



**Strand Associates, Inc.®**

910 West Wingra Drive

Madison, WI 53715

(P) 608.251.4843

www.strand.com

Task Order No. 23-01  
 Village of Allouez (OWNER)  
 and Strand Associates, Inc.® (ENGINEER)  
 Pursuant to Agreement for Technical Services dated September 9, 2019

## **Project Information**

Services Name: Libal Street Real Estate Document Preparation Assistance

Services Description: Prepare real estate documents for OWNER's use in facilitating the right of way (ROW) acquisition for Libal Street in the Village of Allouez under project ID 4517-06-00 (PROJECT), designed by ENGINEER.

## **Scope of Services**

ENGINEER will assist OWNER in preparing up to 60 temporary limited easement documents, up to 28 warranty deed documents, one permanent limited easement document, and up to five quit claim deeds by utility or temporary construction easement documents, using document templates available on the Wisconsin Department of Transportation's (DEPARTMENT) Real Estate Automated Data System and the DEPARTMENT's Local Program Agency Tools, for OWNER's use in facilitating the ROW acquisition for the PROJECT. Name of grantor and other persons having an interest of record in the property will be obtained from title search updates received on December 30, 2022, by others. Determining signatories, obtaining document signatures, and establishing compensation amounts are not included in these services.

## **Compensation**

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses, not-to-exceed \$15,000.

## **Schedule**

Services will begin upon execution of this Task Order, which is anticipated the week of January 23, 2023. Services are scheduled for completion on February 24, 2023.

## **OWNER's Responsibilities**

In addition to those items found in the associated Agreement for Technical Services, OWNER shall be responsible for the following:

1. Provide real estate acquisition services including finalization of the temporary limited easement documents, warranty deed documents, permanent limited easement document, quit claim deed by utility, and temporary construction easement documents after the documents are provided by ENGINEER.
2. Complete the documents provided by ENGINEER by incorporating OWNER-determined signatories, OWNER-obtained document signatures, and OWNER-established compensation amounts.

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TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

VILLAGE OF ALLOUEZ

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Joseph M. Bunker  
Corporate Secretary

Date

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James F. Rafter  
Village President

Date



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**AMENDMENT NO. 1 TO**  
**AGREEMENT FOR TECHNICAL SERVICES**  
**VILLAGE OF ALLOUEZ**  
**AND**  
**STRAND ASSOCIATES, INC.®**

This is Amendment No. 1 to the September 9, 2019, Agreement between Village of Allouez, Wisconsin (OWNER), and Strand Associates, Inc.® (ENGINEER) for Technical Services.

Under **Schedule**, CHANGE two to "eight."

IN WITNESS WHEREOF the parties hereto have made and executed this Amendment.

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

VILLAGE OF ALLOUEZ

\_\_\_\_\_  
Joseph M. Bunker  
Corporate Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
James F. Rafter  
Village President

\_\_\_\_\_  
Date