 17, 2023)

Humane Officer Shane Lestrud

- Met with C. Clark and T. Fuller to discuss the deer management and what other municipalities are doing.
- The Village of Howard and the City of Green Bay have programs in place for allowing hunting within the Village and City limits. It is strictly bow hunting, no firearms. They each have their own set of policies that are required to be followed; for example, purchasing a license and scheduled times of when to hunt certain properties to avoid over-crowding of hunter's in a specific area.
- No neighboring municipalities have any programs in place regarding turkeys. Spoke with the DNR and USDA. The USDA will come out and trap aggressive turkeys. There has to be an aggression issue for this to take place. A cost to the resident is involved. The best solution for turkeys is to take the food source away.

C. Clark

- In conversations with the DNR to discuss options, the first thing the Village will need is a count. This would want to be done prior to implementing a policy. The count is usually done by air, which the Village would contract out. The winter season is actually easier to obtain an aerial count due to trees having no leaves and they are easier to see with snow.
- The Village has kept track of deer populations and are aware of where they have been congregating in larger quantities.
- Village has an ordinance that there should be no baiting or feeding of wildlife currently.
- The state has State Law ACT 71 which allows archery on private property with stipulations of 100 yards of an inhabited building. Most municipalities allow 50 yards of an inhabited building. Part of the law allows permission from neighbors that are within the allotted yards. The law does not specify what type of animals can be hunted.
- If the Village would follow the State Law ACT 71, with lowering the yardage distance of inhabitant structures, the Village would not be involved further regarding issuing licenses or having any involvement. It would be hunting following the DNR's rules and time frame.

Rafter / Deutsch moved to suspend the rules. Motion carried.

Katrina Gitter, Lead Director of Encompass, 1823 Webster Avenue, Green Bay, WI 54301

- Had three aggressive turkeys hanging out in their parking lot, pecking vehicles, causing damage, and chasing the mailman. Coyote decoys were put up to deter them and it did not work.
- More recently there are about 20 – 30 turkeys going through the parking lot at one time.
- Concerned about the children's safety.

Kay Clausen, 451 Arrowhead Drive, Green Bay, WI 54301

- Concern with the turkeys on the bike trail.
- Continually have deer in their back yard, concerned with disease and wondering if there is a type of birth control.
- Have witnessed people going to the abbey and throwing corn out for the deer.

Rafter / Harris moved to pick up the rules. Motion carried.

The Board would like staff to look at what legal options we could have in the Village regarding the deer and turkey population control.

ARPA FUNDS REQUEST

B. Lange

- Village Website
 - The current website is outdated and is requesting allocations of \$25,000 to update the website.
- Allocation of Funds for the 150th Anniversary of Allouez
 - Requesting allocations of \$25,000 to cover costs associated with the 150th anniversary. This is a yearlong celebration and do not have an exact amount of expenditures regarding the celebration.
 - Working with Heritage Hill, possibly sponsoring events with the Optimist Club (Allouezfest), Bellin (The Bellin Run), and obtaining a new branding for the Village of Allouez that would be used on flags to hang on poles and possibly providing "cling-ons" to place in business windows. We may also obtain sponsor's to cover some of the costs.

The Board consensus was for staff to obtain bids, quotes, and proposals regarding redesigning the website and the branding for the Village prior to allocating funds. No action taken.

REQUEST FOR DELEGATED MUNICIPAL AUTHORITY BY THE WISCONSIN DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES FOR COMMERCIAL BUILDING INSPECTION

T. Fuller

- Staff recommends becoming a Delegated Municipal Authority to perform commercial building and electrical inspections without size limitations.
- The Wisconsin Department of Safety and Professional Services (DSPS) requires a community to become a Delegated Municipal Authority (or “delegated”) to perform commercial building and electrical inspections and/or all commercial plan review without size limitations. The Village of Allouez is currently delegated for commercial electrical inspections, which makes us the Authority Having Jurisdiction (AHJ) and enables us to review the electrical work being done.
- DSPS can provide the Village of Allouez with an inspector for commercial buildings, which includes structural, HVAC, fire suppression, and fire alarm. Our current inspector is working toward getting the correct credentials to eventually do some of these inspections.
- Contracting all of the commercial inspections out and becoming a delegated community will make it a more efficient process for developers, contractors, businesses, and staff when scheduling an inspection. An individual or company will only have one call to make versus up to three different calls and can have all the inspections done at once instead of trying to coordinate with multiple agencies for multiple inspections.

Genrich / Deutsch moved to approve the request for delegated municipal authority by the Wisconsin Department of Safety and Professional Services for commercial building inspection. Motion carried.

2023 STREET RESURFACING PROJECT

S. Gehin

- a. 2021 PASER Ratings
 - b. 5-Yr Capital Improvement Plan – Street Maintenance
- The Village of Allouez is proposing to obtain contractor bids for the resurfacing of:
 - Longview Avenue – Libal St. to East River Dr.
 - E. Mission Street – Webster Ave to Libal St.
 - Derby Lane – Riverside Dr. to Webster Ave.
 - In addition, alternate street projects will be bid in the event the Village receives favorable bid prices that include:
 - Kenney Street – Libal St. to Jenkel Terrace
 - Van Buren Street – Allouez Terrace to Derby Ln.
 - Based on the distress/condition of the pavement, the maintenance effort applied consists of:
 - Mill and Overlay – The milling and resurfacing of the top 2” of the existing asphalt pavement including the removal and replacement of defective concrete curb and gutter.
 - Pavement Replacement/Rehabilitation – Full depth removal of the existing asphalt, placement of 4” of asphalt, the shaping and compaction of the existing base, and the repair of defective concrete curb and gutter.
 - The estimated cost of the street resurfacing project is \$500,000.
 - The project includes a number of other street and utility repairs including:
 - Replacement of defective curb
 - Replacement and adjustment of manhole and inlet covers
 - Spot repairs to inlet and manholes
 - Spot repair to storm and sanitary sewer
 - Replacement of defective sidewalk
 - Landscape restoration

Atwood / Harris moved to approve to proceed with the bidding of resurfacing project as presented in the Village’s 5 year Capital Improvement Plan. Motion carried.

AGREEMENT TO PREPARE THE LIBAL STREET REAL ESTATE ACQUISITION LEGAL DOCUMENTS

S. Gehin

- Strand has provided a task order to prepare real estate documents for Moss Associate's use in the acquisition of the Libal Street right-of-way. Strand will prepare the following WDOT real estate legal documents:
 - 60 Temporary Limited Easement Documents
 - 28 Warranty Deed Documents
 - 1 Permanent Limited Easement Document
 - 5 Quit Claim Deeds
- The Village would compensate on an hourly rate basis plus expenses, not to exceed \$15,000.

The Board tabled item requesting that Strand's rates, hours, and expenses be included with task order. No action taken.

CONSENT AGENDA

Harris / Genrich moved to approve:

- a. Village Board minutes dated 12/6/22, 12/20/22
- b. Accept and Place on File minutes from:
 - i. Finance/Personnel Ad Hoc Committee 10/24/22
 - ii. Plan Commission 9/26/22
 - iii. Economic Development Committee 11/4/22
 - iv. Public Works Committee 10/12/22, 12/14/22
- c. Approval of accounts payable dated 12/2/22, 12/9/22, 12/15/22, 12/19/22, 12/22/22, 12/29/22, 1/6/23

Motion carried.

DISCUSSION RE: AECOM SERVICES

T. Fuller

- In August of last year, the Board approved staff to work with AECOM completing the final bids of environmental testing for the Zambaldi project.
- The first part of the work was creating the vapor barrier and installing the system.
- The next stage is to test that the vapor barrier is working properly and if there are vapors underneath the barrier to see if the system would need to be activated or if it could remain a passive system.
- Over the past four months there have been ongoing conversations with the DNR in trying to determine the proper testing method.
- There has been no progress as of today's date, but are still working on it.
- The funds that were to be utilized for this project were allocated from TID#1, so if the project takes place in 2023 it will not cause any issues.

FUTURE AGENDA ITEMS

S. Deutsch

- Would like an announcement that Allouez will be hosting the shoe drive again this year in April and May.

CONVENE INTO CLOSED SESSION

Sampson / Deutsch moved to convene into closed session pursuant to Wis. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Roll call: Harris – aye, Genrich – aye, Atwood – aye, Rafter – aye, Sampson – aye, Deutsch – aye. Motion carried.

Cell Tower Leases

Developer's Agreement

Village Board Meeting (January 17, 2023)

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Genrich / Atwood moved to reconvene into open session. Motion carried.

No action taken.

ADJOURNMENT

Harris / Deutsch moved to adjourn at 8:34 p.m. Motion carried.

Minutes submitted by Kim Wayte, Deputy Clerk